

## DECISION UNDER DELEGATED POWERS

Subject	Appointment of consultant to carry out Community Infrastructure Support services
Officer Requesting Decision	Communities and Projects Manager
Officer Making the Decision	Head of Communities and Homes
Authority for Decision	<p>Item 48 of Rugby Borough Council's Full Council Minutes dated 14 November 2019</p> <p>and</p> <p>Delegated authority under paragraph 2.3(i) of Part 2B of Rugby Borough Council's Constitution – each Head of Service is authorised to invite and accept tenders or quotations for contracts, subject to contract standing orders, financial standing orders, financial regulations and instructions.</p>
Recommendation	To appoint WCAVA to provide the Community Infrastructure Support services and enter into a contract for the same. The consultancy fees for this work are set out in WCAVA Request for Quotation return dated 10 January 2020.
Alternatives considered and rejected	<ol style="list-style-type: none"> <li>1. To appoint an alternative consultant to carry out the Community Infrastructure Support services; or</li> <li>2. To not appoint a consultant to carry out the Community Infrastructure Support services.</li> </ol>
Decision	Approve
Reason	WCAVA provided the most economically advantageous and highest quality of service compliant Request for Quotation return as part of the procurement process and have therefore been selected for appointment.

	Community Infrastructure Support services are needed to support the voluntary and community sector infrastructure development within the borough to increase communities' capacity to better help themselves. The necessary specialist skills and experience are not available internally within the Council.
Date	11 March 2020
Background Papers	<p>Report of the Head of Communities and Homes concerning proposals for the funding of the voluntary and community sector for 2020-22 to Cabinet on 4 November 2019 and the report of Cabinet to Full Council on 14 November 2019</p> <p>WCAVA Request for Quotation document is "confidential information" for the purposes of regulation 9 of the Openness of Local Government Bodies Regulations 2014.</p>
Decision record kept until	11 March 2026
Background papers kept until	11 March 2024

Signed.....

Dated..... 11/03/20 .....

