


DECISION UNDER DELEGATED POWERS

Subject	Appointment of consultant to carry out Advice Services
Officer Requesting Decision	Communities and Projects Manager
Officer Making the Decision	Head of Communities and Homes
Authority for Decision	<p>Item 48 of Rugby Borough Council's Full Council Minutes dated 14 November 2019</p> <p>and</p> <p>Delegated authority under paragraph 2.3(i) of Part 2B of Rugby Borough Council's Constitution – each Head of Service is authorised to invite and accept tenders or quotations for contracts, subject to contract standing orders, financial standing orders, financial regulations and instructions.</p>
Recommendation	To appoint CAB to provide Advice services and enter into a contract for the same. The consultancy fees for this work are set out in CAB Request for Quotation return dated 10 January 2020.
Alternatives considered and rejected	<ol style="list-style-type: none"> 1. To appoint an alternative consultant to carry out the Advice services, or 2. To not appoint a consultant to carry out the Advice services.
Decision	Approve
Reason	<p>CAB provided the most economically advantageous and highest quality of service compliant Request for Quotation return as part of the procurement process and have therefore been selected for appointment.</p> <p>Advice services are needed to support the Council in achieving its corporate objective of</p>

	<p><i>enabling our residents to live healthy, independent lives.</i></p> <p>The contract is ring-fenced to supporting the provision of advice to people either living or working in the borough of Rugby, with emphasis on assisting more vulnerable residents. The necessary specialist skills and experience are not available internally within the Council.</p>
Date	11 March 2020
Background Papers	<p>Report of the Head of Communities and Homes concerning proposals for the funding of the voluntary and community sector for 2020-22 to Cabinet on 4 November 2019 and the report of Cabinet to Full Council on 14 November 2019</p> <p>CAB Request for Quotation document is "confidential information" for the purposes of regulation 9 of the Openness of Local Government Bodies Regulations 2014.</p>
Decision record kept until	11 March 2026
Background papers kept until	11 March 2024

Signed.....

Dated.....11/03/20.....