

MINUTES OF CABINET

7 OCTOBER 2024

PRESENT:

Councillors Moran (Chair), Brown, C Edwards, Livesey, Mistry and O'Rourke.

Councillors Picker, Poole Roodhouse and Thomas were also in attendance.

32. MINUTES

The minutes of the meeting held on 16 September 2024 were approved and signed by the Chair.

33. APOLOGIES FOR ABSENCE

Apologies for absence from the meeting were received from Councillors McKenzie and Robinson.

34. DECLARATIONS OF INTERESTS

There were no declarations of interest.

35. PUBLIC QUESTION TIME

There were no questions.

Growth and Investment, Digital and Communications Portfolio

36. LOCAL DEVELOPMENT SCHEME UPDATE

Cabinet considered the report of the Chief Officer – Growth and Investment (Part 1 – agenda item 5) concerning the proposed adoption of the Council's amended Local Development Scheme.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT -

- (1) the amended Local Development Scheme (LDS) attached at Appendix 1, be adopted;
- (2) delegated authority be given to the Chief Officer for Growth and Investment to make minor amendments as necessary to the Local Development Scheme; and
- (3) delegated authority be given to the Chief Officer for Growth and Investment in consultation with the Leader and Portfolio Holder for Growth and Investment to amend the timetable for a period of up to 12 weeks in the event that the consultation falls within a purdah period.

37. CREATION OF AN ECONOMIC DEVELOPMENT MANAGER POST

Cabinet considered the report of the Chief Officer – Growth and Investment (Part 1 – agenda item 6) concerning the proposed creation of an Economic Development Manager post to ensure the Council delivers the aims of its new Corporate Strategy along with the Town Centre Regeneration Strategy and emerging Economic Strategy.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT -

- (1) the post of Economic Development Manager be created and added to the permanent establishment; and
- (2) a supplementary budget of £59,186 be approved and added to the 2025/26 Budget and future years.

Note: this decision is not subject to call in.

38. ESTABLISHING PRINCIPLES GOVERNING THE USAGE OF ARTIFICIAL INTELLIGENCE AT RUGBY BOROUGH COUNCIL

Cabinet considered the report of the Chief Officer – Digital and Communications (Part 1 – agenda item 7) concerning the proposed approval of an Artificial Intelligence tooling and generative models policy, outlining the governance processes to ensure the tools are used responsibly and data is kept secure.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT the Artificial Intelligence tooling and generative models policy be approved and adopted across Rugby Borough Council to ensure prompt and effective governance of AI-assisted technologies.

39. MOTION TO EXCLUDE THE PUBLIC UNDER SECTION 100(A)(4) OF THE LOCAL GOVERNMENT ACT 1972

RESOLVED THAT - under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of information defined in paragraphs 1, 2 and 3 of Schedule 12A of the Act.

Operations and Traded Services Portfolio

40. WASTE SERVICES REORGANISATION

Cabinet considered the private report of the Chief Officer – Operation and Traded Services (Part 2 – agenda item 1) concerning a proposed reorganisation of the Waste Services team within the Council.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT the recommendation, as detailed in the report, be approved.

Item considered en bloc

41. WRITE OFFS

Cabinet considered the private report of the Chief Officer – Finance and Performance (Part 2 – agenda item 2) concerning write offs.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT the schedule of write offs, as at Appendix 1 to the report, be approved.

CHAIR