

AGENDA MANAGEMENT SHEET

Report Title:	Local Development Scheme Update
Name of Committee:	Cabinet
Date of Meeting:	7 October 2024
Report Director:	Chief Officer - Growth and Investment
Portfolio:	Growth and Investment and Digital and Communications
Ward Relevance:	All
Prior Consultation:	Planning Services Working Group 12 September 2024
Contact Officer:	Neil Holly, Development Strategy Manager neil.holly@rugby.gov.uk
Public or Private:	Public
Report Subject to Call-In:	Yes
Report En-Bloc:	No
Forward Plan:	Yes
Corporate Priorities: (C) Climate (E) Economy (HC) Health and Communities (O) Organisation	<p>This report relates to the following priority(ies):</p> <p><input checked="" type="checkbox"/> Rugby is an environmentally sustainable place, where we work together to reduce and mitigate the effects of climate change. (C)</p> <p><input checked="" type="checkbox"/> Rugby has a diverse and resilient economy that benefits and enables opportunities for all residents. (E)</p> <p><input checked="" type="checkbox"/> Residents live healthy, independent lives, with the most vulnerable protected. (HC)</p> <p><input checked="" type="checkbox"/> Rugby Borough Council is a responsible, effective and efficient organisation. (O)</p> <p>Corporate Strategy 2021-2024</p> <p><input type="checkbox"/> This report does not specifically relate to any Council priorities but</p>
Summary:	The report seeks cabinet's recommendation to Council that it adopt the amended Local Development Scheme (LDS) attached as appendix 1.

Financial Implications:	The cost of local plan preparation is met within the Development Strategy budget.
Risk Management/Health and Safety Implications:	A project risk register for the Local Plan is attached as Appendix 2.
Environmental Implications:	Adopting a new local plan will have significant environmental implications for the borough. It represents an opportunity to update our policies on a wide variety of issues with environmental implications, such as climate change policy and the identification of development site allocations.
Legal Implications:	<p>Under s15 of the Planning and Compulsory Purchase Act 2004 the council is required to prepare and maintain a local development scheme specifying the local development documents which are to be development plan documents it intends to prepare and the timetable for their preparation.</p> <p>It is no longer a legal requirement to include local development documents which are not to be development plan documents – such as supplementary planning documents – within a local development scheme.</p>
Equality and Diversity:	An Equality Impact Assessment has been undertaken and is provided as Appendix 3 to this report.
Options:	No alternative options were considered.
Recommendation:	<p>IT BE RECOMMENDED TO COUNCIL THAT -</p> <ol style="list-style-type: none"> (1) the amended Local Development Scheme (LDS) attached at Appendix 1, be adopted; (2) delegated authority be given to the Chief Officer for Growth and Investment to make minor amendments as necessary to the Local Development Scheme; and (3) delegated authority be given to the Chief Officer for Growth and Investment in consultation with the Leader and Portfolio Holder for Growth and Investment to amend the timetable for a period of up to 12 weeks in the event that the consultation falls within a purdah period.

**Reasons for
Recommendation:**

To update the Local Development Scheme timetable for preparation of the new Local Plan. The new Local Development Scheme timetable would provide opportunities to reflect on consultation comments received and prepare supporting evidence to increase the likelihood of the council submitting a plan that will be found sound. The new timetable is also set to enable the plan to reflect forthcoming changes to national planning policy.

Cabinet – 7 October 2024

Local Development Scheme update

Public Report of the Chief Officer - Growth and Investment

Recommendation

IT BE RECOMMENDED TO COUNCIL THAT -

- (1) the amended Local Development Scheme (LDS) attached at Appendix 1, be adopted;
- (2) delegated authority be given to the Chief Officer for Growth and Investment to make minor amendments as necessary to the Local Development Scheme; and
- (3) delegated authority be given to the Chief Officer for Growth and Investment in consultation with the Leader and Portfolio Holder for Growth and Investment to amend the timetable for a period of up to 12 weeks in the event that the consultation falls within a purdah period.

EXECUTIVE SUMMARY

The current Local Development Scheme (LDS) was adopted by Council on 25 October 2023. Since then, there have been changes at both local and national government level and the new national government has consulted on changes to national planning policy.

It is necessary to amend the LDS to respond to those changes. The new LDS timetable would provide opportunities to reflect on consultation comments received and prepare supporting evidence to increase the likelihood of the council submitting a plan that will be found sound. The new timetable is also set to enable the plan to reflect forthcoming changes to national planning policy. The Council will continue to review the timetable set out within the LDS to allow the Council to react to changes in national planning policy and any other local factors.

1. Background

- 1.1. The Council has a legal duty to maintain an up-to-date local development scheme (LDS). The LDS is a project plan for producing local development documents, including the Local Plan. It sets out the local development documents which are to be development plan documents that the Council intends to produce and the timescale for their preparation.
- 1.2. In December 2022 Council agreed to proceed with a full update to the Local Plan.

- 1.3. Between 30 October 2023 and 2 February 2024 an 'Issues and Options' consultation under Regulation 18 of The Town and Country Planning (Local Planning) (England) Regulations 2012 was undertaken to support preparation of the new Local Plan.
- 1.4. That consultation was approved by Cabinet at its meeting on 23 October 2023 and by Council at its meeting on 25 October 2023. That meeting was also the last update to the LDS. Details of the cabinet meeting can be accessed [here](#).

2. Changes to the LDS

- 2.1. In comparison with the LDS adopted by Council on 25 October 2023, the updated LDS makes the following changes:
 - The preferred options (Regulation 18) consultation did not take place in July 2024 and will instead begin in March 2025.
 - The pre-submission (Regulation 19) consultation is moved from January 2025 to January 2026.
 - Submission of the plan is moved from June 2025 to June 2026.
 - Adoption would likely be mid 2027 rather than the end of 2026.

3. Reasons for the changes to the LDS

- 3.1. The LDS adopted on 25 October 2023 was prepared in the context of a proposal by the previous Government that a cut-off date of 30 June 2025 would apply to the submission of plans for examination under the current plan-making system, prior to implementation of the changes to plan-making in the Levelling Up and Regeneration Act 2023.
- 3.2. The timetable set to meet that deadline was always going to be challenging to meet and the project risk register of October 2023, which accompanied the cabinet report, identified a high likelihood of not meeting that cut-off date.
- 3.3. Notwithstanding that risk, Council decided in October 2023 that the best option was to continue to advance plan-making.
- 3.4. Since October 2023 there have been significant changes:
 - The issues and options consultation, which was stated in the LDS October 2023 to take place between November and December 2023 was extended following an amendment to instead finish in February 2024
 - A new local administration was formed following the May 2024 local election.
 - A new national government took office following the July 2024 general election.

- A consultation on proposals for changes to national planning policy was held between 30 July 2024 and 24 September 2024, with a new National Planning Policy Framework (NPPF) expected to be in force by the end of the year, including a new standard method for calculating local housing need.
 - Within that consultation, the current Government stated its intention that the cut-off-date for submitting plans for examination under the current system will be the end of December 2026 rather than 30th June 2025.
- 3.5. The new LDS timetable has been set in response to these changes. The new timetable is less truncated, increasing opportunities to reflect on consultation comments and prepare supporting evidence, and thereby increasing the likelihood of the Council submitting a plan that will be found sound. The new timetable is also set to enable the new plan to reflect changes to national planning policy.
- 3.6. The timing of the Regulation 18 preferred options consultation in early 2025 should allow the contents of that that consultation to reflect the changes to national planning policy in the new National Planning Policy Framework.
- 3.7. The timing of the Regulation 19 consultation and submission of the plan should allow the examination of the local plan to commence comfortably before the proposed cut-off date for submitting plans under the current system.

4. Conclusion

- 4.1 The Council has a statutory responsibility to maintain an up to date LDS following changes at a local and national level the LDS has been updated to reflect the new timetable to review the Local Plan.

Name of Meeting: Cabinet

Date of Meeting: 7 October 2024

Subject Matter: Local Development Scheme update

Originating Department: Growth and Investment

DO ANY BACKGROUND PAPERS APPLY ☐ YES ☒ NO

LIST OF BACKGROUND PAPERS

Doc No	Title of Document and Hyperlink

The background papers relating to reports on planning applications and which are open to public inspection under Section 100D of the Local Government Act 1972, consist of the planning applications, referred to in the reports, and all written responses to consultations made by the Local Planning Authority, in connection with those applications.

☐ Exempt information is contained in the following documents:

Doc No	Relevant Paragraph of Schedule 12A

Appendix 1 – Local Development Scheme



**RUGBY BOROUGH COUNCIL
LOCAL DEVELOPMENT
SCHEME
OCTOBER 2024**

1. INTRODUCTION

- 1.1. The council must prepare a Local Development Scheme (LDS) which sets out the local development documents which are to be development plan documents it intends to procure and the timetable for their preparation. The LDS helps local communities and interested parties keep track of progress and must be kept up to date.
- 1.2. The main development plan document for Rugby Borough is the Rugby Borough Local Plan 2011-2031 which was adopted on the 4 June 2019 which sets the overall development strategy for the borough until 2031.
- 1.3. This LDS covers the period in which the Council expects to adopt a new local plan.

2. THE PREVIOUS LDS

- 2.1. The previous LDS was published in October 2023.

3. DEVELOPMENT PLAN DOCUMENTS

- 3.1. Development Plan Documents (DPDs) are defined in the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) and are used to guide the determination of applications for planning permission. They regulate the use of land in the public interest. They must be prepared in accordance with legal requirements, must be underpinned by evidence, and are tested at an examination in public run by a government appointed planning inspector. Only when found 'sound' by the Inspector can they be adopted.
- 3.2. It is a legal requirement for DPDs to be subject to a Sustainability Appraisal (SA) incorporating Strategic Environmental Assessment (SEA).
- 3.3. The council intends to produce a new DPD, the updated Rugby Borough Local Plan. A timetable for a review of the Local Plan is set out below. Once adopted the new Local Plan will replace the current Rugby Borough Local Plan 2011-2031.

Stage	Date
Issues and options consultation (Regulation 18)	Complete
Preferred options consultation (Regulation 18)	March 2025
Pre-submission consultation (Regulation 19)	January 2026
Submission for examination	June 2026
Adoption by	By June 2027

4. NEIGHBOURHOOD PLANS

- 4.1. Neighbourhood plans are prepared by parishes or designated neighbourhood forums. They are subject to a statutory preparation procedure and are required to be independently examined before they can be 'made'. Once made, neighbourhood plans become part of the development plan for the area.
- 4.2. A list of made neighbourhood plans can be found on the council's website:
<https://rugby.gov.uk/neighbourhood-planning>
- 4.3. The following areas do not yet have a made neighbourhood plan but have been designated as neighbourhood areas for the purposes of preparing a neighbourhood plan:

Clifton-upon-Dunsmore Parish
Dunchurch Parish
Grandborough Parish
Newton and Biggin Parish
Wolston Parish

5. COMMUNITY INFRASTRUCTURE LEVY CHARGING SCHEDULE

- 5.1. Rugby Borough Council's Community Infrastructure Levy (CIL) charging schedule came into force on 1 April 2024.
- 5.2. CIL is a charge on new developments to support the provision of local infrastructure to support development.

6. SUPPLEMENTARY PLANNING DOCUMENTS

- 6.1. Supplementary Planning Documents (SPDs) add detail to the policies of the local plan but are not development plan documents. They are a material consideration in the determination of planning applications. They are required to be prepared in accordance with a statutory process and in consultation with the public. SPDs are not required to be examined before they can be adopted.
- 6.2. It is no longer a requirement to detail SPDs and the timetable for their preparation within the LDS. A full list of adopted SPDs can be found on the council's website:
<https://rugby.gov.uk/w/supplementary-planning-documents>
- 6.3.

7. MONITORING AND REVIEW

- 7.1. Local planning authorities are required to produce an annual authority monitoring report to assess the implementation of the LDS and the extent to which policies in local development documents are being achieved. The authority monitoring report is based upon the period 1st April to 31st March in each year.

8. CONTACT DETAILS

- 8.1. For more information about any of the issues raised in this Local Development Scheme please contact:-

Email: Localplan@rugby.gov.uk

Development Strategy
Rugby Borough Council
Town Hall
Evreux Way
Rugby
CV21 2RR

- 8.2. This document together with all other local development documents produced by Rugby Borough Council will be made available on the Council's web site:
<https://rugby.gov.uk/development-strategy>

Appendix 2 – Project Risk Register (updated October 2024)

RUGBY BOROUGH COUNCIL PROJECT RISK REGISTER

Project: updated Local Plan (October 2024)

Objective: to prepare and adopt a new local plan for the borough

		Likelihood			
Impact	4	M	H	H	H
	3	L	M	H	H
	2	L	M	M	H
	1	L	L	M	M
		1	2	3	4

Risk	Opportunities	Consequences	Controls	Responsibility	Assessment of Risk		
					Likelihood	Impact	Risk Score
1. Potential finding of an inspector that the new Local Plan is not legally compliant or is not sound..		<ul style="list-style-type: none"> - Delay as potential need to re-consult on modifications, go back and re-do parts of the process or even withdraw the plan - Reputational damage. - Stakeholder concerns/complaints - Adverse media coverage - Risk of legal challenge - Delay in getting a plan adopted, leading to loss of appeals 	<ul style="list-style-type: none"> - Compliance with the Town and Country Planning (Local Planning) (England) Regulations 2012 and the Planning and Compulsory Purchase Act 2004. - Compliance with national policy and guidance. - Effective joint working with duty to cooperate partners. - Holding two Regulation 18 public consultations. - Careful consideration of representations made. - Preparation of proportionate evidence to support the plan's policies. - Consideration of reasonable alternatives through the sustainability appraisal process. - Potential for a legal review prior to plan submission (if deemed to be required). 	Chief Officer Growth and Investment/ Development Strategy Manager	2	4	6

Risk	Opportunities	Consequences	Controls	Responsibility	Assessment of Risk		
					Likelihood	Impact	Risk Score
2. Loss of team members / inadequate resourcing / inability to fill posts		<ul style="list-style-type: none"> - Lack of continuity, loss of institutional knowledge - Delay - Increased costs through need to use consultants 	<ul style="list-style-type: none"> - Prioritisation and effective time management to maximise the resources we have - Communication - Effective recruitment - Flexible use of resources within the planning department to assist - Potential use of consultants if necessary 	Chief Officer Growth and Investment/ Development Strategy Manager	4	3	7
3. Delay to the local plan process due to changes to government policy	Opportunities to reflect new national policy.	<ul style="list-style-type: none"> - Increased or wasted costs - Delay - Public perception 	<ul style="list-style-type: none"> - Monitoring and responding to government policy, including responding to consultations - Keeping the local development scheme under review 	Chief Officer Growth and Investment/ Development Strategy Manager	4	3	7
4. Change of political party/control of the council results in policy or financial changes impacting project delivery	Review of project	<ul style="list-style-type: none"> - Delay - Increased or wasted costs - Reputational damage 	<ul style="list-style-type: none"> - Use of Planning Services Working Group to seek cross-party support. - Council decision making at relevant stages. 	Chief Officer Growth and Investment/ Development Strategy Manager	3	3	6
5. Political disagreement with neighbouring authorities/ ineffective cooperation		<ul style="list-style-type: none"> - Failure to meet duty to cooperate (see risk 1 above) - Reputational damage - Delay 	<ul style="list-style-type: none"> - Joint working through the Coventry, Warwickshire and Solihull Association of Planning Officers (CSWAPO) - Preparation of statements of common ground 	Chief Officer Growth and Investment/ Development Strategy Manager	2	4	6

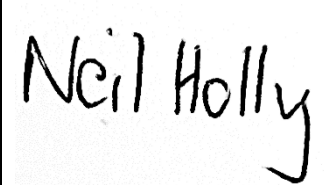
Risk	Opportunities	Consequences	Controls	Responsibility	Assessment of Risk		
					Likelihood	Impact	Risk Score
6. Delays in consultants providing evidence/ poor quality evidence		<ul style="list-style-type: none"> - Delay - Increased cost if need to re-do evidence 	<ul style="list-style-type: none"> - Joint procurement of evidence with CSWAPO - Effective procurement procedures including writing clear briefs - Careful and ongoing management of consultants 	Chief Officer Growth and Investment/ Development Strategy Manager	1	2	3
7. Cost overruns		<ul style="list-style-type: none"> - Reputational damage - Budgetary pressures 	<ul style="list-style-type: none"> - Focussing evidence tightly on justifying policies - Joint commissioning of evidence with neighbouring authorities - Effective project management 	Chief Officer Growth and Investment/ Development Strategy Manager	3	2	5

EQUALITY IMPACT ASSESSMENT (EqIA)

Context

1. The Public Sector Equality Duty as set out under section 149 of the Equality Act 2010 requires Rugby Borough Council when making decisions to have due regard to the following:
 - eliminating unlawful discrimination, harassment and victimisation, and other conduct prohibited by the Act,
 - advancing equality of opportunity between people who share a protected characteristic and those who do not,
 - fostering good relations between people who share a protected characteristic and those who do not, including tackling prejudice and promoting understanding.
2. The characteristics protected by the Equality Act are:
 - age
 - disability
 - gender reassignment
 - marriage/civil partnership
 - pregnancy/maternity
 - race
 - religion/belief
 - sex/gender
 - sexual orientation
3. In addition to the above-protected characteristics, you should consider the crosscutting elements of the proposed policy, such as impact on social inequalities and impact on carers who look after older people or people with disabilities as part of this assessment.
4. The Equality Impact Assessment (EqIA) document is a tool that enables RBC to test and analyse the nature and impact of what it is currently doing or is planning to do in the future. It can be used flexibly for reviewing existing arrangements but in particular should enable identification where further consultation, engagement and data is required.
5. The questions will enable you to record your findings.
6. Where the EqIA relates to a continuing project, it must be reviewed and updated at each stage of the decision.
7. Once completed and signed off the EqIA will be published online.
8. An EqIA must accompany all **Key Decisions** and **Cabinet Reports**.
9. For further information, refer to the EqIA guidance for staff.

Equality Impact Assessment

Service Area	Development Strategy
Policy/Service being assessed	Local Development Scheme update
Is this is a new or existing policy/service? If existing policy/service please state date of last assessment	<p>This is an update to the Local Development Scheme adopted by Council on 25 October 2023. An EqlA was undertaken for that report.</p> <p>The Local Development Scheme sets out the timetable for producing a new local plan. The new local plan will eventually replace the existing local plan.</p>
EqlA Review team – List of members	Neil Holly – Development Strategy Manager
Date of this assessment	9 September 2024
Signature of responsible officer (to be signed after the EqlA has been completed)	

A copy of this Equality Impact Assessment report, including relevant data and information to be forwarded to the Corporate Equality & Diversity Advisor.

If you require help, advice and support to complete the forms, please contact Aftab Razzaq, Chief Officer – Legal and Governance via email: aftab.razzaq@rugby.gov.uk or 01788 533521

Details of Strategy/ Service/ Policy to be analysed

<u>Stage 1 – Scoping and Defining</u>	
(1) Describe the main aims, objectives and purpose of the Strategy/Service/Policy (or decision)?	<p>The report seeks approval for adopting an updated Local Development Scheme.</p> <p>The Local Development Scheme sets out the council’s timetable for producing new planning policies.</p>
(2) How does it fit with Rugby Borough Council’s Corporate priorities and your service area priorities?	<p>It primarily fits in with priorities on:</p> <ul style="list-style-type: none"> • Rugby Borough Council is a responsible, effective and efficient organisation. • Rugby has a diverse and resilient economy that benefits and enables opportunities for all residents.
(3) What are the expected outcomes you are hoping to achieve?	The Local Development Scheme aims to set a realistic programme for preparing planning policies.
(4) Does or will the policy or decision affect: <ul style="list-style-type: none"> • Customers • Employees • Wider community or groups 	Updating the Local Development Scheme doesn’t affect customers, employees or wider community or groups directly. The new local plan will, when prepared, affect all of these groups. However, this will be subject to a separate EqIA when prepared.
<u>Stage 2 - Information Gathering</u>	
(1) What does the information tell you about those groups identified?	No specific groups identified.

<p>(2) Have you consulted or involved those groups that are likely to be affected by the strategy/ service/policy you want to implement? If yes, what were their views and how have their views influenced your decision?</p>	<p>A public consultation on local plan issues and options was undertaken between the end of October 2023 and the start of February 2024.</p> <p>In line with the regulations and established practice, there has been no public consultation on the update to the LDS.</p>		
<p>(3) If you have not consulted or engaged with communities that are likely to be affected by the policy or decision, give details about when you intend to carry out consultation or provide reasons for why you feel this is not necessary.</p>	<p>The LDS details the two further formal public consultation stages that will be undertaken as part of plan-making.</p>		
<p><u>Stage 3 – Analysis of impact</u></p>			
<p><u>(1)Protected Characteristics</u> From your data and consultations is there any positive, adverse or negative impact identified for any particular group, which could amount to discrimination?</p> <p>If yes, identify the groups and how they are affected.</p>	<p>RACE No impact</p>	<p>DISABILITY No impact</p>	<p>GENDER No impact</p>
	<p>MARRIAGE/CIVIL PARTNERSHIP No impact</p>	<p>AGE No impact</p>	<p>GENDER REASSIGNMENT No impact</p>
	<p>RELIGION/BELIEF No impact</p>	<p>PREGNANCY MATERNITY No impact</p>	<p>SEXUAL ORIENTATION No impact</p>

<p><u>(2) Cross cutting themes</u></p> <p>(a) Are your proposals likely to impact on social inequalities e.g. child poverty, geographically disadvantaged communities? If yes, please explain how?</p> <p>(b) Are your proposals likely to impact on a carer who looks after older people or people with disabilities? If yes, please explain how?</p>	<p>No.</p> <p>No.</p>
(3) If there is an adverse impact, can this be justified?	N/A
(4) What actions are going to be taken to reduce or eliminate negative or adverse impact? (this should form part of your action plan under Stage 4.)	N/A
(5) How does the strategy/service/policy contribute to the promotion of equality? If not what can be done?	When the new Local Plan is produced, this will be done with the objective of promoting equality.
(6) How does the strategy/service/policy promote good relations between groups? If not what can be done?	Not at this stage, when new policies and site allocations are developed at a later stage, they will represent the opportunity to promote good relations.
(7) Are there any obvious barriers to accessing the service? If yes how can they be overcome?	N/A

<u>Stage 4 – Action Planning, Review & Monitoring</u>																														
<p>If No Further Action is required then go to – Review & Monitoring</p> <p>(1)Action Planning – Specify any changes or improvements that can be made to the service or policy to mitigate or eradicate negative or adverse impact on specific groups, including resource implications.</p>	<p>No further action is required.</p> <p>EqlA Action Plan</p> <table><tr><th>Action</th><th>Lead Officer</th><th>Date for completion</th><th>Resource requirements</th><th>Comments</th></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>					Action	Lead Officer	Date for completion	Resource requirements	Comments																				
Action	Lead Officer	Date for completion	Resource requirements	Comments																										
<p>(2) Review and Monitoring</p> <p>State how and when you will monitor policy and Action Plan</p>	<p>This EqlA will be reviewed again when the next stage of the plan is presented to Cabinet, probably in spring 2025.</p>																													

Please annotate your policy with the following statement:

‘An Equality Impact Assessment on this policy was undertaken on 19/06/2024 and will be reviewed periodically in light of planning applications to which the Shopfronts Design Guide is applicable.’

Rugby Borough Council

Climate Change and Environmental Impact Assessment

Local Development Scheme Update – October 2024

CONTEXT

In 2019 the UK Parliament set a commitment in law to reach net zero carbon emissions by 2050. Achieving this target will require considerable effort with public bodies, private sector organisations, the third sector and individuals working together to take action. Rugby Borough Council declared a climate emergency in 2019, in doing so committed to:

- To move the Council's operations towards Carbon Neutrality by 2030.
- To establish action to tackle climate change as a key driver of all decision-making.
- To provide community leadership in reducing the impact of Climate Change.
- To take action to mitigate the impact of climate change on a Borough wide basis and beyond, through adaptation.

The Council's Corporate Strategy (2021-24) [link](#) sets ambitious outcomes in relation to Climate Change. These ambitions must now be progressed through the decisions which the Council makes.

It is therefore important that Rugby Borough Council gives due regard to climate change when making decisions. In the context of the Council's business, Climate Change includes carbon emissions, biodiversity, habitat loss and environmental destruction. When putting forward recommendations for decision, officers must assess how these recommendations are likely to influence our climate change commitments by completing the following Climate Change and Environmental Impact Assessment.

A copy of this Climate Change and Environmental Impact Assessment, including relevant data and information should be forwarded to the Deputy Executive Director.

If you require help, advice and support to complete the forms, please contact Dan Green, Deputy Executive Director.

SECTION 1: OVERVIEW

Portfolio and Service Area	Growth and Investment
Policy/Service/Change being assessed	<p>The report seeks approval for adopting an updated Local Development Scheme.</p> <p>The Local Development Scheme sets out the council's timetable for producing new planning policies.</p>
Is this a new or existing Policy/Service/Change?	<p>This is an update to the Local Development Scheme adopted by Council on 25 October 2023.</p> <p>The Local Development Scheme sets out the timetable for producing a new local plan. The new local plan will eventually replace the existing local plan.</p>
If existing policy/service please state date of last assessment	October 2023.
Ward Specific Impacts	All.
Summary of assessment Briefly summarise the policy/service/change and potential impacts.	<p>The Local Development Scheme sets out the timetable for plan-making. It does not itself set out policies for the use or development of land. Therefore, there are no environmental or climate change impacts.</p> <p>The local plan itself will contain policies that have environmental and climate change impacts and these will be assessed when these are published.</p>
Completed By	Neil Holly, Development Strategy Manager
Authorised By	Nicola Smith, Chief Officer – Growth and Investment
Date of Assessment	9 September 2024

SECTION 2: IMPACT ASSESSMENT

Climate Change and Environmental Impacts	No Impact	Positive	Negative	Description of impact	Any actions or mitigation to reduce negative impacts	Action owner	Timescales
Energy usage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adopting an updated Local Development Scheme does not have any impact on climate change or the environment. During plan preparation, when policies are proposed, an assessment of their environmental impact can be made.			
Fleet usage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None at this stage			
Sustainable Transport/Travel (customers and staff)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None at this stage			
Sustainable procurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None at this stage			
Community leadership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None at this stage			
Biodiversity and habitats	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None at this stage			
Adaptation/Mitigation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None at this stage			
Impact on other providers/partners	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None at this stage			

SECTION 3: REVIEW

Where a negative impact is identified, the proposal and/or implementation can be adapted or changed; meaning there is a need for regular review. This review may also be needed to reflect additional data and evidence for a fuller assessment (proportionate to the decision in question). Please state the agreed review timescale for the identified impacts of the policy implementation or service change.

Review date	Next stage of the local plan preparation process – preferred options public consultation.
Key points to be considered through review	No negative impacts have been identified at this stage.
Person responsible for review	Neil Holly, Development Strategy Manager
Authorised by	Nicola Smith, Chief Officer – Growth and Investment