

20 June 2018

BROOKE OVERVIEW AND SCRUTINY COMMITTEE – 28 JUNE 2018

A meeting of the Brooke Overview and Scrutiny Committee will be held at 6pm on Thursday 28 June 2018 in Committee Room 1, Town Hall, Rugby.

Councillor Claire Edwards
Chair of Brooke Overview and Scrutiny Committee

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Appointment of Vice-Chair
To appoint a Vice-Chair for the 2018/19 municipal year.
2. Minutes
To confirm the minutes of the meetings held on 12 April 2018 and 17 May 2018.
3. Apologies
To receive apologies for absence from the meeting.
4. Declarations of Interest
To receive declarations of:
 - (a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;
 - (b) pecuniary interests as defined by the Council's Code of Conduct for Councillors;
 - (c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.

Note: Members are reminded that they should declare the existence and nature of their non-pecuniary interests at the commencement of the meeting (or as soon as the interest becomes apparent). If that interest is a pecuniary interest, the Member must withdraw from the room unless one of the exceptions applies.

Membership of Warwickshire County Council or any Parish Council is classed as a non-pecuniary interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.

5. Motion from Council – Reduce Plastic Waste
6. Finance and Performance Monitoring 2017/18 Year-End – please refer to report from Cabinet 26 June and RPMS
7. Overview and Scrutiny Work Programme 2018/19

Any additional papers for this meeting can be accessed via the website.

Membership of the Committee:

Councillors Claire Edwards (Chair), Mrs A'Barrow, Keeling, McQueen, Mrs New, Pacey-Day, Picker, Srivastava and Mrs Timms

If you have any general queries with regard to this agenda please contact Veronika Beckova, Democratic Services Officer (01788 533591 or e-mail veronika.beckova@rugby.gov.uk). Any specific queries concerning reports should be directed to the listed contact officer.

If you wish to attend the meeting and have any special requirements for access please contact the Democratic Services Officer named above.

AGENDA MANAGEMENT SHEET

<i>Name of Meeting</i>	Brooke Overview and Scrutiny Committee
<i>Date of Meeting</i>	28 June 2018
<i>Report Title</i>	Motion from Council – Reduce Plastic Waste
<i>Ward Relevance</i>	All Wards
<i>Contact Officer</i>	Dan Green, Head of Environment and Public Realm
<i>Summary</i>	<p>On 27 February 2018, Council referred a motion to a scrutiny committee in accordance with Council Standing Order 11.</p> <p>The Committee is asked to consider whether to:</p> <ul style="list-style-type: none">(a) consider the matter itself and report to Cabinet, or(b) appoint a task group to consider the matter.
<i>Financial Implications</i>	There are no immediate financial implications for Rugby Borough Council.
<i>Equality and Diversity Implications</i>	No new or existing policy or procedure has been recommended.
<i>Risk Management Implications</i>	There are no risk management implications arising from this report.
<i>Environmental Implications</i>	There are no immediate environmental implications arising from this report.
<i>Legal Implications</i>	There are no legal implications arising from this report.

Public Report to the Brooke Overview and Scrutiny Committee

28 June 2018

Motion from Council – Reduce Plastic Waste

Summary

On 27 February 2018, Council referred a motion to a scrutiny committee in accordance with Council Standing Order 11.

The Committee is asked to consider whether to:

- (a) consider the matter itself and report to Cabinet, or
- (b) appoint a task group to consider the matter.

1. MOTION FROM COUNCIL

On 27 February 2018, Council considered a motion submitted on notice by Councillor Douglas and seconded by Councillor Mrs New as set out below.

“Rugby Borough Council’s new Corporate Priorities include ‘continue to improve the efficiency of our waste and recycling service’. In light of the recent trends to tackle the reduction in plastics and a drive that includes improving the quality of the dry recycling bins along with maximizing the amount of household waste that is reprocessed.

The Council should seek to:

- 1. Lead the way by undertaking an audit, within existing resources, of single use plastics used by the Authority and seek to replace with sustainable or reusable alternatives where practicable.*
- 2. Work in greater partnership with local environmental groups and engage with local businesses and residents to help educate about plastic waste.*
- 3. Adopt the ambition as outlined by the Waste and Resources Action Programme known as WRAP to reduce plastic waste.”*

In accordance with Council Standing Order 11, the motion stood referred to a scrutiny committee.

This Committee is now asked to decide how to deal with this motion.

2. NOTICE OF MOTION PROCEDURE

The Constitution requires that where a motion is referred to overview and scrutiny, the scrutiny committee may consider the matter itself or set up a task group to do so. Any such task group will report back to the committee that set it up. Once the scrutiny committee has

considered the motion or received a report back from a task group, it will report to the next available meeting of Cabinet or, if it is not an executive matter, to the next ordinary Council meeting.

The Committee's consideration of a motion might take the form of simply dismissing the motion without further scrutiny and reporting to Cabinet accordingly. If, however, the Committee were to decide to consider the motion itself in more detail, any scrutiny would need to be supported by evidence that might not yet have been assembled. In such circumstances, it would not usually be realistic for the Committee to make recommendations until a later meeting.

3. SUMMARY BACKGROUND

Across the UK and beyond, there is a growing appetite to reduce or eliminate single use plastics. For this report, single use plastics are defined as '*plastics which are only used once before they are thrown away or recycled*'.

The motivation for such change can be broadly summarised through the following perceived shortcomings within the plastics system:

- Not all plastic packaging is designed in a way that they can be recycled, leading to a significant proportion going to landfill.
- Consumers are confused about what plastic packaging can and cannot be recycled, with varying recycling provision in different local authority areas.
- Plastics are entering the natural environment – for example through marine plastic pollution.
- The UK is very reliant on export markets for plastic recycling. In recent times, this reliance has been exposed, for example through the Chinese ban on importing plastic waste.

The WRAP ambition to reduce plastic waste (as referred to in the Motion to Council), is best summarised by the WRAP led 'UK Plastic Pact'. The UK Plastic Pact seeks to bring together government, NGOs and businesses to transform the UK plastic packaging sector, by 2025, by meeting the following four targets:

- 100% of plastic packaging will be reusable, recyclable or compostable.
- 70% of plastic packaging will be recycled or composted
- 30 % average recycled content across all plastic packaging
- Single use plastic will be eliminated through redesign, innovation or alternative (re-use) delivery models

Further information regarding the UK Plastic Pact can be found at <http://www.wrap.org.uk/content/the-uk-plastics-pact>

4. OFFICER COMMENTS

There are many reasons why the Council would wish to support a reduction in single use plastics, not least the environmental benefits of doing so and the significant costs associated with the disposal of plastic recyclate.

There are also numerous considerations which may limit what we are able to achieve, including the costs and availability of more sustainable alternatives.

Numerous Local Authorities across the country have recently considered the issue of single use plastics, with varying commitments to reduce or remove single use plastics resulting. Examples of commitments and action taken can be found by the following links:

<http://democracy.devon.gov.uk/documents/s17223/Environmental%20Policy%20-%20New%20Strategy%20and%20Action%20Plan%20for%20Plastics.pdf>

<https://www.hertfordshire.gov.uk/services/recycling-waste-and-environment/recycling-and-waste/wasteaware-campaigns/plasticfree.aspx>

<https://www.cornwall.gov.uk/council-and-democracy/council-news-room/media-releases/news-from-2018/news-from-february-2018/cornwall-council-commits-to-become-single-use-plastic-free-by-2020/>

In providing education about plastic consumption and recycling, it is important to recognise that Rugby Borough Council is a Member of the Warwickshire Waste Partnership (WWP). The WWP exists to forge closer working relationships between Warwickshire County Council (as Warwickshire's waste disposal authority) and District/Borough Councils (as Warwickshire's waste collection authorities). To this end, the Warwickshire Authorities have agreed a Warwickshire Waste Strategy, which includes the following objectives:

- To reduce the amount of waste generated in Warwickshire
- To develop integrated, sustainable solutions for managing waste in Warwickshire
- To meet and exceed national re-use, recycling and composting targets

Given the commitment to working with Waste Partners in Warwickshire and the objectives highlighted above, it would be beneficial to undertake any work in relation to plastic waste in collaboration with the WWP partners.

Name of Meeting: Brooke Overview and Scrutiny Committee

Date of Meeting: 28 June 2018

Subject Matter: Motion from Council – Reduce Plastic Waste

LIST OF BACKGROUND PAPERS

There are no background papers for this item.

AGENDA MANAGEMENT SHEET

<i>Name of Meeting</i>	Brooke Overview and Scrutiny Committee
<i>Date of Meeting</i>	28 June 2018
<i>Report Title</i>	Overview and Scrutiny Work Programme 2018/19
<i>Ward Relevance</i>	None
<i>Contact Officer</i>	Veronika Beckova, Democratic Services Officer, Tel: 01788 533591
<i>Summary</i>	The report updates the committee on the progress of reviews within its remit and details the overview and scrutiny forward work programme for 2018/19.
<i>Financial Implications</i>	There is a budget of £500 available in 2018/19 to spend on the delivery of the overview and scrutiny work programme.
<i>Risk Management Implications</i>	There are no risk management implications arising from this report.
<i>Environmental Implications</i>	There are no environmental implications arising from this report.
<i>Legal Implications</i>	There are no legal implications arising from this report.
<i>Equality and Diversity</i>	No new or existing policy or procedure has been recommended.

Public Report to the Brooke Overview and Scrutiny Committee

28 June 2018

Overview and Scrutiny Work Programme 2018/19

Summary

This report updates the committee on items for future meetings and lists possible items for future meetings (work programme appended).

1. SCRUTINY REVIEWS

Following the annual overview and scrutiny work programme workshop on 7 March 2018, the review topics identified for inclusion in the 2018/19 work programme are:

Brooke Overview and Scrutiny Committee

Topic	Comments
<i>Waste and Recycling</i>	Light touch scheduled for 13 September 2018
<i>Trees</i>	Light touch scheduled for 7 February 2019
<i>Employee Wellbeing</i>	Awaiting a response from the Head of Corporate Resources and Chief Financial Officer
<i>Special Expenses Scheme – Council Tax</i>	Awaiting a response from the Head of Corporate Resources and Chief Financial Officer

Whittle Overview and Scrutiny Committee

Topic	Comments
<i>Access for disabled people</i>	Draft one-page strategy scheduled for consideration on 15 October 2018
<i>Parking at the Queen’s Diamond Jubilee Leisure Centre</i>	Review to be refined and scoped – date to be confirmed
<i>Informing and Engaging Our Communities</i>	The first meeting of the group is scheduled for 21 June 2018. The membership of the group consists of the following councillors: Bearne, Douglas, Claire Edwards, Gillias, Keeling, Lewis and Srivastava.

Joint Overview and Scrutiny Committee

Topic	Comments
<i>Commercialisation, Collaboration and Partnerships</i>	Joint Meeting to be scheduled toward the end of the municipal year

2. FUTURE WORK PROGRAMME

The content of each committee's work programme has been agreed by the Chairs and a copy of the future work programme is appended. Committee members are invited to suggest items for inclusion.

3. CONCLUSION

The committee is asked to:

- note the progress in the task group reviews; and
- agree the future work programme for the committee.

Name of Meeting: Brooke Overview and Scrutiny Committee
Date of Meeting: 28 June 2018
Subject Matter: Overview and Scrutiny Committee Work Programme 2018/19

LIST OF BACKGROUND PAPERS

Doc No	Title of Document and Hyperlink
1	BOSC 12 April 2018 Agenda Item 6 – Overview and Scrutiny Work Programme https://www.rugby.gov.uk/meetings/meeting/806/brooke_overview_and_scrutiny_committee

Overview and Scrutiny Work Programme 2018/19

Brooke 28 June 2018

Topic	Description
Finance and Performance Monitoring 2017/18 Year-End	Monitoring of finance and performance
Notice of Motion – Reduce Plastic Waste	Notice of Motion referred from Council on 27 February 2018

Whittle 16 July 2018

Topic	Description
A Council led lottery	Presentation on the business case
Review of Public Spaces Protection Orders	Draft review report
Air Quality Monitoring	Annual review

Council 19 July 2018

Topic	Description
Overview and Scrutiny Annual Report 2017/18	Annual report on the work of scrutiny

Brooke 13 September 2018

Topic	Description
Finance and Performance Monitoring 2018/19 Q1	Monitoring of finance and performance
Waste and Recycling Education	Light touch review

Whittle 15 October 2018

Topic	Description
Access to Council owned Facilities for People with Disabilities	Draft one-page strategy

Joint Overview and Scrutiny Meeting 8 November 2018

Topic	Description
Meeting with Portfolio Holders	Question and answer style discussion on performance with the portfolio holders

Whittle 10 December 2018

Topic	Description
Finance and Performance Monitoring 2018/19 Q2	Monitoring of finance and performance
The World Rugby Hall of Fame	Progress against the recommendations in the review report.

Joint Overview and Scrutiny Meeting 28 January 2019

Topic	Description
Leader and Executive Director	Discussion of performance and future strategy with Leader and Executive Director

Brooke 7 February 2019

Topic	Description
Finance and Performance Monitoring 2018/19 Q3	Monitoring of finance and performance
Trees	Light touch review

Work Programme Workshop TBC March 2019

Topic	Description
Work Programme Workshop	Public workshop to discuss topics for scrutiny reviews during 2019/20

Whittle 11 March 2019 – agenda to be agreed by Chairs**Brooke 11 April 2019**

Topic	Description
Crime and Disorder	Annual review

Joint Overview and Scrutiny Meeting TBC

Topic	Description
Commercialisation, Collaboration and Partnerships	<p>Topics for discussion:</p> <ul style="list-style-type: none"> • Commercialisation Strategy • Exploring commercial activity, subscription packages of services, collaboration with other public-sector bodies, shared service and trading • RBC relationships with partners and their value