



28 August 2019

## **COMMUNITIES AND RESOURCES OVERVIEW AND SCRUTINY COMMITTEE – 5 SEPTEMBER 2019**

A meeting of the Communities and Resources Overview and Scrutiny Committee will be held at 6pm on Thursday 5 September 2019 in Committee Room 1, Town Hall, Rugby.

Councillor Tom Mahoney  
Chair of Communities and Resources Overview and Scrutiny Committee

### **A G E N D A**

#### **PART 1 – PUBLIC BUSINESS**

1. Minutes

To confirm the minutes of the meetings held on 27 June 2019.

2. Apologies

To receive apologies for absence from the meeting.

3. Declarations of Interest

To receive declarations of:

(a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(b) pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.

***Note: Members are reminded that they should declare the existence and nature of their non-pecuniary interests at the commencement of the meeting (or as soon as the interest becomes apparent). If that interest is a pecuniary interest, the Member must withdraw from the room unless one of the exceptions applies.***

***Membership of Warwickshire County Council or any Parish Council is classed as a non-pecuniary interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.***

4. Universal Credit: Vulnerable Claimants – presentation from Fiona Palmer, Rugby Wellbeing Hub Manager, Coventry and Warwickshire MIND and Suki Rai, Senior Equalities Officer, Equality and Inclusion Partnership (EQUIP)
5. Employee Wellbeing – progress report from Human Resources Manager (report to follow)
6. Finance and Performance Monitoring 2019/20 Quarter 1 – please refer to report from Cabinet 2 September 2019 and RPMS
7. Overview and Scrutiny Work Programme 2019/20

***Any additional papers for this meeting can be accessed via the website.***

**Membership of the Committee:**

Councillors Mahoney (Chair), Mrs A'Barrow, Mrs Allanach, Mrs Brown, Cade, Douglas, Eccleson, Leigh Hunt and Keeling

*If you have any general queries with regard to this agenda please contact Veronika Beckova, Democratic Services Officer (01788 533591 or e-mail [veronika.beckova@rugby.gov.uk](mailto:veronika.beckova@rugby.gov.uk)). Any specific queries concerning reports should be directed to the listed contact officer.*

*If you wish to attend the meeting and have any special requirements for access please contact the Democratic Services Officer named above.*

***AGENDA MANAGEMENT SHEET***

<b>Report Title:</b>	Overview and Scrutiny Work Programme 2019/20
<b>Name of Committee:</b>	Communities and Resources Scrutiny Committee
<b>Date of Meeting:</b>	5 September 2019
<b>Contact Officer:</b>	Veronika Beckova, Democratic Services Officer, Tel: 01788 533591
<b>Summary:</b>	The report updates the committee on the progress of reviews within its remit and details the overview and scrutiny forward work programme for 2019/20.
<b>Financial Implications:</b>	There is a budget of £500 available in 2019/20 to spend on the delivery of the overview and scrutiny work programme.
<b>Risk Management Implications:</b>	There are no risk management implications arising from this report.
<b>Environmental Implications:</b>	There are no environmental implications arising from this report.
<b>Legal Implications:</b>	There are no legal implications arising from this report.
<b>Equality and Diversity:</b>	No new or existing policy or procedure has been recommended.

**Communities and Resources Scrutiny Committee**

**5 September 2019**

**Overview and Scrutiny Work Programme 2019/20**

**Public Report of the Head of Corporate Resources and CFO**

**Summary**

The report updates the Committee on the progress of task group reviews within its remit and details the overview and scrutiny forward work programme for 2019/20.

**1. SCRUTINY REVIEWS**

**1.1 Current Reviews**

**Special Expenses Scheme** – the work of the task group is in its final stages with the last meeting taking place on 17 September 2019 to agree the final review report prior to submission to this Committee on 24 October 2019.

**Public Spaces Protection Order (PSPO) for Rainsbrook Avenue** – the draft one-page strategy is scheduled for review on 3 October 2019.

**1.2 Future Review Topics**

The scrutiny committee chairs meet on a regular basis to discuss and agree the allocation of work and topics for each scrutiny committee. The current scrutiny reviews are as follows:

**Communities and Resources Overview and Scrutiny Committee**

Topic	Comments
<i>Special Expenses Scheme</i>	As outlined in paragraph 1 above

**Environment and Growth Overview and Scrutiny Committee**

Topic	Comments
<i>Public Spaces Protection Orders and Gating Orders</i>	As outlined in paragraph 1 above

Topic	Comments
<b><i>Public Spaces Protection Order for Rainsbrook Avenue</i></b>	The evidence and draft PSPO in relation to anti-social behaviour issues is scheduled to be considered at the Committee's meeting on 9 December 2019.

### **Joint Overview and Scrutiny Committee – 18 November 2019**

Topic	Comments
<b><i>Partnerships Working</i></b>	Rugby Borough Council relationships with partners and their value. Are Service Level Agreements (SLAs) fit for purpose and their objectives met? Are they value for money?

A copy of the work programme is appended to this report.

Due to time constraints, the officer was unable to update the work programme prior to publication of the agenda. An update will be provided at the Committee meeting.

## **2. FUTURE WORK PROGRAMME**

The content of each committee's work programme has been agreed by the Chairs and a copy of the future work programme is appended. Committee members are invited to suggest items for inclusion.

### **2.1 Joint Meeting with the Leader and Executive Director**

A joint meeting has been arranged on 27 January 2020 with the Leader and Executive Director that will take the form of the usual question and answer style meeting.

## **3. FORWARD PLAN**

At the joint meeting of Brooke and Whittle Overview and Scrutiny Committees held on 5 March 2019 regarding a review of the Council's overview and scrutiny arrangements, it was decided that to support pre-decision scrutiny the Forward Plan would be included on future committee agendas.

The following topics are currently listed or scheduled for inclusion in the Forward Plan:

#### **4 November 2019 – Cabinet**

Voluntary and Community Sector Funding 2020-2022

#### **4. CONCLUSION**

The committee is asked to:

- note the progress in the task group reviews; and
- agree the future work programme for the committee.

**Name of Meeting:** Communities and Resources Scrutiny Committee

**Date of Meeting:** 5 September 2019

**Subject Matter:** Overview and Scrutiny Work Programme 2019/20

**Originating Department:** Corporate Resources

**DO ANY BACKGROUND PAPERS APPLY**  **YES**  **NO**

**LIST OF BACKGROUND PAPERS**

<b>Doc No</b>	<b>Title of Document and Hyperlink</b>
1	Communities and Resources Overview and Scrutiny Committee 27 June 2019 Agenda Item 6 – Overview and Scrutiny Work Programme 2019/20 <a href="https://www.rugby.gov.uk/meetings/meeting/1047/communities_and_resources_overview_and_scrutiny_committee">https://www.rugby.gov.uk/meetings/meeting/1047/communities_and_resources_overview_and_scrutiny_committee</a>

## Overview and Scrutiny Work Programme 2019/20

- A work programme report will be a standing item on each committee agenda.
- Each portfolio holder will be invited to at least one committee meeting during the year to discuss performance and future strategy.

### Environment and Growth 3 October 2019

Topic	Description
<b>Air Quality Monitoring</b>	Annual review
<b>Notice of Motion – Reduce Plastic Waste at the Council</b>	Progress report
<b>Review of Public Spaces Protection Orders and Gating Orders</b>	To approve a one-page strategy

### Communities and Resources 24 October 2019

Topic	Description
<b>Special Expenses Scheme</b>	Draft review report on the conclusions and recommendations

### Joint Overview and Scrutiny Committee 18 November 2019

Topic	Description
<b>Partnerships Working</b>	Rugby Borough Council relationships with partners and their value. Are Service Level Agreements (SLAs) fit for purpose and their objectives met? Are they value for money?

### Special Communities and Resources 5 December 2019 PROVISIONAL DATE

Topic	Description
<b>Finance and Performance Monitoring 2019/20 Q2</b>	Monitoring of finance and performance
<b>Corporate Resources</b>	Discuss performance and future strategy in relation to the portfolio

### Environment and Growth 9 December 2019

Topic	Description
<b>Public Space Protection Order (Rainsbrook Avenue)</b>	To consider evidence and draft PSPO in relation to anti-social behaviour issues.
<b><u>TENTATIVE ITEM</u></b>	



**Joint Overview and Scrutiny Committee 27 January 2020**

Topic	Description
<b>Leader and Executive Director (Q&amp;A)</b>	Discussion on performance and future strategy with Leader and Executive Director

**Communities and Resources 6 February 2020**

Topic	Description
<b>Finance and Performance Monitoring 2019/20 Q3</b>	Monitoring of finance and performance

**Environment and Growth 24 February 2020**

Agenda to be agreed by Chairs

**Communities and Resources 19 March 2020**

Topic	Description
<b>Communities and Homes</b>	Discuss performance and future strategy in relation to the portfolio

**Environment and Growth 2 April 2020**

Topic	Description
<b>Crime and Disorder</b>	Annual review

**ITEMS TO BE ALLOCATED****Communities and Resources**

None

**Environment and Growth**

Topic	Description
<b>Materials Recovery Facility</b>	Pre-decision scrutiny of options