

## Supplementary Report to Agenda No 7 (e)

### AGENDA MANAGEMENT SHEET

<b>Report Title:</b>	Additional Resources - Bid Officer
<b>Name of Committee:</b>	Council
<b>Date of Meeting:</b>	28 September 2022
<b>Report Director:</b>	Chief Officer - Growth and Investment
<b>Portfolio:</b>	Growth and Investment
<b>Ward Relevance:</b>	All wards
<b>Prior Consultation:</b>	Internal consultation with Human Resources, Finance, Legal, Corporate Performance, Risk and Equalities
<b>Contact Officer:</b>	Nicola Smith, Chief Officer for Growth and Investment, 01788 533720 or nicola.smith@rugby.gov.uk
<b>Public or Private:</b>	Public
<b>Report Subject to Call-In:</b>	No
<b>Report En-Bloc:</b>	No
<b>Forward Plan:</b>	No
<b>Corporate Priorities:</b>	This report relates to the following priority(ies): <input checked="" type="checkbox"/> Rugby is an environmentally sustainable place, where we work together to reduce and mitigate the effects of climate change. (C) <input checked="" type="checkbox"/> Rugby has a diverse and resilient economy that benefits and enables opportunities for all residents. (E) <input type="checkbox"/> Residents live healthy, independent lives, with the most vulnerable protected. (HC) <input checked="" type="checkbox"/> Rugby Borough Council is a responsible, effective and efficient organisation. (O) <a href="#">Corporate Strategy 2021-2024</a> <input type="checkbox"/> This report does not specifically relate to any Council priorities but
<b>Summary:</b>	The purpose of this report is to make recommendations for improving the resources within the new Major Projects and Economic Development Team to enable them to deliver the aims of its Corporate Strategy, emerging Town

Centre, Economic and Climate Change Strategies and the levelling up agenda to meet the Council's growth, economic and levelling up aspirations.

**Financial Implications:** See main report

**Risk Management/Health and Safety Implications:** See main report

**Environmental Implications:** See main report

**Legal Implications:** See main report

**Equality and Diversity:** See main report

**Options:** The post will be recruited within the Borough Council's Recruitment & Selection procedures.

Option 1

Approve the establishment of the new position of Bid Officer Fixed Term for 3 years.

Option 2

Do not approve the establishment of the new position of Bid Officer.

**Recommendation:**

- 1) The establishment of a new 3-year fixed term post of Bid Officer, as detailed in the report, be approved.
- 2) a budget of £43,620 over 2022/23 and 2023/24 as detailed in table 1 section 3 be established to fund the post in the first year which will be funded by:
  - a supplementary budget in 2022/23 of £10,178 and in 2023/24 of £20,346 to be financed from the Town Centre Improvement Reserve; and
  - a supplementary budget in 2022/23 of £4,362 and in 2023/24 of £8,724 to be financed from the Climate Change reserve; and
- 3) a supplementary budget of £14,540 in 2023/24, £43,620 in 2024/25 and £29,080 in 2025/26 be approved to be picked up as part of the annual budget setting process.

**Reasons for Recommendation:** To enable the Borough Council to identify, bid for and win new sources of funding particularly to implement the delivery plan outcomes of the Town Centre Regeneration Strategy, and to provide an

additional resource to support the delivery of other corporate priorities such as the Climate Change, transformation and health and well-being agendas.

## Supplementary Report to Agenda No 7 (e)

Council - 28 September 2022

### Additional Resources - Bid Officer

#### Public Report of the Chief Officer - Growth and Investment

##### Recommendation

- 1) The establishment of a new 3-year fixed term post of Bid Officer, as detailed in the report, be approved;
- 2) A budget of £43,620 over 2022/23 and 2023/24 as detailed in table 1 section 3 be established to fund the post in the first year which will be funded by:
  - a supplementary budget in 2022/23 of £10,178 and in 2023/24 of £20,346 to be financed from the Town Centre Improvement Reserve; and
  - a supplementary budget in 2022/23 of £4,362 and in 2023/24 of £8,724 to be financed from the Climate Change reserve; and
- 3) a supplementary budget of £14,540 in 2023/24, £43,620 in 2024/25 and £29,080 in 2025/26 be approved to be picked up as part of the annual budget setting process.

## 1. INTRODUCTION

1.1 Following the publication of the Council agenda, it was noted that the recommendation in agenda item 7(c) did not stipulate that the post was for 3 years as set out in the main body of the report. The recommendation also did not set out how the post was to be funded in its entirety. To ensure that there is clarity in decision making and for the avoidance of doubt, the recommendation has been revised from that set out in the published report.

1.2 The recommendation is amended from:

- 1) *The establishment of a new fixed term post of Bid Officer, as detailed in the report, be approved; and*
- 2) *a budget of £43,620 over 2022/23 and 2023/24 be established to fund the post in the first year which will be funded by:*
  - *a supplementary budget in 2022/23 of £10,178 and in 2023/24 of £20,346 to be financed from the Town Centre Improvement Reserve and*
  - *a supplementary budget in 2022/23 of £4,362 and in 2023/24 of £8,724 to be financed from the climate change reserve.*

To read as follow:

- 1) *The establishment of a new 3-year fixed term post of Bid Officer, as detailed in the report, be approved.*
- 2) *A budget of £43,620 over 2022/23 and 2023/24 as detailed in table 1 section 3 be established to fund the post in the first year which will be funded by:*
  - *a supplementary budget in 2022/23 of £10,178 and in 2023/24 of £20,346 to be financed from the Town Centre Improvement Reserve; and*
  - *a supplementary budget in 2022/23 of £4,362 and in 2023/24 of £8,724 to be financed from the Climate Change reserve.*
- 3) *A supplementary budget of £14,540 in 2023/24, £43,620 in 2024/25 and £29,080 in 2025/26 be approved to be picked up as part of the annual budget setting process.*

1.3 Part 2 of the recommendation also refers to Table 1 which has also been updated so that it is consistent with the revised recommendation.

Financial Year	Budget Required	Town Centre Improvement Reserve (70%)	Climate Change Reserve (30%)	General Fund Balances
2022/23 (4 Months)	14,540	10,178	4,362	
2023/24 (8 Months)	29,080	20,356	8,724	
2023/24 (4 Months)*	14,540			14,540
2024/25 (12 Months)*	43,620			43,620
2025/26 (8 Months)*	29,080			29,080
<b>Total</b>	<b>130,860</b>	<b>30,534</b>	<b>13,086</b>	<b>87,240</b>

**Name of Meeting:** Council

**Date of Meeting:** 28 September 2022

**Subject Matter:** Additional Resources - Bid Officer

**Originating Department:** Growth and Investment

**DO ANY BACKGROUND PAPERS APPLY**       YES       NO

**LIST OF BACKGROUND PAPERS**

Doc No	Title of Document and Hyperlink

The background papers relating to reports on planning applications and which are open to public inspection under Section 100D of the Local Government Act 1972, consist of the planning applications, referred to in the reports, and all written responses to consultations made by the Local Planning Authority, in connection with those applications.

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Exempt information is contained in the following documents:

Doc No	Relevant Paragraph of Schedule 12A