

AGENDA MANAGEMENT SHEET

Report Title:	Overview and Scrutiny Work Programme
Name of Committee:	Scrutiny Committee
Date of Meeting:	11 September 2023
Contact Officer:	Linn Ashmore, Democratic Services Officer
Summary:	The report updates the Committee on the progress of task group reviews within its remit and details the overview and scrutiny forward work programme.
Financial Implications:	There are no financial implications arising from this report.
Risk Management Implications:	There are no risk management implications arising from this report.
Environmental Implications:	There are no environmental implications arising from this report.
Legal Implications:	There are no legal implications arising from this report.
Equality and Diversity:	No new or existing policy or procedure has been recommended.

Scrutiny Committee - 11 September 2023

Overview and Scrutiny Work Programme

Summary

The report updates the Committee on the progress of task group reviews within its remit and details the overview and scrutiny forward work programme.

1. CURRENT REVIEWS

1.2 Access to Emergency Health Care Provision

The task and finish group last met on 18 July 2023 and considered responses to a call for evidence. The call for evidence is to remain open for the duration of the review.

A community conversation event was held on 14 August at the Myton Hospice Support Hub. The feedback received would be considered at the next meeting due to be held in September. Representatives from West Midlands Ambulance Service have been invited to attend that meeting. A further meeting was being arranged in October to meet with representatives from various health agencies.

1.3 Development of a Landlord Forum

The task and finish group is due to meet and commence work on 6 September.

1.4 Young People in the Borough

As agreed at the last meeting held on 29 June, a one-page strategy has been produced and a call for volunteers has been made to establish a task and finish group.

2. WORK PROGRAMME

2.1 Current Work Programme

A copy of the current work programme is attached at Appendix 1. A table listing the motions from Council has been included for reference.

3. FORWARD PLAN

The topics currently listed in the Forward Plan for the period September to December 2023 are available to download via the website - [Forward Plan](#).

4. CONCLUSION

The committee is asked to consider and agree the future work programme.

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Subject Matter: Overview and Scrutiny Work Programme

DO ANY BACKGROUND PAPERS APPLY **YES** **NO**

LIST OF BACKGROUND PAPERS

Doc No	Title of Document and Hyperlink

Overview and Scrutiny Work Programme

Date of meeting	Item	Description
All meetings	Motions referred to scrutiny	
All meetings	Overview and Scrutiny Work Programme	Long-term rolling work programme.
TBC	Discussion with Portfolio Holder/s and Chief Officer/s	Finance, Performance, Legal and Governance Portfolio Holder and Chief Officers for Finance and Performance and Legal and Governance to attend.
TBC	Potential scrutiny topics	Report on potential items for scrutiny linked to the Corporate Strategy Delivery Plan.
TBC	Discussion with Portfolio Holder/s and Chief Officer/s	Leisure and Wellbeing Portfolio Holder and the Chief Officer for Leisure and Wellbeing to attend.
TBC	Discussion with Portfolio Holder/s and Chief Officer/s	Operations and Traded Services Portfolio Holder and the Chief Officer for Operations and Traded Services to attend.
TBC	Discussion with Portfolio Holder/s and Chief Officer/s	Communities, Homes, Digital and Communications Portfolio Holder and the Chief Officers to attend.
TBC	Discussion with Portfolio Holder/s and Chief Officer/s	Growth and Investment Portfolio Holder and the Chief Officer for Growth and Investment to attend.
29 January 2024	Annual Performance Report and discussion with the Leader of the Council	The item will include an update on the strategies and action plans that feed into the delivery of the Corporate Strategy. The Chief Executive and Leader of the Council to attend.

Items to be scheduled

Item	Report Description/Notes
Research work on the development of a Landlord Forum	Findings of the task and finish group to inform the next steps and terms of reference for a Landlord Forum.

Review of Access to Emergency Health Care Provision	Progress or final review report.
Annual review of Member training and development	Annual overview.
Review of Communication	To include internal and external communication.
Provision of Youth Services	Following a question raised at Council on 12 July, the Leader wrote to the Portfolio Holder at WCC and a response is awaited.
Road improvements at Avon Mill/Hunters Lane	Following a question raised at Council on 12 July, the Leader wrote to the Portfolio Holder and Strategic Head at WCC. The response will be shared with councillors via the Members Brief.

Current Reviews

Item	Report Description/Notes
Development of a Landlord Forum	A task and finish group has been established and is due to commence work.
Review of Access to Emergency Health Care Provision	The review work is ongoing.
Managing Arrears of Council Tax	The task and finish group has been re-formed and is due to carry out a piece of additional work with housing services.

Motions from Council

Topic	Progress/Notes
Cost of Living – Reducing Fuel Poverty Cost of Living – Impact of Increases Cost of Living – Impact of the Energy Price Cap	The motions were addressed in a report to the meeting held on 14 November 2022 which identified a number of workstreams. A small sub-group of the committee was formed, made up of one Member from each political group to support the workstreams identified, to feedback to their own political group and to update the committee. A report on the outcomes and additional actions was considered by the Committee on 30 January 2023.

Cost of Living – Impact on Children	A report was considered by the Committee on 30 January 2023. No further immediate action was required.
Business Hubs	A report was considered by the Committee on 30 January 2023. No further scrutiny was required.
Gypsy and Traveller Pitches	A report was considered by the Committee on 30 January 2023. No further scrutiny was required.
Survey of Young People	A report was considered by the Committee on 30 January 2023. A task and finish group will be established.
Landlord Forum	A report was considered by the Committee on 30 January 2023. A task and finish group will carry out research on successful examples of Landlord Forums and inform the next steps and terms of reference.
Rugby's Live Music Scene	Council on 12 July 2023 determined that a task and finish group should be established. A one-page strategy is included on the agenda for 11 September 2023.

Work programme Items carried over from 2020/21. The Committee may decide whether to remove these from the work programme

Topic	Timescale	Notes
Health and Wellbeing	To be agreed	Linked to recovery of the Covid-19 pandemic. A place-based Health and Wellbeing Strategy had initial conversations between the Chief Officer for Leisure & Wellbeing and Chief Officer Communities & Homes to outline the development of the new strategy. The situation is a significantly different picture to when this topic was originally tabled. The Chief Executive chairs the Rugby Health and Wellbeing Partnership working with a broad range of partners to identify new priorities for the group going forward. The group is made up of representatives from Public Health, the Strategy team and UHCW and GP's. There is also pilot work being carried out around area-based action plans.
Digital Inclusion	To be agreed	The IT and Digital Strategy was considered and adopted by Council on 19 July 2022.