



Willoughby Parish Council
 Church View
 Lower Street
 Willoughby
 Rugby
 CV23 8BX

Please ask for **Martin Needham**
 Direct Line (01788) 533741
 E-mail martin.needham@rugby.gov.uk
 DX DX 11681 Rugby
 Date 3rd June 2019

Dear Mr Thomas,

Submission of Neighbourhood Development Plan for Willoughby (Willoughby Neighbourhood Development Plan 2019 - 2031). Submitted 16th May 2019: Consideration of proposal under Schedule 4B of the Town and Country Planning Act 1990.

I write to you on behalf of Rugby Borough Council (RBC) to confirm our receipt of the submission version of your neighbourhood development plan (the Willoughby Neighbourhood Development Plan 2019 - 2031), along with accompanying supporting documentation. Firstly, I would like to congratulate your neighbourhood planning group on successfully reaching the submission stage in the neighbourhood planning process.

Under Paragraphs 5 and 6 of Schedule 4B of the Town and Country Planning Act (TCPA) 1990 there is a requirement for RBC, as the local planning authority, to undertake a check of the compliance of the plan. The relevant tests are set out in the TCPA 1990 and relevant sections of the Planning and Compulsory Purchase Act (PCPA) 2004. It is then an obligation of the local planning authority to issue a written statement clarifying the compliance (or otherwise) of the plan.

Accordingly, this letter comprises the formal view of RBC and recommends whether it should be submitted for independent examination. At this stage it is not a duty of the local planning authority to consider the plan proposal against the 'basic conditions' tests set out under Paragraph 8(2) of the TCPA 1990 (this is the role of the independent examiner). I note that your submissions include the Basic Conditions Statement, which provides your detailed consideration of the plan submission against the requirements of the TCPA 1990 and the PCPA 2004.

In a similar manner, I am pleased to confirm the following on behalf of RBC:

- The plan DOES accord with all relevant provisions of the PCPA 2004 in that it: specifies a plan period; does not include any provision for excluded development; and does not relate to more than one neighbourhood area;

Rugby Borough Council, Town Hall, Evreux Way, Rugby CV21 2RR
 Telephone: (01788) 533533 Email: contact.centre@rugby.gov.uk

- The plan DOES NOT comprise a 'repeat proposal' as defined under Paragraph 5 of the TCPA 1990;
- The plan HAS been prepared by a qualifying body (Willoughby Parish Council) who are authorised to deliver a neighbourhood plan;
- The submission DOES comprise the relevant documentation required under Paragraph 1 of Schedule 4B of the TCPA 1990 and as prescribed by Regulation 15 of the Neighbourhood Planning (General) Regulations 2012 ('the Regulations');
- The statutory consultation undertaken to date DOES comply with the requirements and regulations set out under Paragraph 4 of the TCPA 1990 and as prescribed by Regulation 14 of the Regulations; and
- The plan DOES comply with all other provisions under section 61E(2), 61J and 61L of the TCPA 1990.

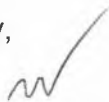
The Willoughby Neighbourhood Development Plan is scheduled to be taken to Cabinet on Monday 24th June for approval to continue to Regulations 16 and 17.

If approval is granted the Neighbourhood Development Plan and supporting documentation will be publicised under Regulation 16 of the 2012 Neighbourhood Planning (General) Regulations, as amended. RBC is now required to publicise the Neighbourhood Plan along with details of how to make representations to it on its website for a minimum of 6 weeks. In accordance with Regulation 16, consultation, if approved by Cabinet, is expected to take place from Tuesday 25th June until Tuesday 6th August 2019 inclusive (6 weeks). The consultation will be carried out in line with the Regulations and the Councils Statement of Community Involvement.

Following this, the plan will be made available for independent examination. We will be arranging for the appointment of an independent examiner for the Willoughby Neighbourhood Plan, who will start the examination following the close of the consultation period. The appointment of the examiner will have to be agreed by Willoughby Parish Council.

Finally, on behalf of RBC this letter represents the Council's formal view that the draft Willoughby Neighbourhood Development Plan 2019 - 2031, as submitted, complies with all of the relevant statutory requirements. Please do not hesitate to contact me if you have any further queries regarding the neighbourhood planning process from hereon.

Yours sincerely,



Martin Needham
Senior Planning Officer
Development Strategy
Rugby Borough Council