

Willoughby Neighbourhood Development Plan 2019 - 2031 Consultation Statement

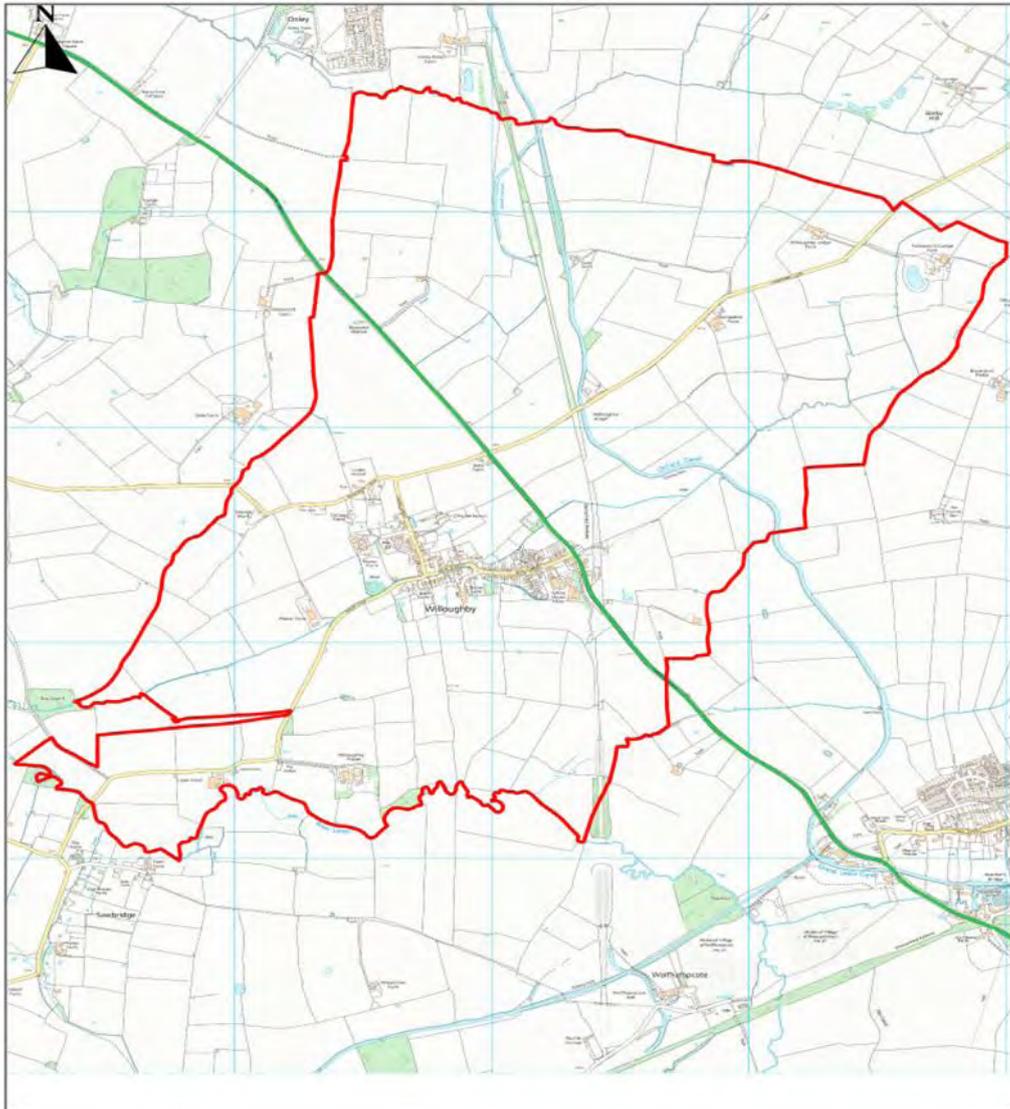


Willoughby Parish Council
May 2019

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Map 1: Willoughby Parish and NDP Area



1.0 Introduction and Background

1.1 This Consultation Statement has been prepared in accordance with The Neighbourhood Planning (General) Regulations 2012 (SI No. 637) Part 5 Paragraph 15 (2)¹ which defines a “consultation statement” as *a document which –*

(a) contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;

(b) explains how they were consulted;

(c) summarises the main issues and concerns raised by the persons consulted; and

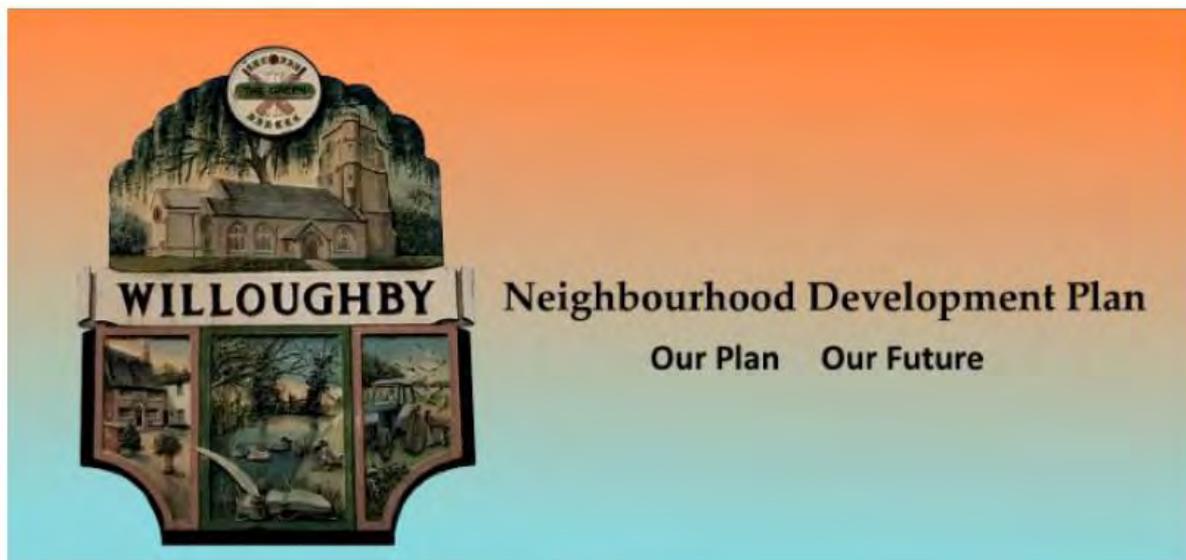
(d) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.

1.2 Willoughby Neighbourhood Development Plan (NDP) has been prepared in response to the Localism Act 2011, which gives parish councils and other relevant bodies, new powers to prepare statutory Neighbourhood Plans to help guide development in their local areas. These powers give local people the opportunity to shape new development, as planning applications are determined in accordance with national planning policy and the local development plan, and neighbourhood plans form part of this Framework. (Other new powers include Community Right to Build Orders whereby local communities have the ability to grant planning permission for new buildings).

1.3 Willoughby NDP has been prepared through a thorough and extensive process of community and stakeholder engagement and involvement. The views of local people have been sought at every key step of the NDP's preparation, have been considered very carefully, and used to inform the vision, objectives and planning policies in the NDP. Where suggestions have been linked to non-planning issues and wider parish council matters, these have been addressed separately and referred to the Parish Council for consideration and possible action.

¹ <http://www.legislation.gov.uk/uksi/2012/637/contents/made>

2.0 The First Steps - Designation and Early Research and Preparation June - December 2017



Parish Council Survey, June 2017

- 2.1 A Parish Council Survey was hand delivered to all residents to find out if there was support in the community for a Neighbourhood Plan. A copy of the survey is provided in **Appendix 1**.
- 2.2 85 responses were received (42.5% of forms distributed to every house in the parish). 64 respondents said Yes to the statement 'I believe we need a Neighbourhood Plan' (76% of respondents), 19 said No and 2 did not answer. 8 respondents said they would like to be on the committee and 13 said they had skills to help the committee.
- 2.3 At the Parish Council meeting on 8 August 2017, the Parish Councillors voted to apply to Rugby Borough Council for the designation of a Neighbourhood Plan based on the Willoughby Parish boundary. The designated Neighbourhood Area and parish boundary is shown on Map 1. Rugby Borough Council approved the designated Neighbourhood Area on 5 October 2017.
- 2.4 A Steering Group of interested local residents and a parish councillor was set up in November 2017 to oversee the preparation of the Plan on behalf of the Parish Council.
- 2.5 The NDP website was set up using the existing the Willoughby Parish Council website from November to December 2017 - see <https://www.willoughbyparishcouncil.org/neighbourhood-plan> . The various sections of the NDP website are always kept up-to-date for the benefit of local people and stakeholders.
- 2.6 In addition, regular updates about the progress of the Willoughby NDP have been provided in the Parish magazine, the Willoughby Monthly. The Parish magazine is delivered by hand to all households in the parish and non-resident landowners who live near the boundary - just over 200 copies in total. All back copies of the Willoughby Monthly are available from the website <https://willoughbyweb.net/wm/wm.html> .

- 2.7 Specific items about the Parish Council Survey and the outcomes are included in the following editions of the Willoughby Monthly under the Willoughby Parish Council section on Page 4:
- July 2017 https://willoughbyweb.net/wm/images/2017/WM_07-17.pdf
 - September 2017 https://willoughbyweb.net/wm/images/2017/WM_09-17.pdf
 - October 2017 https://willoughbyweb.net/wm/images/2017/WM_10-17.pdf
 - November 2017 https://willoughbyweb.net/wm/images/2017/WM_11-17.pdf
- 2.8 Specific articles about the initial work of the NDP Steering Group are included in the following editions of the Willoughby Monthly:
- November 2017 https://willoughbyweb.net/wm/images/2017/WM_11-17.pdf
(Page 4 under Parish Council - approval of Neighbourhood Plan Area)
 - January 2018 https://willoughbyweb.net/wm/images/2018/WM_01-18.pdf
(Editorial on Page 1 and full page on 2)
- 2.9 Steering Group meeting dates and times are included in the Calendar on Page 1 of the Willoughby Monthly and on the NDP website in the Steering Group section of the dropdown menu. Everyone is invited to attend.
- 2.10 The first Update on the NDP website was published on 14 December 2017. Copies of all previous updates can be found at the bottom of the current Update on the first page of the website.
- 2.11 Minutes from the monthly Steering Group meetings are available online within two days of the meeting and are circulated to the Parish Council as well as the Steering Group. The minutes are also put on the Parish Council noticeboard in the Amenity Garden.
- Background Research by the Steering Group, late 2017 to early 2018**
- 2.12 The Steering Group were aware that Willoughby Parish Council had previously carried out two major surveys with local residents in the previous six years. The first survey took place in September 2012 and informed the Parish Plan which was compiled in 2013 and updated in July 2015. The second survey took place in August 2014 and was preceded by a housing survey carried out by Midlands Rural Housing in June 2014. This information underpinned the Village Design Statement which was approved and adopted by Rugby Borough Council in August 2016 and which is used by the Parish Council to help determine whether they should accept or object to planning applications submitted for the Parish.
- 2.13 The three surveys provided a great deal of information about the village and the views of the Willoughby community at the time. They covered the following areas:
- Surrounding Landscape
 - Built Environment
 - Housing and Planning
 - Community Facilities and Services
 - Traffic and Transport
- 2.14 It is important to note that the Parish Plan and the Village Design Statement considered both planning and non-planning matters. The early emerging drafts of the NDP advised that many

of the non-planning matters remained relevant and important to local residents but that these could not be addressed through the NDP, which is a planning policy document. Such matters were referred to the Parish Council which is committed to tackling any non-planning issues wherever possible through other actions and processes.

3.0 Issues and Options Consultation 7 May - 3 June 2018

- 3.1 The Steering Group considered the information in the Parish Plan and the Village Design Statement and these, together with their own considerable local knowledge, were used to prepare an Issues and Options document with the support of professional town planning consultants, Kirkwells. All information related to the NDP was provided on the Neighbourhood Plan pages of the Parish Council website <https://www.willoughbyparishcouncil.org/neighbourhood-plan> .
- 3.2 The Issues and Options full document was published for consultation with local residents and stakeholders from 7 May to 3 June 2018. A copy of the Summary Report and Questionnaire (A5 booklet) was delivered to all households and businesses in the parish and either delivered or posted to non-resident landowners. Paper copies of the full document were available on request.
- 3.3 Consultees were invited to complete the questionnaire online using <https://www.surveymonkey.co.uk/r/WilloughbyNDP> .
- 3.4 The consultation documents were put on the NDP website under the heading 'Current Consultation' at the top of the Key Documents section. The documents were:
- Issues & Options - Full Document (7 May 2018)
 - Issues & Options - Summary and Questionnaire (7 May 2018)
 - Online Questionnaire at <https://www.surveymonkey.co.uk/r/WilloughbyNDP>

Publicity and Information Updates

- 3.5 Specific articles about the Issues & Options consultation were included in the following editions of the Willoughby Monthly:
- March 2018 https://willoughbyweb.net/wm/images/2018/WM_03-18.pdf
(Editorial on Page 1 and specific article on Page 2).
 - May 2018 https://willoughbyweb.net/wm/images/2018/WM_05-18.pdf
(Page 2)
 - June 2018 https://willoughbyweb.net/wm/images/2018/WM_06-18.pdf
(Bottom of Page 3)
 - August 2018 https://willoughbyweb.net/wm/images/2018/WM_08-18.pdf
(Page 2)
- 3.6 NDP Website updates were also provided on 9 April 2018, 1 May 2018 and 23 July 2018.
- 3.7 The Steering Group has worked closely with Rugby Borough Council and the Willoughby Neighbourhood Plan has a web page on the Rugby Borough Council website. Information has been uploaded to the Rugby Borough Council website during each public consultation. This can be viewed at https://www.rugby.gov.uk/info/20004/planning_strategy/354/willoughby_neighbourhood_plan
- 3.8 The Issues and Options consultation was also promoted using the local newspaper, the Rugby Advertiser. See **Appendix 2**.

- 3.9 Flyers were delivered to local households and businesses with the Summary and Questionnaire document. See **Appendix 2**. When delivering the flyer and the Summary and Questionnaire document, members of the Steering Group spoke to as many residents as possible. This often involved two or three visits and occasionally more.
- 3.10 During the final week of the consultation, members of the Steering Group again tried to speak to as many people as possible, to answer any questions and to encourage them to complete a questionnaire. A further flyer was delivered on 23 May 2018. See **Appendix 2**.
- 3.11 Posters were produced and put on lampposts around the village and on the Woolscott Road. See Poster 1 and Poster 2 in **Appendix 2**. These were used to remind residents to come to the first Neighbourhood Plan Day on 16 May 2018 at the Village Hall and to complete their questionnaire.

Initial Neighbourhood Plan Open Day - 16 May 2018



- 3.12 An initial Neighbourhood Development Plan Day was held on Wednesday, 16 May 2018 at the Village Hall from 10.00am to 9.00pm. Residents were invited to come along and find out more about the NDP and receive help and support with the questionnaire, if required. 60 people attended.
- 3.13 There were displays and a slideshow with maps and photographs showing Willoughby Parish in the past and as it is now and there was information about the planning issues that Willoughby faces today, together with copies of the suggested policies for the Neighbourhood Plan. Residents, local business owners and non-resident landowners were invited to come and talk to the Steering Group and to bring their questionnaires to complete on the day, if they so wished.
- 3.14 As well as finding out more about the NDP, residents were able to express their concerns about other matters which do not contribute to determining planning applications but are still important to the well-being and safety of those living in the parish. The Parish Council collated all these responses on non-planning matters and published a Responses and Proposed Actions document on 30 August 2018.
- 3.15 In total, 202 paper questionnaires were distributed and 112 completed forms were returned (54 online and 58 on paper). In addition, Historic England and Natural England provided supportive comments.

Progress Reports and Mini Housing Survey

- 3.16 Reports were added to the website and information provided in the Willoughby Monthly to publicise the outcomes from the consultation and to set out how these would inform the First Draft Neighbourhood Development Plan. Again, the longer documents (Issues & Options - Full Report and Issues & Options - Responses and Revisions) were available as hard copies on request.
- 3.17 On 14 June 2018, a Progress Report and further Mini Housing Survey were delivered to all residents, businesses and non-resident landowners. The Survey was to provide more detail about the types and sizes of houses needed in Willoughby and consultees were invited to complete and return the survey by 24 June 2018. There were 9 responses.
- 3.18 On 23 July 2018 - three reports were published:
- Full Report - this provided analysis of the Yes/No responses to the questionnaire and all the comments received
 - Summary Report - this provided the analysis of the Yes/No responses and information about where to read the longer reports. It was delivered to everyone.
 - Responses and Revisions - this was a report setting out the consultation responses and proposed changes to the next version of the NDP - the First Draft Plan
- 3.19 Overall the responses to the Issues and Options consultation were carefully considered and used to inform the First Draft Plan for Willoughby.

4.0 First Draft Plan Consultation 8 October - 4 November 2018

4.1 The First Draft NDP was prepared taking into careful consideration the responses to the Issues and Options. It was published for informal consultation from 8 October to 4 November 2018. Stakeholders were invited to take part in the consultation on the First Draft Plan in several ways including:

- Completing the questionnaire online at <https://www.surveymonkey.co.uk/r/WilloughbyNDP2>
- By returning the paper questionnaire delivered to all households to:
 - Church View, Lower Street,
 - B Beautiful, Lower Street
 - 16 Main Street
- Attending the second Neighbourhood Development Plan Day.

4.2 The consultation documents were put on the NDP website under the heading 'Current Consultation' at the top of the Key Documents section. They were also available on request as hard copies. The documents were:

1. First Draft Neighbourhood Plan (October 2018)
2. First Draft Neighbourhood Plan - Summary (October 2018)
3. First Draft Neighbourhood Plan - Questionnaire (October 2018)
4. Online questionnaire at <https://www.surveymonkey.co.uk/r/WilloughbyNDP2>

4.3 Copies of the Summary and of the Questionnaire were hand delivered to residents, local businesses and some non-resident landowners. They were emailed or posted to other known landowners.

Publicity and Information Updates

4.4 Articles about the First Draft Plan consultation were included in the following editions of the Willoughby Monthly:

- September 2018 https://willoughbyweb.net/wm/images/2018/WM_09-18.pdf
(Page 2)
- October 2018 https://willoughbyweb.net/wm/images/2018/WM_10-18.pdf
(Page 4)
- November 2018 https://willoughbyweb.net/wm/images/2018/WM_11-18.pdf
(Page 2)
- December 2018 https://willoughbyweb.net/wm/images/2018/WM_12-18.pdf
(Page 4)

4.5 Updates were provided on the NDP webpages on 27 September and 14 November 2018.

- 4.6 Information and documents for the consultation were uploaded to the Rugby Borough Council Willoughby NDP website during the week beginning 1 October 2018. These can be viewed at https://www.rugby.gov.uk/info/20004/planning_strategy/354/willoughby_neighbourhood .
- 4.7 The consultation was also promoted in the Rugby Advertiser on 4 October 2018. See **Appendix 3**.
- 4.8 A flyer was produced and distributed to everyone locally and to non-resident landowners by post or email during the week before the second Neighbourhood Plan Open Day on 17 October 2018 reminding them about the Open Day and about completing their questionnaire either online or on paper. See **Appendix 3**.
- 4.9 Posters were produced and put on lamp posts around the village and on the Woolscott Road. This also reminded people about the second Neighbourhood Plan Day and about completing their questionnaire. See **Appendix 3**.
- 4.10 During the final week of the consultation, members of the Steering Group visited as many people as possible to provide further information, if needed, and to encourage them to complete a questionnaire.

Second Neighbourhood Plan Open Day - 17 October 2018



- 4.11 A Second Neighbourhood Plan Open Day was held on Wednesday, 17 October 2018 from 4.00pm to 8.00pm in the Village Hall. 35 people attended.
- 4.12 The event included posters displaying the revised Vision, Objectives and Policies for the First Draft NDP, photographs and maps of Significant Views, and maps and photographs of proposed non-designated heritage assets for consideration by Rugby Borough Council. A rolling programme of key parts of the NDP were also incorporated into a Power Point presentation on the big screen for people to look at and discuss. Members of the Steering Group were at the Open Day to answer questions and to talk through any issues or concerns.
- 4.13 In total, 207 paper questionnaires were distributed to every household and stakeholder in Willoughby Parish. 108 questionnaires were returned (52 online and 56 on paper).

Progress Reports

- 4.14 Reports were added to the website and information provided in the Willoughby Monthly to publicise the outcomes from the consultation and to set out how these would inform the Draft Willoughby Neighbourhood Development Plan. Again, the longer documents (First Draft Plan - Full Report and First Draft Plan - Responses and Revisions) were available as hard copies on request.
- 4.15 On 14 November 2018, two reports were published:
- Full Report - this provided analysis of the Yes/No responses to the questionnaire and all the comments received
 - Summary Report - this provided the analysis of the Yes/No responses and information about where to read the longer reports. It was delivered to everyone.
- 4.16 On 30 November 2018, a third report was published:
- Responses and Revisions - this report set out the responses to the First Draft Plan and how representations would influence changes to the next version of the NDP - the Draft Willoughby Neighbourhood Development Plan.
- 4.17 Overall 94.34% of respondents (104) were 'generally supportive' of the First Draft Plan and there were a number of comments complimenting the NDP and noting the hard work and commitment of the Steering Group.

5.0 Regulation 14 Formal Consultation 21 January - 10 March 2019

- 5.1 The public consultation on the Willoughby Draft Neighbourhood Development Plan was carried out in accordance with The Neighbourhood Planning (General) Regulations 2012 (SI No. 637) Part 5 Pre-submission consultation and publicity, paragraph 14.
- 5.2 This states that:
Before submitting a plan proposal to the local planning authority, a qualifying body must—
- (a) publicise, in a manner that is likely to bring it to the attention of people who live, work or carry on business in the neighbourhood area*
 - (i) details of the proposals for a neighbourhood development plan;*
 - (ii) details of where and when the proposals for a neighbourhood development plan may be inspected;*
 - (iii) details of how to make representations; and*
 - (iv) the date by which those representations must be received, being not less than 6 weeks from the date on which the draft proposal is first publicised;*
 - (b) consult any consultation body referred to in paragraph 1 of Schedule 1 whose interests the qualifying body considers may be affected by the proposals for a neighbourhood development plan; and*
 - (c) send a copy of the proposals for a neighbourhood development plan to the local planning authority.*
- 5.3 The Draft Neighbourhood Development Plan (NDP) for Willoughby Parish was published for 7 weeks from 21 January to 10 March 2019.
- 5.4 In line with the regulations the Steering Group contacted the required consultation bodies directly. A full list of these can be found in Appendix 4. In addition, the NDP document was widely publicised as set out below to ensure those who live, work or carry out business in the neighbourhood area were aware of the consultation.
- 5.5 All documents (Draft Plan, Representation Form and supporting documents and evidence base) were placed on the NDP website under the heading 'Current Consultation (Regulation 14)' at the top of the Key Documents section. Screenshots of the web site are provided in **Appendix 4**. The documents were:
1. Draft Neighbourhood Development Plan
 2. Letter To Consultees
 3. Online Representation Form at <https://tinyurl.com/Reg14RepresentationForm>
 4. English Heritage Advice Note September 2011
 5. Flood Risk Report 2018
 6. Final SEA Screening Determination
 7. Planning Policy Assessment January 2019
- 5.6 Updates were provided on 15 January and 13 March 2019 on the NDP website.

5.7 Information and documents for the consultation were uploaded to the Rugby Borough Council website Willoughby Neighbourhood Plan page on 21 January 2019. These can be viewed at:

https://www.rugby.gov.uk/info/20004/planning_strategy/354/willoughby_neighbourhood .

5.8 Copies of the letters and representation form are provided in **Appendix 4**.

Publicity and Information Updates

5.9 Specific articles about the Regulation 14 Plan consultation were included in the following editions of the WM

- January 2019 https://willoughbyweb.net/wm/images/2019/WM_01-19.pdf (Page 4)
- February 2019 https://willoughbyweb.net/wm/images/2019/WM_02-19.pdf (Page 4)
- March 2019 https://willoughbyweb.net/wm/images/2019/WM_03-19.pdf (Page 3)
- April 2019 https://willoughbyweb.net/wm/images/2019/WM_04-19comp.pdf (Page 2)

5.10 A news article and item in the District Diary were published in the Rugby Advertiser on 17 January 2019. See **Appendix 4**.

5.11 During the final two weeks of the consultation, various methods were used to remind consultees that their comments and representations must be submitted by 10 March 2019. These included:

- posters on lamp posts around the village
- flyers delivered to all households, local businesses and some non-resident landowners
- letters and emails to known non-resident landowners
- letters to local groups and organisations
- emails and letters to statutory consultees
- a reminder in the District Diary section of the Rugby Advertiser on 28 February 2019

5.12 Copies of the reminders are provided in **Appendix 4**.

6.0 Summary of Regulation 14 Formal Responses

- 6.1 There was a high level of responses to the Regulation 14 public consultation. The responses, together with the Parish Council's consideration and any resulting changes to the NDP are set out in a series of tables which accompany this Consultation Statement.
- 6.2 Table 1 provides the responses from Consultation Bodies and Other Organisations, Table 2 sets out responses from Parish Councils and Neighbouring Local Planning Authorities and Table 3 provides local residents' representations. It should be noted that there was no response from Rugby Borough Council as the local planning authority had previously provided support and comments at all stages throughout the preparation of the NDP and were content that their suggestions had already been incorporated where appropriate.
- 6.3 There were a number of very detailed and technical representations from some of the consultation bodies. Environment Agency, Severn Trent and Warwickshire County Council provided suggestions for strengthening Policy W5 and the majority of these comments have been incorporated into the revised policy in the Submission NDP.
- 6.4 Historic England were very supportive of the NDP. The response noted that *'HE are extremely supportive of both the content of the document and the vision and objectives set out in it. We particularly commend the use of historic characterization to provide a context and a sound evidence base for well thought out Plan policies.'* The response went on to advise that *'the Plan takes an exemplary approach to the historic environment.'*
- 6.5 Other Consultation Bodies including Network Rail, Highways England, the Coal Authority and Natural England provided standard responses or no comments on the NDP.
- 6.6 There were several supportive comments from local groups and clubs including Willoughby Society, Willoughby Thursday Club, Willoughby WI, the Village Hall Management Committee and Willoughby Cricket Club.
- 6.7 There were responses from 8 local parish councils and Daventry District Council which were generally supportive or provided no comments.
- 6.8 53 local residents and a local borough councillor submitted representations. The vast majority of these were very supportive of the NDP and several noted the hard work that had gone into the plan by members of the Steering Group. Some of the comments suggested detailed wording changes to policies and supporting text and there have been several resulting changes to the Submission Plan.

Appendices

Appendix 1 Copy of Parish Council Survey, 2017



Willoughby Parish Council

This is a survey from Willoughby Parish Council to find out if there is support in the community for a Neighbourhood Plan. Please take a minute to complete the survey as it is important.

We already have a Parish Plan and a Village Design Statement in place however, a Neighbourhood Plan carries more weight to influence planning decisions in and around our village. Rugby Borough Council have to acknowledge and respect the views expressed in a Neighbourhood Plan when taking planning decisions that will affect us as a community.

A Neighbourhood Plan does not mean you can prevent development but you can influence where development should take place and what type of development.

At the present time, Willoughby is classed as a local needs settlement, so any development would be small scale

You may feel that the plans we have in place are adequate, or you may feel we should work towards a Neighbourhood Plan.

If the majority of villagers opt for a Neighbourhood Plan, there will be a need to set up a committee of Village residents to take the lead in developing the plan. There will need to be a substantial amount of work over the next 2 years or so to get a plan in place.

Please indicate below if you prefer a Neighbourhood Plan or, if you feel the plan we have in place is adequate..

Please also indicate if you would be willing to join the committee or if you have particular skills that would help in the development of the plan should the majority of villagers vote for a Neighbourhood Plan.

I believe we need a Neighbourhood Plan. Yes / No

I believe the plans we have in place are adequate. Yes / No

I would like to be on the Committee. Yes / No.... I have skills to help the committee. Yes / No

Name.....

Address.....

This survey will be collected from you.

Appendix 2 Issues and Options Publicity

Rugby Advertiser - Copy of item in District Diary on 10 May 2018



● District diary

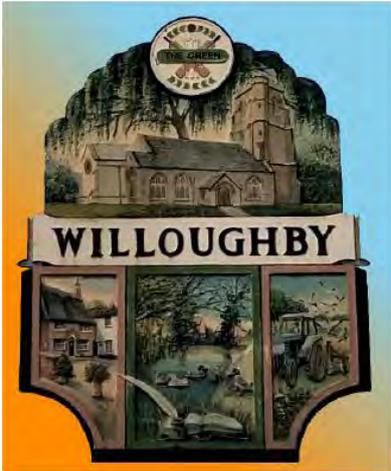
WILLOUGHBY

Neighbourhood plan

The initial consultation for the Willoughby Neighbourhood Development Plan is taking place until June 3. An Issues and Options document has been prepared for the consultation and a summary and questionnaire based on this has been circulated to all residents and stakeholders in the Neighbourhood Plan Area. Everyone with an interest in Willoughby Parish is invited to an open day for the Neighbourhood Plan Day, on May 16 from 10am-9pm in the Village Hall. People can share their ideas about what should

be protected and how the parish should develop. After the initial consultation, the Steering Group will consider all responses and start preparing the First Draft Neighbourhood Development Plan for the next consultation. For more information, visit www.willoughbyparishcouncil.org/neighbourhood-plan

Copy of Flyer - 1 May 2018

 <p>Your Parish Your Plan</p>	<p style="text-align: center;">YOUR NEIGHBOURHOOD DEVELOPMENT PLAN</p> <p>The <i>Summary & Questionnaire</i> with this flyer is the first consultation with you to find out what planning policies you think are important for the future development of Willoughby.</p> <p>Please come to the Neighbourhood Plan Day at the Village Hall on Wednesday, 16 May 2018 anytime from 10.00 am to 9.00 pm. and share your ideas.</p> <p>Please complete the questionnaire online at https://www.surveymonkey.co.uk/r/WilloughbyNDP OR fill in the questionnaire delivered with this flyer by Sunday, 3 June 2018.</p> <p style="text-align: right;">Please turn over</p>
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YOUR NEIGHBOURHOOD DEVELOPMENT PLAN

We need you.

We need you to tell us if the planning policies we are suggesting are going to protect and enhance what is important to you as well as support the development of homes, businesses and facilities you would like to see in your parish in the future.

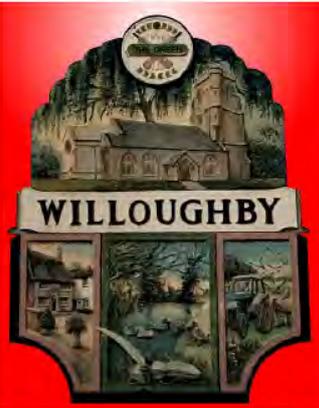
Neighbourhood Plan Day

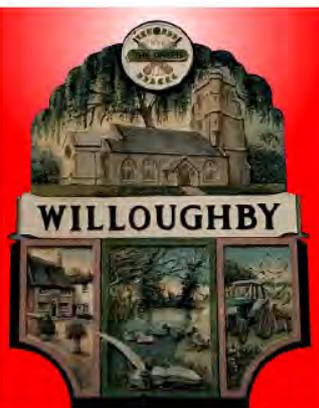
Bring your family, neighbours and friends in the parish. There will be lots of displays and refreshments. Your Steering Group will be there all day to provide more information and to answer questions.

Practical matters!

Please note that only one questionnaire can be completed per computer, but you can complete additional paper copies and either post them in the letterboxes listed in your *Summary & Questionnaire* document or give them to members of the Steering Group.

Copy of Flyer about Summary and Questionnaire Deadline - 23 May 2018

 <p>Your Parish Your Views Your Plan</p>	<p>YOUR NEIGHBOURHOOD DEVELOPMENT PLAN</p> <p>Initial Consultation The deadline is Sunday, 3 June 2018. Don't forget. We want to know what YOU think.</p> <p>Complete the questionnaire online at https://www.surveymonkey.co.uk/r/WilloughbyNDP</p> <p>OR Fill in your paper questionnaire and return it to one of the letterboxes listed</p>
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 <p>Your Parish Your Views Your Plan</p>	<p>YOUR NEIGHBOURHOOD DEVELOPMENT PLAN</p> <p>Initial Consultation The deadline is Sunday, 3 June 2018. Don't forget. We want to know what YOU think.</p> <p>Complete the questionnaire online at https://www.surveymonkey.co.uk/r/WilloughbyNDP</p> <p>OR Fill in your paper questionnaire and return it to one of the letterboxes listed</p>
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Copies of Posters

Poster 1

Willoughby Needs You.

We need you to complete the Issues & Options Questionnaire delivered to you recently. This can also be done on line. The flyer with the questionnaire gives you more information. And please come to the open day on 16th May in the Village Hall.

We need your help. !!!!!

Poster 2

WILLOUGHBY Neighbourhood Plan



Your Neighbourhood Development Plan

We need you to complete the Issues & Options Questionnaire delivered to you recently. This can be done on line.

The flyer with the questionnaire gives you more information.

And please come to the Open Day on the 16th May in the Village Hall.

We need your help !!!!!

Appendix 3 First Draft Plan Publicity

Rugby Advertiser - Copy of news article and item in District Diary on 4 October 2018

www.rugbyadvertiser.co.uk THURSDAY, OCTOBER 4, 2018



LILBOURNE JUMBLE SALE IN AID OF VILLAGE CHURCH

The usual autumn jumble sale will take place in Lilbourne this weekend. The sale takes place on Saturday October 6 at Lilbourne Village Hall, in Station Road (CV23 0SX), and begins at 1pm. Adult entry is 30p. There will be refreshments available. This is All Saints' Church's autumn 'jumble' and the organisers say that there is usually some good items at rock-bottom prices. All saleable donations will be gratefully received, at the hall from 10am to noon on the Saturday, or earlier by arrangement. Phone 01788 860742 for further information. There is wheelchair-friendly access, and toilet facilities. The sale will be raising money for the All Saints' Church repair and maintenance funds.

WILLOUGHBY CONSULTATION ON DRAFT PLAN

A first draft of the Neighbourhood Development Plan (NDP) for Willoughby will be shown to the public for consultation this month. The document sets out draft planning policies to shape new development in Willoughby parish up to 2031. The consultation on the draft NDP is taking place from October 8 to November 4. A summary of the plan and a questionnaire have been circulated to all residents and stakeholders in the Neighbourhood Plan Area. Everyone with an interest in Willoughby Parish is invited to an open day on October 17, from 4pm to 8pm in the village hall. After the consultation, the steering group will consider all responses and revise the NDP for a formal consultation later in 2018 or early 2019.

POLICE 30 KNIVES TAKEN OFF RUGBY'S STREETS

Thirty knives have been taken off the streets of Rugby following a week-long knife surrender campaign. The Save a Life, Surrender Your Knife campaign began on September 18 and was part of the national Operation Sceptre knife awareness campaign. Knife surrender bins were placed at Rugby, Leamington Spa, Nuneaton and Stratford police stations.

● District diary

WILLOUGHBY

Development plan

A First Draft Neighbourhood Development Plan (NDP) has been prepared following the consultation on Issues and Options in the summer. The plan sets out draft planning policies to shape new development in Willoughby parish up to 2031.

The consultation on the First Draft NDP is taking place from October 8 to November 4. A summary of the plan and a Questionnaire have been circulated to all residents and stakeholders in the Neighbourhood Plan Area.

Everyone with an interest in Willoughby Parish is invited to an open day, the Second Neighbourhood Plan Day, on October 17, from 4pm to 8pm in the village hall.

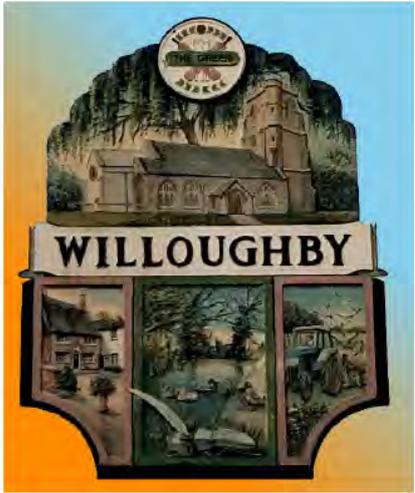
Please come and join us to ask questions and to tell us what you think.

After the consultation, the steering group will consider all submitted responses and revise the First Draft NDP for formal public consultation (regulation 14) later in 2018 or in early 2019.

For more information and to read the plan, please go to the Willoughby Neighbourhood Plan website at <https://www.willoughbyparishcouncil.org/development-plan>

www.willoughbyparishcouncil.org/development-plan

Copy of Flyer - 10 October 2018

 <p>The image shows a traditional stone parish sign for Willoughby. At the top is a circular emblem with a cross and the text 'WILLOUGHBY THE CHURCH PARISH'. Below this is a depiction of a church building. A large banner across the middle reads 'WILLOUGHBY'. Below the banner are three smaller panels showing different scenes: a house, a landscape with a tree, and a building. The sign is set against a blue sky and a yellow ground.</p> <p>Your Parish Your Plan</p>	<p>YOUR FIRST DRAFT NEIGHBOURHOOD DEVELOPMENT PLAN</p> <p>Neighbourhood Plan Day Please come to the Village Hall on 17 October 2018 anytime from 4.00 to 8.00 pm to ask questions and to share your ideas.</p> <p>Please complete the questionnaire online at https://www.surveymonkey.co.uk/r/WilloughbyNDP2 OR fill in the paper questionnaire delivered to you by Sunday, 4 November 2018.</p> <p>Please turn over</p>
--	---

YOUR NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

About the First Draft NDP
The plan sets out draft planning policies to shape new development in Willoughby parish up to 2031. Please go through the proposed policies carefully and let us know what else we need to consider before redrafting the plan for the next round of consultation.

Neighbourhood Plan Day
Bring your family, neighbours and friends in the parish. There will be displays and refreshments. Your Steering Group will be there to provide more information and to answer questions.

Practical matters!
Please note that only one questionnaire can be completed per computer, but you can complete additional paper copies and either post them in the letterboxes listed in your *Summary* document or give them to members of the Steering Group.

Copy of Poster - 10 October 2018

Your Neighbourhood Development Plan

We need you to complete the Consultation Questionnaire delivered to you recently. This can also be done on line.

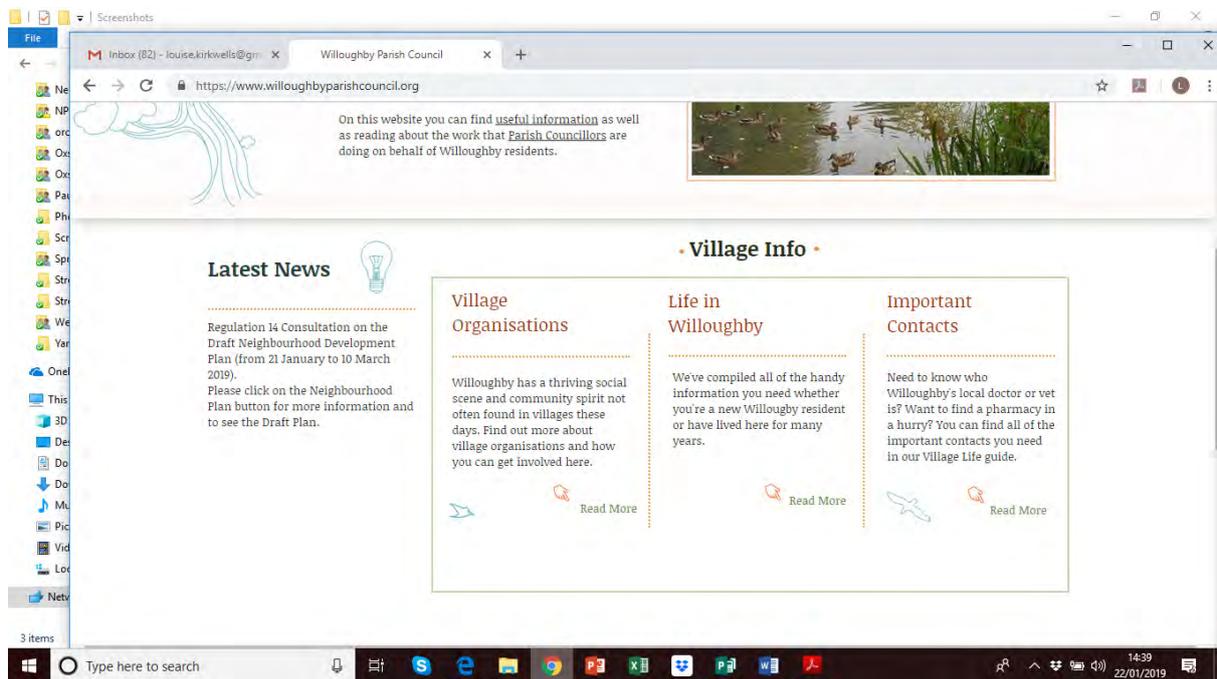
And please come to the Open Day on Wednesday the 17th October from 4pm till 8pm in the Village Hall.



Your opinion matters as it is your input that will shape the future of where we live for future generations..

Appendix 4 Regulation 14 Public Consultation

Screenshots of Willoughby NDP Website



WILLOUGHBY Parish Council

Home About Willoughby Parish Council Neighbourhood Plan Village Life

Neighbourhood Plan

KEY DOCUMENTS

CURRENT CONSULTATION (REGULATION 14)

- Draft Neighbourhood Development Plan.pdf
- Letter To Consultees.pdf
- Online Representation Form
- English Heritage Advice Note September 2011.pdf

UPDATE 15 January 2019

Formal Public Consultation on the Willoughby Draft Neighbourhood Development Plan (Regulation 14) - from 21 January to 10 March 2019.

Willoughby Parish Council has now published the *Willoughby Draft Neighbourhood Development Plan (NDP)* for formal public consultation. This follows extensive informal public consultation during 2018 on issues and Options and a First Draft Plan leading to substantial revisions and updating of the plan. The Draft NDP and supporting documents can be found under Key Documents (on the right in the top section).

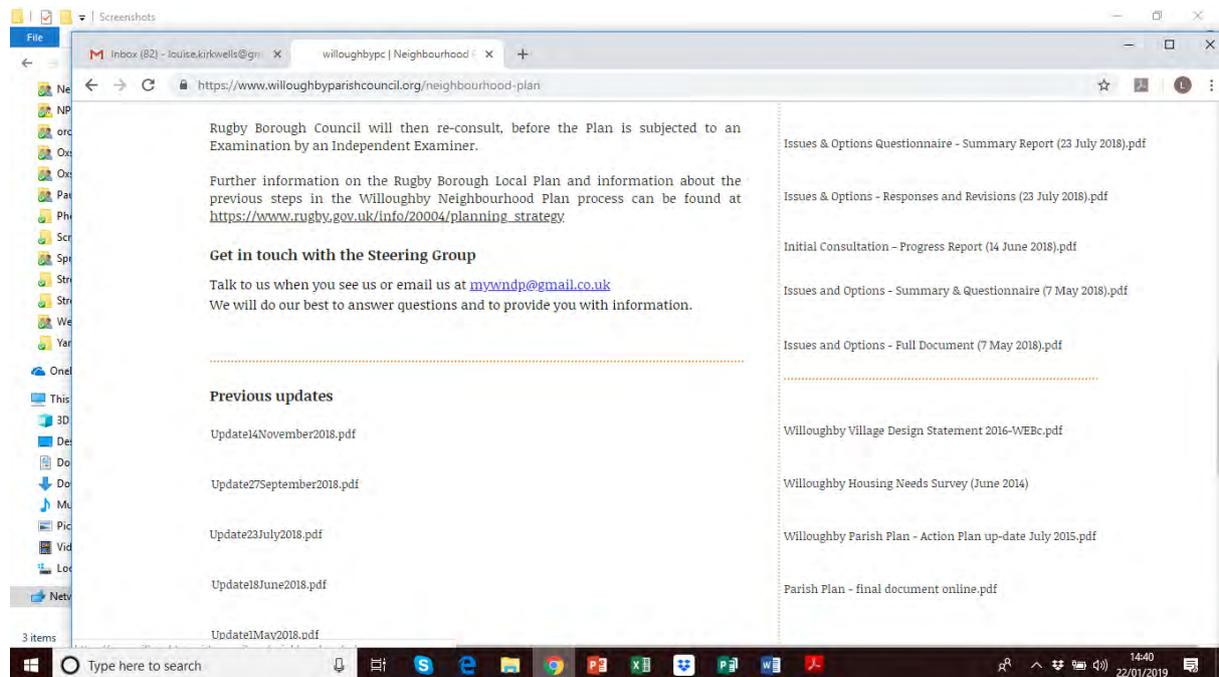
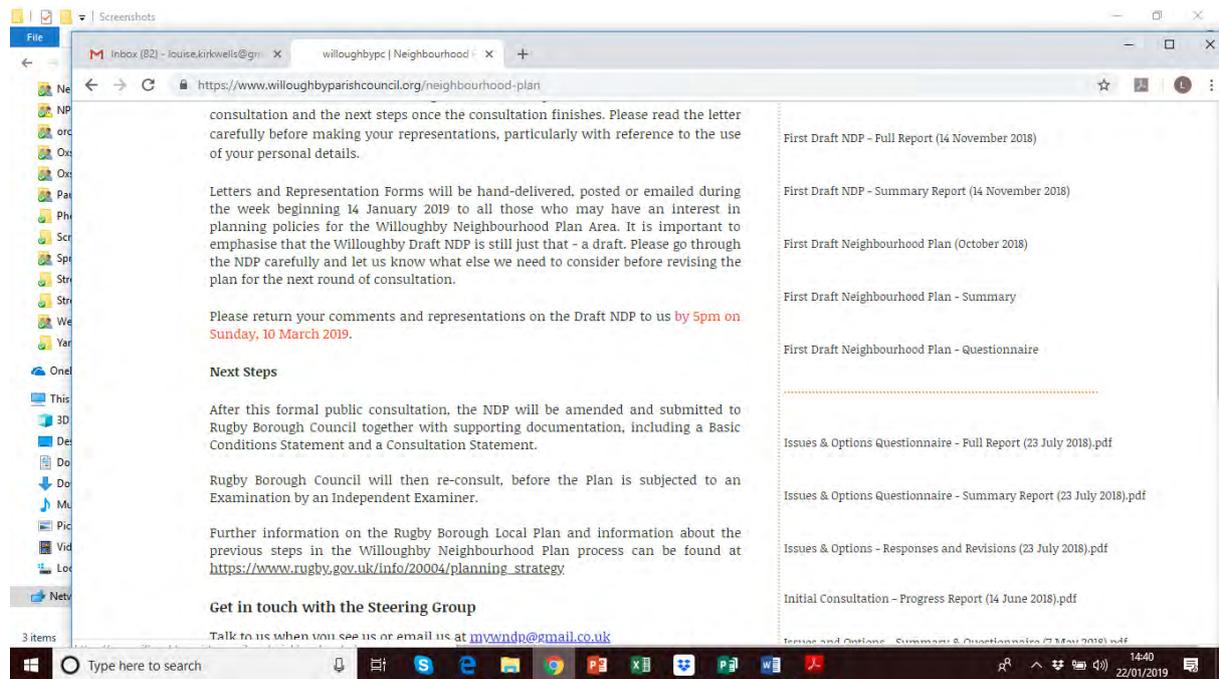
The *Letter to Consultees* on the right outlines the process to be followed for the consultation and the next steps once the consultation finishes. Please read the letter carefully before making your representations, particularly with reference to the use of your personal details.

Letters and Representation Forms will be hand-delivered, posted or emailed during the week beginning 14 January 2019 to all those who may have an interest in planning policies for the Willoughby Neighbourhood Plan Area. It is important to emphasise that the Willoughby Draft NDP is still just that - a draft. Please go through the NDP carefully and let us know what else we need to consider before revising the plan for the next round of consultation.

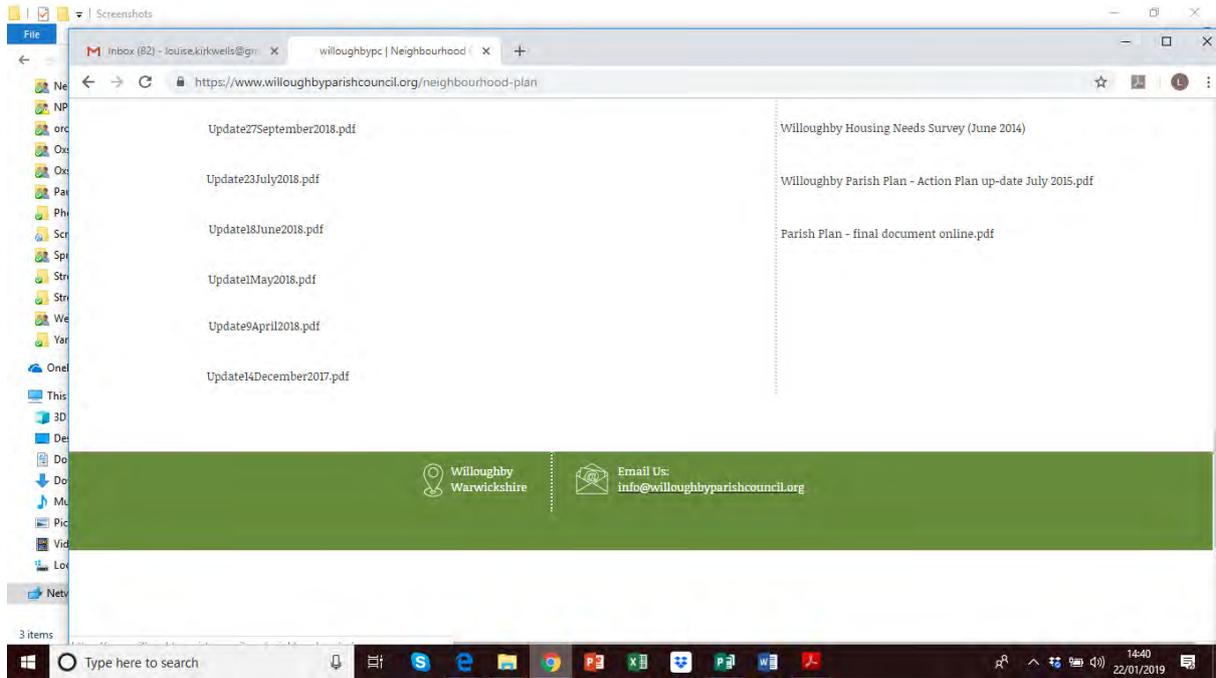
KEY DOCUMENTS

- Online Representation Form
- English Heritage Advice Note September 2011.pdf
- Flood Risk Report 2018.pdf
- Final SEA Screening Determination.pdf
- Planning Policy Assessment January 2019.
- First Draft Plan - Responses and Revisions (30 November 2018)
- First Draft NDP - Full Report (14 November 2018)
- First Draft NDP - Summary Report (14 November 2018)
- First Draft Neighbourhood Plan (October 2018)

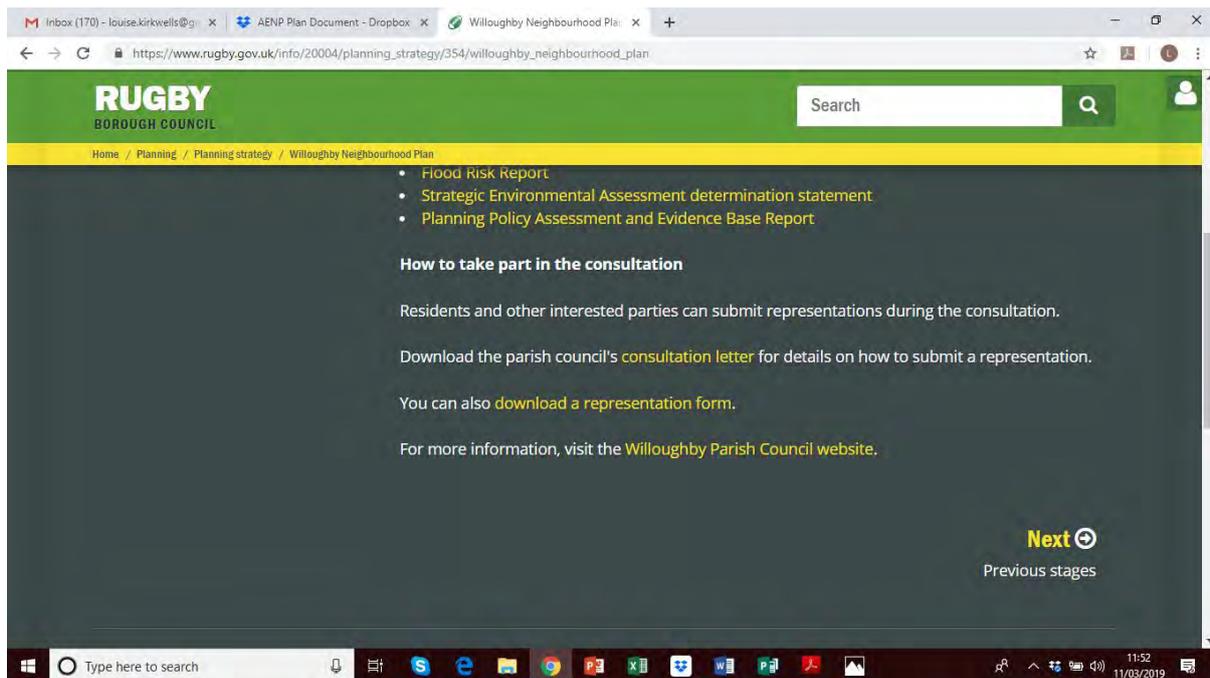
Willoughby NDP Consultation Statement



Willoughby NDP Consultation Statement



Screenshots of Rugby Borough Council Website



List of Consultation Bodies and Consultees

Local planning authority, county council or parish council any part of whose area is in or adjoins the area of the local planning authority.

Rugby Borough Council
Warwickshire County Council
Leicestershire County Council
Northamptonshire County Council
Warwick District Council
Stratford District Council
Daventry District Council
Harborough District Council
Coventry City Council
Hinckley and Bosworth Borough Council
Blaby District Council
Nuneaton and Bedworth Borough Council

Rugby Parish Councils

Ansty
Binley Woods
Birdingbury
Bourton and Draycote
Brandon and Bretford
Brinklow
Burton Hastings
Cawston
Church Lawton
Churchover
Clifton upon Dunsmore
Combe Fields
Cosford
Dunchurch
Easenhall
Frankton
Grandborough
Harborough Magna
Kings Newnham
Leamington Hastings
Long Lawford
Marton
Monks Kirby
Newton and Biggin
Pailton

Princethorpe
Ryton on Dunsmore
Shilton and Barnacle
Stretton Baskerville
Stretton Dunsmore
Stretton under Fosse
Thurlaston
Wibtoft
Willey
Withybrook
Wolfhampcote
Wolston
Wolvey

Parish Councils adjoining Rugby

Cubbington
Stoneleigh and Ashow
Radford Semele
Claybrook Parva
Ullesthorpe
Bitteswell with Bittesby
Lutterworth
Cotesbach
Shawell
Catthorpe
Burbage
Higham on the Hill
Wigston Parva
Sharnford
Long Itchington
Stockton
Napton on the Hill
Fenny Compton
Kilsby
Barby and Onley
Braunston
Staverton
Sibbertoft
Crick
Lilbourne
Catesby

The Coal Authority
Homes England
Natural England

Environment Agency
Historic England
Network Rail

Any person to whom the electronic communications code applies by virtue of a direction given under section 106(3)(a) of the Communications Act 2003

British Telecom
O2
Vodafone and O2
EE
Three

Where it exercises functions in any part of the neighbourhood area a Primary Care Trust established under section 18 of the National Health Service Act 2006 or continued in existence by virtue of that section

Coventry and Warwickshire Partnership NHS Trust
Primary Care, Arden, Herefordshire & Worcestershire Area Team, NHS England

Where it exercises functions in any part of the neighbourhood area a person to whom a licence has been granted under section 6(1)(b) and (c) of the Electricity Act 1989

National Grid
EDF Energy
Scottish Power
EON
Npower
SSE

Where it exercises functions in any part of the neighbourhood area a person to whom a licence has been granted under section 7(2) of the Gas Act 1986

British Gas

Where it exercises functions in any part of the neighbourhood area a sewerage undertaker

Severn Trent

Voluntary bodies some or all of whose activities benefit all or any part of the neighbourhood area

Rugby Ramblers Association
Rethink
Rugby Food Bank
The Rotary Club
Hope4Rugby
Friends of Brooke School
Warwickshire Wildlife Trust
Warwickshire Community and Voluntary Action

Bodies which represent the interests of different racial, ethnic or national groups in the neighbourhood area

Warwickshire Race Equality Partnership

Bodies which represent the interests of different religious groups in the neighbourhood area

Together

HCPT

Bodies which represent the interests of persons carrying on business in the neighbourhood area

Coventry and Warwickshire Growth Hub

Coventry and Warwickshire Local Enterprise Partnership

Bodies which represent the interests of disabled persons in the neighbourhood area

New Directions

Coventry and Warwickshire Mind

The Hoskyn Centre

Non-Resident Landowners

Elected Representatives

Local Organisations and Groups

Willoughby Society

The Willoughby Thursday Club

Willoughby Charity

Willoughby Educational Foundation

Parochial Church Council

Willoughby Women's Institute

Village Hall Management Committee

Willoughby Cricket Club

Parish Council

Businesses In Willoughby Parish - Non Resident Owners

Residents in Willoughby Parish

Letter to Parish Councils

WILLOUGHBY PARISH COUNCIL

Parish Councils adjoining Rugby Borough

Dear Consultee

Notification of Formal Public Consultation on the Willoughby Draft Neighbourhood Development Plan (NDP) (Regulation 14 Town and Country Planning, England, Neighbourhood Planning (General) Regulations 2012)

I am writing to advise you that we are consulting on the Willoughby Draft Neighbourhood Development Plan (NDP) before it is submitted to Rugby Borough Council for further consultation.

The Draft Plan has been prepared by a Neighbourhood Plan Steering Group on behalf of the Parish Council, building on extensive informal public consultation and engagement during 2018. We would now appreciate your views on the Plan. If you agree with the Plan, please let us know. If you disagree with anything, we need to know so that we can take this into account and make amendments where appropriate.

How to see a copy of the Willoughby Draft NDP

The Draft Plan and other supporting documents can be viewed and downloaded from the Neighbourhood Plan website: <https://www.willoughbyparishcouncil.org/neighbourhood-plan>

Paper copies of the Draft Plan and paper Representation Forms will be provided on request. Please ask:

Mike Thomas, Chair of the Parish Council,
Church View, Lower Street, Willoughby, Rugby, CV23 8BX or

Brian Hall, Member of the NDP Steering Group,
Barrowfield, 19 Lower Street, Willoughby, Rugby, CV23 8BX or

By email to mywndp@gmail.com

How to comment or make representations

You can do this in a number of ways:

- using the online *Representation Form* at the Neighbourhood Plan website
- on a paper *Representation Form* (please print or request more copies, if needed)
- by email to mywndp@gmail.com
- in writing

Comments and representations must include your name and address. Your name will be published alongside your representation in the Consultation Statement. All other personal information submitted, including addresses and phone numbers, will not be made public but be retained by the Parish Council until the Examination process has been completed and then destroyed.

If you are using paper *Representation Forms* or commenting in writing, please return these to:

Maggie Beech, Chair of the NDP Steering Group,
The Leys, Woolscott Road, Willoughby, Rugby, CV23 8DA
Email: mywndp@gmail.com or

Mike Thomas, Chair of the Parish Council,
Church View, Lower Street, Willoughby, Rugby, CV23 8BX
Email: mywndp@gmail.com

Consultation Period

The consultation runs for 7 weeks from 21 January to 10 March 2019. Your comments and representations must reach us **by 5pm on Sunday, 10 March 2019**.

Information about your personal details, if you make comments or representations

When we submit the plan we would like to share your personal information including your name, address and email (where available) with Rugby Borough Council. This will enable them to notify you about the next stage of consultation on the submission version of the plan.

To comply with the requirements of the recent Data Protection legislation, you will need to give your consent for your details to be passed on to Rugby Borough Council. If you respond using the Representation Form there is a box to tick to indicate your consent. If you respond by email or letter please indicate that you consent for your personal details to be provided to Rugby Borough Council.

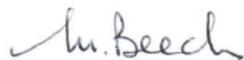
If you do not give your consent, then Rugby Borough Council will not be able to write to you directly about the next stage of the neighbourhood planning process - the Regulation 16 consultation.

Next Steps

After this formal public consultation, the NDP will be amended and submitted to Rugby Borough Council together with supporting documentation, including a Basic Conditions Statement and a Consultation Statement. Rugby Borough Council will then re-consult, before the Plan is subjected to an Examination by an Independent Examiner.

If you require any further information, please contact Maggie Beech or Mike Thomas at the addresses above or email: mywndp@gmail.com

Yours faithfully



Maggie Beech
Chair of the NDP Steering Group

Copy of Covering Email



Mike Thomas <mywndp@gmail.com>

Willoughby Neighbourhood Development Plan - Formal Consultation (Regulation 14)

1 message

Mike Thomas <mywndp@gmail.com>
To: peter.boland@historicengland.org.uk

Fri, Jan 18, 2019 at 12:26 PM

Dear Consultee

Notification of Formal Public Consultation on the Willoughby Draft Neighbourhood Development Plan (NDP) (Regulation 14 Town and Country Planning, England, Neighbourhood Planning (General) Regulations 2012)

I am writing to advise you that we are consulting on the Willoughby Draft Neighbourhood Development Plan before it is submitted to Rugby Borough Council for further consultation. The consultation is taking place from 21 January to 10 March 2019.

The *Letter To Statutory Consultation Bodies* attached tells you where you can read a copy of the Draft NDP, how you can comment and, if you do comment, how personal details will be used. Please read the letter carefully before making your comments or representations. I also attach a Representation Form so that you can see the kind of information required.

If you agree with the Plan, please let us know. If you disagree with anything, please let us know so that we can take this into account and make amendments where appropriate. Your comments and representations must reach us by 5pm on Sunday, 10 March 2019.

For further information, please go to <https://www.willoughbyparishcouncil.org/neighbourhood-plan> or email me.

Yours faithfully

Maggie Beech

2 attachments

 **LetterToStatutoryConsultationBodies.pdf**
171K

 **WNDPRepresentationForm.pdf**
126K

Copy of Letter to Residents, Business Owners and Landowners

WILLOUGHBY PARISH COUNCIL

Residents and Business Owners in Willoughby Parish
Non-Resident Landowners

Dear Consultee

Notification of Formal Public Consultation on the Willoughby Draft Neighbourhood Development Plan (NDP) (Regulation 14 Town and Country Planning, England, Neighbourhood Planning (General) Regulations 2012)

I am writing to advise you that we are consulting on the Willoughby Draft Neighbourhood Development Plan (NDP) before it is submitted to Rugby Borough Council for further consultation.

Your involvement in developing the Plan throughout 2018 has been invaluable and we hope you will look at this latest version and give us your views. If you agree with the Plan, please let us know. If you disagree with anything, we need to know so that we can take this into account and make amendments where appropriate.

How to see a copy of the Willoughby Draft NDP

The Draft Plan and other supporting documents can be viewed and downloaded from the Neighbourhood Plan website: <https://www.willoughbyparishcouncil.org/neighbourhood-plan>

Paper copies of the Draft Plan and paper Representation Forms will be provided on request. Please ask:

Mike Thomas, Chair of the Parish Council,
Church View, Lower Street, Willoughby, Rugby, CV23 8BX or

Brian Hall, Member of the NDP Steering Group,
Barrowfield, 19 Lower Street, Willoughby, Rugby, CV23 8BX or

By email to mywndp@gmail.com

How to comment or make representations

You can do this in a number of ways:

- using the online *Representation Form* at the Neighbourhood Plan website
- on a paper *Representation Form* (please print or request more copies, if needed)
- by email to mywndp@gmail.com
- in writing

Comments and representations must include your name and address. Your name will be published alongside your representation in the Consultation Statement. All other personal information submitted, including addresses and phone numbers, will not be made public but be retained by the Parish Council until the Examination process has been completed and then destroyed.

If you are using paper *Representation Forms* or commenting in writing, please return these to:

Maggie Beech, Chair of the NDP Steering Group,
The Leys, Woolscott Road, Willoughby, Rugby, CV23 8DA
Email: mywndp@gmail.com or

Mike Thomas, Chair of the Parish Council,
Church View, Lower Street, Willoughby, Rugby, CV23 8BX
Email: mywndp@gmail.com

Consultation Period

The consultation runs for 7 weeks from 21 January to 10 March 2019. Your comments and representations must reach us **by 5pm on Sunday, 10 March 2019**.

Information about your personal details, if you make comments or representations

When we submit the plan we would like to share your personal information including your name, address and email (where available) with Rugby Borough Council. This will enable them to notify you about the next stage of consultation on the submission version of the plan.

To comply with the requirements of the recent Data Protection legislation, you will need to give your consent for your details to be passed on to Rugby Borough Council. If you respond using the Representation Form there is a box to tick to indicate your consent. If you respond by email or letter please indicate that you consent for your personal details to be provided to Rugby Borough Council.

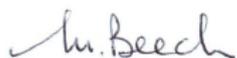
If you do not give your consent, then Rugby Borough Council will not be able to write to you directly about the next stage of the neighbourhood planning process - the Regulation 16 consultation.

Next Steps

After this formal public consultation, the NDP will be amended and submitted to Rugby Borough Council together with supporting documentation, including a Basic Conditions Statement and a Consultation Statement. Rugby Borough Council will then re-consult, before the Plan is subjected to an Examination by an Independent Examiner.

If you require any further information, please contact Maggie Beech or Mike Thomas at the addresses above or email: mywndp@gmail.com

Yours faithfully



Maggie Beech
Chair of the NDP Steering Group

Copy of Representation Form

Willoughby Draft Neighbourhood Development Plan (NDP)

Public Consultation 21 January to 10 March 2019

Representation Form

PLEASE COMPLETE AND RETURN ONE FORM FOR EVERY COMMENT MADE

Office Use Only
Consultee No.
Representation No.

Name	
Organisation	
Address	
Email	
Tel. No.	

To which part of the Willoughby Draft Neighbourhood Development Plan does your representation refer?

Page Number	
Paragraph Number	
Policy Number	

Are you supporting, objecting or making a comment? (Please Tick)

Support	
Object	
Making a Comment	

Data Protection - please indicate your choice with a tick.

I do consent to my contact details being provided to Rugby Borough Council so that they can keep me informed about the next stages in the NDP process.	<input type="checkbox"/>
I do not consent to my contact details being provided to Rugby Borough Council.	<input type="checkbox"/>

Please use the box below and the next page for any comments.

Thank you for your time and interest.

Please return this form by 5pm on Sunday, 10 March 2019 to:

Maggie Beech, Chair of the NDP Steering Group,
The Leys, Woolscott Road, Willoughby, Rugby, CV23 8DA
Email: mywndp@gmail.com

OR

Mike Thomas, Chair of the Parish Council,
Church View, Lower Street, Willoughby, Rugby, CV23 8BX
Email: mywndp@gmail.com

For further information and to read the Willoughby Draft Neighbourhood Plan, please go to <https://www.willoughbyparishcouncil.org/neighbourhood-plan>

www.rugbyadvertiser.co.uk

THURSDAY, JANUARY 17, 2019



FIRE SERVICE CHILDREN FREED FROM LOCKED CAR

Fire crews were sent out on Saturday night to reports of children being locked in a car. The call was received by fire control at 8.51pm. Two children were locked in the car off Leicester Road, Rugby. A fire engine from Rugby Fire Station was dispatched to the incident. Firefighters gained access to the car and the children were released unharmed.

WILLOUGHBY NEIGHBOURHOOD PLAN MOVES TO NEXT STAGE

Willoughby Parish Council has now published the Draft Neighbourhood Development Plan (NDP) covering the village for formal public consultation. Letters inviting views on the Draft Plan have been distributed to all those who may have an interest in planning policies for the Willoughby Neighbourhood Plan Area. All comments and representations must be submitted by 5pm on Sunday March 10. After this formal public consultation, the feedback will be considered and the NDP will be amended where appropriate before it is submitted to Rugby Borough Council (RBC). RBC will then re-consult, before it is subjected to an independent examiner who ensures it is sound and complies with wider policies.

BREXIT HOW MPS VOTED IN KEY BREXIT DEBATE

Rugby's MP Mark Pawsey voted in favour of Theresa May's Brexit deal on Tuesday night. He was joined in voting yes by Jeremy Wright, the Conservative MP for the Kenilworth and Southam constituency which covers places including Dunchurch, Ryton-on-Dunsmore and Napton. The MP for Barby, Kilsby and other villages over the border in Northamptonshire - Chris Heaton-Harris who is a member of the Government as Parliamentary Under-Secretary of State in the Department for Exiting the European Union - also voted in favour of the deal. The Commons as a whole voted against the deal - 202 for to 432 against. The vote of confidence in the Government came after this paper went to press.

● District diary

WILLOUGHBY Parish council

Following extensive informal public consultation during 2018 and substantial revisions and updating of the plan, Willoughby Parish Council has now published the Draft Neighbourhood Development Plan (NDP) for formal public consultation.

Letters inviting views on the Draft Plan have been distributed to all those who may have an interest in planning policies for the Willoughby Neighbourhood Plan Area.

All comments and representations must be submitted by 5pm on Sunday, 10 March. After this formal public consultation, the NDP will be amended and submitted to Rugby Borough Council (RBC). RBC will then re-consult, before the Plan is subjected to an Independent Examiner. For more information see www.willoughbyparishcouncil.org/neighbourhood-plan

Copy of Poster - 27 February 2019

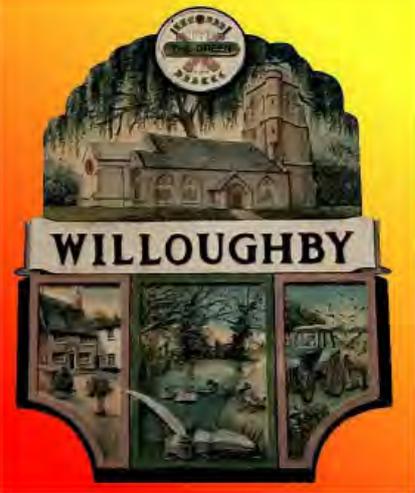


Willoughby Neighbourhood Development Plan

2019 - 2031

**Public Consultation Ends 10th March.
Please let us have your comments on
the forms posted through your door,
by letter or at mywndp@gmail.com**

Copy of Flyer - 28 February 2019

 <p>Your Parish Your Plan</p>	<p style="text-align: center;">YOUR NEIGHBOURHOOD DEVELOPMENT PLAN</p> <p>REMINDER: The formal consultation on the NDP ends at 5pm on Sunday, 10 March 2019.</p> <p>If you support the plan and all the work that has gone into producing it, please let us know. When the plan reaches the Examiner it is very important that (s)he sees your definite support in writing at this formal stage of the consultation process.</p> <p>Please, could you spare a little time to show your support for the NDP by sending your comments to us in one of the ways given over the page. Equally, if you disagree with anything, please do let us know.</p> <p style="text-align: right;">Please turn over</p>
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YOUR NEIGHBOURHOOD DEVELOPMENT PLAN

1. Email your comments to mywndp@gmail.com
2. Write a note or letter to
Mike Thomas, Church View, Lower St., Willoughby, CV23 8BX *or*
Maggie Beech, The Leys, Woolscott Road, Willoughby, CV23 8DA
3. Go online and fill in the form at <https://tinyurl.com/Reg14RepresentationForm>
4. Fill in the paper form we delivered to you.

(Note: If you wish to use the form to show your support for the whole plan, just write All against the Page Number or the Policy Number box and make any comments on Page 2.)

VERY IMPORTANT: Please remember to include your name and address (and email, if available) and to let us know if you consent to this information being shared with Rugby Borough Council.

For more information, please go to <https://www.willoughbyparishcouncil.org/neighbourhood-plan> or ask Mike Thomas or Brian Hall for a copy of the NDP - it is an important and interesting document about your parish.

**Copy of Letter to non-resident landowners, local groups/organisations and statutory consultees -
23 to 25 February 2019**

WILLOUGHBY PARISH COUNCIL

Landowner's Name and Address
or
Name of Local Group/Organisation
or
Name and Address of Statutory Consultee

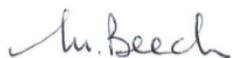
Dear XXX

**Formal Public Consultation on the Willoughby Draft Neighbourhood Development Plan (NDP)
(Regulation 14 Town and Country Planning, England, Neighbourhood Planning (General) Regulations
2012)**

The formal consultation on the Willoughby NDP finishes in two weeks at 5pm on Sunday, 10 March 2019. We welcome comments and representations on the plan and hope you will let us know if you support the plan and if there is anything you disagree with so that we can take this into account in the next revision of the plan before submission to Rugby Borough Council.

The Draft Plan and other supporting documents can be viewed and downloaded from the Neighbourhood Plan website: <https://www.willoughbyparishcouncil.org/neighbourhood-plan>

Yours sincerely



Maggie Beech
Chair - NDP Steering Group

Copy of Email to non-resident landowners and statutory consultees - 23 to 25 February 2019



Mike Thomas <mywndp@gmail.com>

Willoughby Neighbourhood Development Plan - Formal Consultation (Regulation 14)

Mike Thomas <mywndp@gmail.com>
To: anne-marie.mclaughlin@environment-agency.gov.uk

Sat, Feb 23, 2019 at 11:24 AM

Dear Consultee

**Formal Public Consultation on the Willoughby Draft Neighbourhood Development Plan (NDP)
(Regulation 14 Town and Country Planning, England, Neighbourhood Planning (General) Regulations 2012)**

The formal consultation on the Willoughby NDP finishes in two weeks at 5pm on Sunday, 10 March 2019. We welcome comments and representations on the plan and hope you will let us know if you support the plan and if there is anything you disagree with so that we can take this into account in the next revision of the plan before submission to Rugby Borough Council.

Yours faithfully

Maggie Beech
Chair - NDP Steering Group
[Quoted text hidden]

2 attachments

 **LetterToStatutoryConsultationBodies.pdf**
171K

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Rugby Advertiser - Item in District Diary on 28 February 2019



THURSDAY, FEBRUARY 28, 2019

● District diary

WILLOUGHBY

Consultation

Reminder to everyone who may have an interest in planning policies for the Willoughby Neighbourhood Plan Area. The formal consultation ends at 5pm on March 10 2019 and all representations must reach us by this date.

For more information on how to make representations and to read the Draft NDP, please go to the Neighbourhood Plan website at <https://www.willoughbyparishcouncil.org/neighbourhood-plan>

Willoughby Parish Council

May 2019

Willoughby Draft Neighbourhood Development Plan - Consultation Responses - 21 January to 10 March 2019

Table 1 - Consultation Bodies and Other Local Organisations

Ref. No. Consultee Name	Page No.	Para. No.	Vision/ Objective/ Policy No.	Support/ Object/ Comment	Comments Received	Parish Council's Consideration	Amendments to NP
Severn Trent 120.1	All			Comment	28 January 2019 Our ref: Willoughby 1 <u>Willoughby Draft Neighbourhood Development Plan</u> Thank you for the opportunity to comment on your consultation. We have provided some specific comments below relating to your draft policies.	Noted.	No change.
120.2			W5	Support / Comment	<u>Policy W5</u> – Severn Trent is supportive of your policy to reduce flood risk when building new developments. Further to this we would advise you to include the wording that there should be no net increase in surface water runoff for the lifetime of the development on all new development. Run off rates for development on greenfield sites	Partially accepted. Amend Policy W5 as suggested. Refer to 90.7 below for amended wording in relation to run off rates.	Amend NDP. Amend Policy W5: <u>Insert additional wording to beginning of policy:</u> " Development schemes should be sited and designed to reduce flood risk in Willoughby by addressing the following: "

					should not be exceeded, and where possible should be reduced from existing. Run off rates for development on previously developed land should be reduced from the current rate of surface water runoff where feasible. Surface water runoff should be managed at source wherever possible, avoiding disposal to combined sewers.		
120.3			W5	Comment	<p>We encourage you to include a comment relating to the Drainage Hierarchy, in particular the need to direct surface water away from combined sewers on previously developed land and to ensure surface water on new development is not connected to a combined sewers.</p> <p>We would note that where alternatives to a connection to a surface water sewer or indeed combined sewer are available these outfall options should be considered prior to determination of the drainage system.</p>	<p>Accepted.</p> <p>Amend Policy W5 as suggested.</p>	<p>Amend NDP.</p> <p>Amend Policy W5:</p> <p><u>Insert additional wording:</u></p> <p>"Developments should take account of the Drainage Hierarchy and in particular schemes should direct surface water away from combined sewers on previously developed land and ensure surface water on new development is not connected to a combined sewer. Where alternatives to a connection to a surface water sewer or to a combined sewer are available these outfall options should be considered prior to determination of the drainage system."</p>

120.4			W7	Support	Policy W7 – Severn Trent is supportive of the policy to encourage sustainable design. The Severn Trent Water region is not classified as water stressed under the EA definition. This definition is based on population and rainfall data, this is difference from having supply demand deficits.	Noted.	No change.
120.5	All			Comment	<p>The Severn Trent Water Resources Management Plan 2019 (WRMP19) identifies that we forecast a significant deficit between supply and demand for water, and that one of the key changes that has resulted in this deficit is due to the need to prevent the risk of future environmental deterioration.</p> <p>To ensure that our environment is protected for future customers, some of our current sources of water cannot be relied upon in the future. One of the ways in which the WRMP19 has committed to mitigating this risk is by “helping customers to use less water through water efficiency activities and education.”</p> <p>In support of this goal we would also</p>	<p>Partially accepted.</p> <p>NDPs should not include technical standards in planning policies but the voluntary building standard could be mentioned in the supporting text and the policy could be strengthened to include reference to water efficiency.</p>	<p>Amend NDP.</p> <p><u>Insert additional supporting text after 4.5.5:</u></p> <p>"At the Regulation 14 public consultation stage, Severn Trent advised that The Severn Trent Water Resources Management Plan 2019 (WRMP19) (insert reference) identifies that a significant deficit between supply and demand for water is forecast, and that one of the changes that has led to this deficit is the need to prevent risk of future environmental deterioration. To ensure that the environment is protected for future customers, some of the current sources of water cannot be relied upon in the future. One</p>

				<p>strongly recommend that local planning authorities incorporate the voluntary building standard of 110 l/p/d into their planning policies so that new development is designed in line with this approach. Further information on water efficiency can be found within the water efficiency section of this response.</p> <p>Please keep us informed when your plans are further developed when we will be able to offer more detailed comments and advice. For your information we have set out some general guidelines that may be useful to you.</p> <p><i>See Appendix 1. for full document including the specific comments above and the general guidelines.</i></p>		<p>of the ways in which the WRMP19 has committed to mitigating this risk is by 'helping customers to use less water through water efficiency activities and education.'</p> <p>In support of this goal Severn Trent recommends that local planning authorities incorporate the voluntary building standard of 110 l/p/d into their planning policies so that new development is designed in line with this approach. Therefore Policy W7 has been amended slightly to encourage greater water efficiency in new developments.</p> <p><u>Amend Policy W7:</u> <u>Insert additional text after G:</u></p> <p>"New developments should also be designed to include water efficiency measures to reduce water consumption to an estimated water use of no more than 110 litres per person per day or subsequent target. Such measures could include for instance use of water efficient fixtures and fittings, installation</p>
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							of water butts to collect rainwater for garden and external use and recycling of grey water in toilets."
Network Rail 96.	All			No comment	29 January 2019 Network Rail has no comments.	Noted.	No change.
Highways England 98.	All			Comment	12 February 2019 I have been advised that the plan will affect A45 for this reason if there are any developments regarding housing that may affect the traffic on the A45 please let us know.	Noted. This is a development management matter. Highways England should be consulted by RBC as and when any planning applications are submitted.	No change.
National Grid 111.	All			Comment	07 February 2019 Willoughby Neighbourhood Plan Consultation SUBMISSION ON BEHALF OF NATIONAL GRID National Grid has appointed Wood to review and respond to	Noted.	No change.

				<p>development plan consultations on its behalf. We are instructed by our client to submit the following representation with regards to the above Neighbourhood Plan consultation.</p> <p><u>About National Grid</u> National Grid owns and operates the high voltage electricity transmission system in England and Wales and operate the Scottish high voltage transmission system. National Grid also owns and operates the gas transmission system. In the UK, gas leaves the transmission system and enters the distribution networks at high pressure. It is then transported through a number of reducing pressure tiers until it is finally delivered to our customers. National Grid own four of the UK's gas distribution networks and transport gas to 11 million homes, schools and businesses through 81,000 miles of gas pipelines within North West, East of England, West Midlands and North London.</p> <p>To help ensure the continued safe operation of existing sites and equipment and to facilitate future infrastructure investment, National</p>		
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				<p>Grid wishes to be involved in the preparation, alteration and review of plans and strategies which may affect our assets.</p> <p><u>Specific Comments</u> An assessment has been carried out with respect to National Grid’s electricity and gas transmission apparatus which includes high voltage electricity assets and high-pressure gas pipelines, and also National Grid Gas Distribution’s Intermediate and High-Pressure apparatus.</p> <p>National Grid has identified that it has no record of such apparatus within the Neighbourhood Plan area.</p> <p><u>Key resources / contacts</u> National Grid has provided information in relation to electricity and transmission assets via the following internet link: http://www2.nationalgrid.com/uk/services/land-and-development/planning-authority/shape-files/</p> <p><u>Electricity distribution</u> The electricity distribution operator</p>		
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					<p>in Rugby Borough Council is Western Power Distribution. Information regarding the transmission and distribution network can be found at: www.energynetworks.org.uk</p> <p>Please remember to consult National Grid on any Neighbourhood Plan Documents or site-specific proposals that could affect our infrastructure. We would be grateful if you could add our details shown below to your consultation database.</p>		
The Coal Authority 84.	All			Comment	<p>15 February 2019</p> <p><u>Willoughby Neighbourhood Development Plan - Draft</u></p> <p>Thank you for consulting The Coal Authority on the above.</p> <p>Having reviewed your document, I confirm that we have no specific comments to make on it.</p> <p>Should you have any future enquiries please contact a member of Planning and Local Authority Liaison at The Coal Authority using the contact details above.</p>	Noted.	No change.

<p>Natural England</p> <p>88.</p>	<p>All</p>			<p>Comment</p>	<p>Date: 16 February 2019 Our ref: 272142</p> <p><u>Willoughby Neighbourhood Development Plan - Formal Consultation (Regulation 14)</u></p> <p>Thank you for your consultation on the above dated 18 January 2019. Natural England is a non-departmental public body. Our statutory purpose is to ensure that the natural environment is conserved, enhanced, and managed for the benefit of present and future generations, thereby contributing to sustainable development. Natural England is a statutory consultee in neighbourhood planning and must be consulted on draft neighbourhood development plans by the Parish/Town Councils or Neighbourhood Forums where they consider our interests would be affected by the proposals made.</p> <p>Natural England does not have any specific comments on this draft neighbourhood plan. However, we refer you to the attached annex which covers the issues and opportunities that should be considered when preparing a</p>	<p>Noted.</p>	<p>No change.</p>
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					Neighbourhood Plan. <i>See Appendix 2. for full document including the comments above and the attached annex referred to.</i>		
Historic England 93.	All		Vision Objectives Conservation and Design	Support	28 February 2019 WILLOUGHBY NEIGHBOURHOOD PLAN- REGULATION 14 CONSULTATION Thank you for the invitation to comment on the Regulation 14 Neighbourhood Plan. Historic England is extremely supportive of both the content of the document and the vision and objectives set out in it. We particularly commend the use of historic characterization to provide a context and a sound evidence base for well thought out Plan policies. The Plan has also benefitted from the advice of Warwickshire County Council (WCC) specialists as evidenced by the WCC HER records that are Referenced. In this and other respects Historic	Noted.	No change.

					<p>England considers that the Plan takes an exemplary approach to the historic environment.</p> <p>The emphasis on the conservation of local distinctiveness through good design and the protection of locally significant buildings and landscape character including archaeological remains, farmsteads and important views is to be applauded.</p> <p>Overall Historic England considers that the Willoughby Draft Neighbourhood Plan is a well-considered, concise and fit for purpose document that exemplifies “constructive conservation” and constitutes a very good example of community led planning. All those who have clearly worked extremely hard in drafting the Plan are to be congratulated on the end product.</p> <p>I hope you find this advice helpful. If you have any queries please do not hesitate to contact me.</p>		
Warwickshire County Council 4.1	All			Comment	8 March 2019 The County Council welcomes communities proposing	Noted.	No change.

					neighbourhood Plans that shape and direct future development. The main responsibilities of the County Council are highways and public transport, education, social services, libraries and museums, recycling/waste sites and environment. The County Council's role is to deliver the services and facilities efficiently.		
4.2	All			Comment	<p>Financial implications of Parish Plans</p> <p>We would like to state at the outset that the County Council cannot commit to any financial implications from any proposals emanating from Neighbourhood Plans.</p> <p>Therefore, Neighbourhood Plans should not identify capital or revenue schemes that rely of funding from the Council. However, we will assist communities in delivering infrastructure providing they receive any funding that may arise from S106 agreements, Community Infrastructure Levy or any other sources.</p> <p>We have the following comments to make as a guide any amendments</p>	<p>Noted.</p> <p>The NDP consultation process has identified a number of non planning issues and these are noted in the NDP and hopefully will be progressed where possible over the plan period. The NDP does not commit WCC to future expenditure.</p>	No change.

					prior to formal submission of the Plan.		
4.3			W7 W4	Support / Comment	<p>Comments on transport matters</p> <p>The County Council is satisfied that sufficient emphasis has been placed on increasing public footpaths and cycle routes. We recommend that projects, such as, car share schemes or car clubs be considered for further investigation in order to reduce car usage in the area covered by the Neighbourhood Plan.</p> <p>Warwickshire County Council would recommend that projects such as car share schemes or car clubs be considered for further investigation in order to reduce car usage in the area covered by the Neighbourhood Plan.</p> <p>Our specific comments on the Plan are as follows:</p>	Noted. It is likely that the scale of development in Willoughby will be limited but schemes such as car share clubs could be included in transport plans as part of the development management process.	No change.
4.4	All			Comment	<p>Transport matters</p> <p>Although no significant housing sites are proposed and we have no major concerns regarding traffic matters in the immediate vicinity. However, are aware that there are a number of</p>	Noted. These are largely matters for RBC as they refer to proposed developments	No change.

				<p>proposed Local Plan developments in South West Rugby and Daventry which are likely to increase traffic flows on the A45 to the south of Rugby.</p> <p>The cumulative impact of such developments is likely to lead to a requirement for capacity and safety improvements along the route over the coming years. A significant increase in traffic volumes on the route is likely to adversely affect an existing accident cluster site identified at the A45 London Road/Longdown Lane/Woolscott Road junction north of Willoughby.</p> <p>The section of the A45 between its junction with the M45/B4429 and the Warwickshire county boundary has a relatively poor accident record and is also likely to be adversely affected by further traffic growth.</p> <p>We would expect developers to contribute towards highway improvements where there is a demonstrable impact as part of the planning process. We expect to be consulted on these major applications in Daventry that could impact on the A45 to</p>	<p>outside Willoughby Parish. The comments should be referred to RBC and Daventry DC.</p>	
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					<p>the south of Rugby in Warwickshire.</p> <p>Please could you also make Daventry District Council are made aware of these issues and request for joined up traffic matters in the locality.</p>		
4.5	All			Comment	<p>Public Health matters</p> <p>Public Health Warwickshire have prepared a Neighbourhood Development Planning for Health document. The document contains evidence and guidance for promoting healthy, active communities throughout the planning and design process. Alongside this, Public Health England's local health tool can be used to understand the health needs of the population. Should the Parish Council wishes to discuss the guidance document or the local health tool further please contact Gemma McKinnon on gemmamckinnon@warwickshire.gov.uk.</p>	<p>Noted.</p> <p>The NDP promotes walking and cycling and protects local community and recreational facilities which contribute towards healthy lifestyles.</p>	No change.
4.6			W5	Comment	<p>Flood Risk Matters</p> <p>Please see attached detail comments about Flood Risk Management</p>	<p>Accepted.</p> <p>Insert reference</p>	<p>Amend NDP.</p> <p><u>Insert additional text to Policy</u></p>

				<p>matters contained in appendix A.</p> <p>Appendix A.</p> <p>Tabulated Warwickshire County Council Flood Risk Management Comments on the Willoughby Neighbourhood Development Plan to 2031</p> <p>WCC FRM has the following content related comments: “steps should be taken to preserve and enhance wildlife habitats, green and blue infrastructure corridors... such as... drainage ditches”</p> <p>We support the above comments regarding the protection of open spaces and river corridors – this could be developed to mention the benefits of open space as flood risk management to retain water. Above ground SuDS could be utilised in open spaces.</p>	<p>to above ground SuDS being used in open spaces.</p>	<p><u>W5:</u></p> <p>" Schemes should make use of open space to retain water as part of flood risk management."</p>
4.7	All			<p>Comment</p> <p>The adoption and maintenance of all drainage features is a key consideration to ensure the long term operation and efficiency of SuDS. As part of the planning procedure the LLFA will expect to see a maintenance schedule, at</p>	<p>Noted.</p> <p>The NDP addresses drainage issues and further text has been inserted</p>	<p>No change.</p>

				<p>detailed design stages. All SuDS features should be monitored and cleaned regularly as a matter of importance.</p> <p>SuDS features should be at the surface and adequate treatment of flows should be provided to ensure that final flows leaving the site do not degrade the quality of accepting water bodies. Flood attenuation areas must be located outside of flood zones and surface water outlines to ensure that the full capacity is retained. You could include a point that the Lead Local Flood Authority requires SuDS to be designed in accordance with CIRIA 753 SUDS Manual.</p> <p>Please be aware that 5 l/s is NOT the minimum possible discharge rate achievable. In relation to this, the requirements set out in the following documents should also be adhered to in all cases:</p> <ul style="list-style-type: none"> ● The National Planning Policy Framework ● Paragraphs 030 - 032 of the Planning Practice Guidance (PPG) ● DEFRA's Non-statutory technical standards for sustainable 	<p>following the advice of Severn Trent above. These are largely detailed matters and would be considered as part of the development management process.</p>	
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					<p>drainage</p> <p>On smaller development sites where the discharge rate is below 5 l/s, these rates are achievable through water reuse, protected orifices, and better design.</p> <p>Discharge rates should be set to control run off at greenfield rates for a 1% AEP (Annual Exceedance Probability) event, plus an allowance for climate change. You could refer to our standing advice document found on the website: https://apps.warwickshire.gov.uk/api/documents/WCCC -1039 -73)</p>		
Environment Agency 90.1	All			Comment	<p><u>Willoughby Neighbourhood Plan Submission (Regulation 16)</u></p> <p>Thank you for referring the above listed document to the Environment Agency for comment. We apologise for the delay in our response and hope the following comments will be taken into consideration:</p> <p>The Neighbourhood Development Plan (NDP) should propose Local Policies to safeguard land at risk from fluvial flooding and the</p>	Noted - see proposed detailed changes to NDP below.	No change

					provision of sustainable management of surface water from both allocated and future windfall sites. The Local Policies should seek to enhance the policies in Rugby District Councils Local Plan 2011 – 2031 and Rugby District Councils Local Plan examination hearing Main Modifications.		
90.2			W5	Comment	We have reviewed the Willoughby Neighbourhood Development Plan 2019 – 2031, January 2019 and the NDP does propose a Flood Risk Management policy however this could be strengthened to safeguard land at risk of flooding from the allocated sites or any future windfall sites.	Noted - see proposed detailed changes to NDP below.	No change.
90.3			W5	Comment	The NDP should further identify what mitigation measures it considers necessary e.g. safeguarding specific land (after identification) for flood attenuation or natural flood risk management, and include this in the policies, to ensure that sites are safe and will not increase flood risk elsewhere and that opportunities to reduce flood risk are identified.	Partially accepted. The PC do not have the resources or skills to identify specific areas of land for flood attenuation but Policy W5 could be strengthened to support such	Amend NDP. <u>Insert additional text after 4.3.11:</u> "At Regulation 14 public consultation stage the Environment Agency (EA) submitted detailed comments noting that the NDP should propose local policies to safeguard land at risk from fluvial flooding and to make provision for the sustainable

						measures in suitable areas.	<p>management of surface water from both allocated and future windfall sites and that such local policies should seek to enhance the policies in Rugby District Council's Local Plan 2011 – 2031. The EA noted that the Draft NDP included a Flood Risk Management policy but advised that this could be strengthened to safeguard land at risk of flooding from any future windfall sites. The NDP should further identify what mitigation measures are considered necessary such as safeguarding specific land (after identification) for flood attenuation or natural flood risk management, and include this in the policies, to ensure that sites are safe and will not increase flood risk elsewhere and that opportunities to reduce flood risk are identified. The Parish Council does not wish to commit resources at this stage to identifying specific areas of land for flood mitigation measures but it recognises the need to plan positively and support such proposals.</p>
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							Policy W5 has been amended and strengthened taking into account the advice provided by the EA."
90.4			W5	Comment	<p>We recommend that the flood risk management policy is strengthened to cover these aspects and take into account the impacts of climate change.</p> <p>This should support the strategic development needs as set out in Rugby District Councils Local Plan. In particular with regard to Policy NE3: Green Infrastructure Policy, Policy SDC5: Flood Risk Management, Policy SDC6: Sustainable Drainage, Policy SDC7: Protection of the Water Environment and Water Supply of the Local Plan and emerging Main Modifications.</p>	<p>Accepted.</p> <p>Amend Policy W5 as recommended.</p>	<p>Amend NDP.</p> <p>Insert further text to Policy W5:</p> <p>New criterion D (or other): " Flood Storage Areas of land in Flood Zone 2 and Flood Zone 3 adjacent to the River Leam and its tributaries will be protected from development to support flood attenuation measures or natural flood risk management. This will help to ensure that sites are safe and that development will not increase flood risk elsewhere."</p>
90.5			W5	Comment	<p>The River Leam, classified as an Ordinary Watercourse, flows along the Southern edge of the Willoughby NDP area and a tributary of this watercourse flows through the plan area.</p> <p>This watercourse should be shown within the NDP as it is a major feature and there may be potential</p>	<p>Accepted.</p> <p>Insert further text and map showing the watercourses.</p>	<p>Amend NDP.</p> <p>Insert further text after 4.3.11: " The EA also advised that the River Leam, classified as an Ordinary Watercourse, flows along the Southern edge of the Willoughby NDP area and a tributary of this watercourse</p>

					opportunities to protect and enhance the river corridor and reduce flood risk in the area.		flows through the plan area. This watercourse is a major feature and there may be potential opportunities to protect and enhance the river corridor and reduce flood risk in the area. The watercourses are shown on Map 6 below". Insert new Map 6 showing watercourses in NDP area.
90.6			W5	Comment	<p>Consideration should be given to the following measures to protect and enhance the river corridors located in the NDP area and could be incorporated within the Flood Risk policy;</p> <ul style="list-style-type: none"> Ensuring all new development is in Flood Zone 1. Only if there is no viable/available land in Flood Zone 1 should other areas be considered using the Sequential Test approach. Please note that any watercourse which does not have any flood extents associated with them, will require further work or modelling as part of detailed planning applications to ensure the development will be safe 	Accepted. Amend Policy W5 as suggested.	Amend NDP. Delete A and replace with: " All new development should be located in Flood Zone 1. Only if there is no viable/available land in Flood Zone 1 should other areas be considered using the Sequential Test approach. Any watercourse which does not have any flood extents associated with it, will require further work or modelling as part of detailed planning applications to ensure the proposed development will be safe and not increase flood risk. New criterion:

					<p>and not increase flood risk.</p> <ul style="list-style-type: none"> • All developments should create space for water by restoring floodplains and contributing towards Blue and Green Infrastructure (Draft Policy W4). • Allocated sites should be highlighted and the flood risk associated with them identified. • Opportunities to reduce flood risk elsewhere by allocating flood storage areas. • Setting back development 8m from the watercourses to allow access for maintenance and restoring the natural floodplain. This includes existing culverted watercourses. • Ensure all SuDs features are located outside of the 1 in 100 year plus climate change flood extent. • Open up culverted watercourses and remove unnecessary obstructions. 		<p>"Wherever possible, development proposals should seek to provide a betterment. Developments should create space for water by restoring floodplains and contributing towards Green and Blue Infrastructure (see Policy W4). Culverted watercourses should be opened up and any unnecessary obstructions removed.</p> <p>Insert new text: "Development should be located a suitable distance from watercourses to allow access for maintenance and restoring the natural floodplain. This includes existing culverted watercourses."</p> <p>Insert additional text to C: " All SuDs features should be located outside of the 1 in 100 year plus climate change flood extent."</p>
90.7			W5	Comment	In addition to the above, all developments should seek to control and discharge all surface water runoff generated on site during the 1	Accepted. Amend Policy W5 as suggested.	Amend NDP. <u>Amend Policy W5:</u>

					<p>in 100 year plus climate change rainfall event. For Greenfield development sites, the surface water runoff generated as a result of the development should not exceed the Greenfield runoff rate. For Brownfield development sites, developers are expected to deliver a substantial reduction in the existing runoff rate, and where possible, reduce the runoff to the equivalent Greenfield rate.</p>		<p><u>Insert additional text:</u></p> <p>"All developments should seek to control and discharge all surface water runoff generated on site during the 1 in 100 year plus climate change rainfall event. For greenfield development sites, the surface water runoff generated as a result of the development should not exceed the greenfield runoff rate. For brownfield development sites, developers are expected to deliver a substantial reduction in the existing runoff rate, and where possible, reduce the runoff to the equivalent greenfield rate."</p>
90.8			W4	Comment	<p>Specific advice on existing NDP policies</p> <p>Draft Policy W4: Green and Blue Infrastructure in Willoughby</p> <p>Bullet point D – whilst we support the inclusion of measures to protect and enhance the river corridors within the NDP boundary, this could be strengthened by incorporating opportunities to create space for water to reduce the risk of flooding</p>	<p>Accepted.</p> <p>Amend Policy W4 as suggested.</p>	<p>Amend NDP.</p> <p><u>Amend Policy W4.</u></p> <p><u>D - delete:</u> <u>" Opportunities should be taken to open up culverted watercourses wherever possible."</u> <u>(now in W5)</u></p> <p><u>Insert additional text to D:</u></p>

					downstream and provide other benefits including amenity and enhancing biodiversity.		" Proposals also should incorporate opportunities to create space for water to reduce the risk of flooding downstream and to provide other benefits including amenity and enhancing biodiversity."
90.9			W5	Comment	Draft Policy W5: Reducing Flood Risk in Willoughby Whilst we support the inclusion of the Flood Risk Management policy within the NDP, we feel this could be strengthened to ensure flood risk is effectively managed and not increased.	Accepted - see detailed changes above.	No further change.
90.10			P32 maps	Comment	The Flood Map within the NDP boundary is based on national generalised mapping. We recommend that detailed hydraulic modelling of the ordinary watercourses is undertaken as part of any planning application within close proximity of any ordinary watercourse to properly define the extent of the floodplain taking into account the effect of climate change.	Accepted. Insert additional supporting text as suggested.	Amend NDP. <u>Insert additional supporting text after 4.3.8:</u> "Maps 4 and 5 are based on national generalised mapping. The EA recommends that detailed hydraulic modelling of the ordinary watercourses is undertaken as part of any planning application within close proximity of any ordinary watercourse to properly define

							the extent of the floodplain taking into account the effect of climate change."
90.11			W5	Comment	We also recommend that you include an additional design feature to ensure that "finished floor levels are set a minimum of 600mm above the 1 in 100 year plus climate change flood level".	Accepted. Insert additional text after new criterion.	Amend NDP. <u>Amend Policy W5.</u> <u>Insert additional text:</u> "Development should be located a suitable distance from watercourses to allow access for maintenance and restoring the natural floodplain. This includes existing culverted watercourses" "Finished floor levels should be set a minimum of 600mm above the 1 in 100 year plus climate change flood level"
90.12				Comment	In order to reduce flood risk elsewhere, we recommend that consideration should be given to the creation of flood storage areas which can provide multiple benefits including biodiversity, amenity and flood risk reduction.	Accepted. See 90.5 above.	No further change.
90.13			W5	Comment	Bullet point A – Currently the wording states that suitable mitigation could be provided which does not exacerbate run off elsewhere.	Accepted. See 90.6 above and insert additional text as	Amend NDP. <u>Add further text to that in 90.6 above to W5:</u>

					<p>However, in areas where fluvial flood risk is a known issue, development should be avoided within Flood Zone 2 and 3 unless the development can ensure flood risk is not increased elsewhere as well as ensuring surface water run-off is no greater than the existing pre-development run-off.</p> <p>In addition, this should also be expanded to include consideration of flood extents within climate change as NPPF requires that new developments are demonstrated to be safe over their lifetime taking into account climate change. This may result in existing areas in Flood Zone 2 to be located in Flood Zone 3 under the climate change scenario.</p>	suggested.	" In areas where fluvial flood risk is a known issue, development should be avoided within Flood Zone 2 and 3 unless the development can ensure flood risk is not increased elsewhere as well as ensuring surface water run-off is no greater than the existing pre-development run-off. This should include consideration of flood extents within climate change. This may result in existing areas in Flood Zone 2 being located in Flood Zone 3 under the climate change scenario."
90.14			W5	Comment	Bullet point B – for Greenfield development sites, surface water run-off should be minimised to the Greenfield run-off rate or for Brownfield development sites, a substantial reduction in the existing run-off rate should be achieved.	Accepted. See 90.7	No further change.
90.15			W7	Comment	Draft Policy W7: Encouraging High Quality and Sustainable Design	Accepted.	Amend NDP.

					Bullet point J – This needs re-wording. Development should not increase flood risk elsewhere. Surface water run-off should be no greater than the existing pre-development run-off, irrespective of whether or not the receiving watercourse has capacity to take additional flows as any additional run-off may exacerbate flood risk downstream.	Amend criterion J as suggested.	<u>Delete J and replace with:</u> " Development should not increase flood risk elsewhere. Surface water run-off should be no greater than the existing pre-development run-off, irrespective of whether or not the receiving watercourse has capacity to take additional flows as any additional run-off may exacerbate flood risk downstream. "
90.16			W5 and supporting text	Comment	We recommend you contact your Lead Local Flood Authority, Warwickshire County Council, who are responsible for managing flood risk from local sources including ordinary watercourses, groundwater and surface water and will be able to provide further advice on surface water flood risk (including groundwater and sewerage flood risk) in your Neighbourhood plan area.	Noted. Refer to WCC comments above.	No change.
90.17	All			Comment	The Surface Water Management Plan will contain recommendations and actions about how areas at risk of surface water flooding can be managed. This may be useful when developing policies or guidance for	Noted.	No change.

					particular sites.		
Local Groups and Organisations							
Willoughby Society 162.	All			Support		Noted.	No change.
The Willoughby Thursday Club 163.	All			Support	<p>WILLOUGHBY NEIGHBOURHOOD DEVELOPMENT PLAN : WILLOUGHBY THURSDAY CLUB</p> <p>As secretary of the 'Willoughby Thursday Club' I am asked by our committee to state that the Club strongly supports the above plan. It has been prepared by extensive consultation of the people in the parish, and expresses our wishes for the future of Willoughby.</p>	Noted.	No change.
Willoughby WI 167.	All			Support		Noted.	No change.
Village Hall Management Committee	All			Support	The Management Committee of Willoughby Village Hall give their full support to the draft NDP.	Noted.	No change.

168.							
Willoughby Cricket Club	All			Support	<p>By way of introduction I am Honorary Secretary of Willoughby Cricket Club.</p> <p>At our last committee meeting the Willoughby Neighbourhood Plan was discussed and the document shared. I can see how much time and effort it has taken to produce such a thorough document.</p> <p>On behalf of the committee and the members of the club I would like to thank you and all of those involved in producing the document for the protected status bestowed upon us.</p> <p>As I am sure you are aware the club has been in existence for over 100 years and I am confident we are in position to continue for many more years benefitting both the community of Willoughby and the wider area.</p> <p>It is also fantastic that the club is highly respected by the residents of</p>	Noted.	No change.
169.							

					<p>the village, and we intend to continue to be an integral part of the village.</p> <p>I would also like to take the opportunity to welcome the villagers to the ground throughout 2019 as we are extremely proud of our ground and facilities.</p> <p>It is fantastic that in the modern world when everybody seems to be rushing around there are still community minded people who wish to maintain a traditional village life in Willoughby.</p> <p>Thank You.</p>		
Willoughby Parish Council 170.	All			Support	An important document well put together.	Noted.	No change.

Appendix 1

Severn Trent

28 January 2019

Our ref. Willoughby 1

Dear Sir/Madam

Willoughby Draft Neighbourhood Development Plan

Thank you for the opportunity to comment on your consultation. We have provided some specific comments below relating to your draft policies.

Policy W5 – Severn Trent is supportive of your policy to reduce flood risk when building new developments. Further to this we would advise you to include the wording that there should be no net increase in surface water runoff for the lifetime of the development on all new development. Run off rates for development on greenfield sites should not be exceeded, and where possible should be reduced from existing. Run off rates for development on previously developed land should be reduced from the current rate of surface water runoff where feasible. Surface water runoff should be managed at source wherever possible, avoiding disposal to combined sewers.

We encourage you to include a comment relating to the Drainage Hierarchy, in particular the need to direct surface water away from combined sewers on previously developed land and to ensure surface water on new development is not connected to a combined sewer. We would note that where alternatives to a connection to a surface water sewer or indeed combined sewer are available these outfall options should be considered prior to determination of the drainage system.

Policy W7 – Severn Trent is supportive of the policy to encourage sustainable design. The Severn Trent Water region is not classified as water stressed under the EA definition. This definition is based on population and rainfall data, this is different from having supply demand deficits.

The Severn Trent Water Resources Management Plan 2010 (WRMP10) identifies that we forecast a significant deficit between supply and demand for water, and that one of the key changes that has resulted in this deficit is due to the need to prevent the risk of future environmental deterioration. To ensure that our environment is protected for future customers, some of our current sources of water cannot be relied upon in the future. One of the ways in which the WRMP10 has committed to mitigating this risk is by "helping customers to use less water through water efficiency activities and education."

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In support of this goal we would also strongly recommend that local planning authorities incorporate the voluntary building standard of 110 l/p/d into their planning policies so that new development is designed in line with this approach. Further information on water efficiency can be found within the water efficiency section of this response.

Please keep us informed when your plans are further developed when we will be able to offer more detailed comments and advice. For your information we have set out some general guidelines that may be useful to you.

Position Statement

As a water company we have an obligation to provide water supplies and sewage treatment capacity for future development. It is important for us to work collaboratively with Local Planning Authorities to provide relevant assessments of the impacts of future developments. For outline proposals we are able to provide general comments. Once detailed developments and site specific locations are confirmed by local councils, we are able to provide more specific comments and modelling of the network if required. For most developments we do not foresee any particular issues. Where we consider there may be an issue we would discuss in further detail with the Local Planning Authority. We will complete any necessary improvements to provide additional capacity once we have sufficient confidence that a development will go ahead. We do this to avoid making investments on speculative developments to minimise customer bills.

Sewage Strategy

Once detailed plans are available and we have modelled the additional capacity, in areas where sufficient capacity is not currently available and we have sufficient confidence that developments will be built, we will complete necessary improvements to provide the capacity. We will ensure that our assets have no adverse effect on the environment and that we provide appropriate levels of treatment at each of our sewage treatment works.

Surface Water and Sewer Flooding

We expect surface water to be managed in line with the Government's Water Strategy, Future Water. The strategy sets out a vision for more effective management of surface water to deal with the dual pressures of climate change and housing development. Surface water needs to be managed sustainably. For new developments we would not expect surface water to be conveyed to our foul or combined sewage system and, where practicable, we support the removal of surface water already connected to foul or combined sewer.

We believe that greater emphasis needs to be paid to consequences of extreme rainfall. In the past, even outside of the flood plain, some properties have been built in natural drainage paths. We request that developers providing sewers on new developments should safely accommodate floods which exceed the design capacity of the sewers.

To encourage developers to consider sustainable drainage, Severn Trent currently offer a 100% discount on the sewerage infrastructure charge if there is no surface water connection and a 75% discount if there is a surface water connection via a sustainable drainage system. More details can be found on our website

<https://www.stwater.co.uk/building-and-developing-regulations-and-forms/application-forms-and-guidance/infrastructure-charges/>

Water Quality

Good quality river water and groundwater is vital for provision of good quality drinking water. We work closely with the Environment Agency and local farmers to ensure that water quality of supplies are not impacted by our or others operations. The Environment Agency's Source Protection Zone

(SPZ) and Safe Guarding Zone policy should provide guidance on development. Any proposals should take into account the principles of the Water Framework Directive and River Basin Management Plan for the Severn River basin unit as prepared by the Environment Agency.

Water Supply

When specific detail of planned development location and sizes are available a site specific assessment of the capacity of our water supply network could be made. Any assessment will involve carrying out a network analysis exercise to investigate any potential impacts.

We would not anticipate capacity problems within the urban areas of our network, any issues can be addressed through reinforcing our network. However, the ability to support significant development in the rural areas is likely to have a greater impact and require greater reinforcement to accommodate greater demands.

Water Efficiency

Part G of Building Regulations specify that new homes must consume no more than 125 litres of water per person per day. We recommend that you consider taking an approach of installing specifically designed water efficient fittings in all areas of the property rather than focus on the overall consumption of the property. This should help to achieve a lower overall consumption than the maximum volume specified in the Building Regulations.

We recommend that in all cases you consider:

- Single flush siphon toilet cistern and those with a flush volume of 4 litres.
- Showers designed to operate efficiently and with a maximum flow rate of 8 litres per minute.
- Hand wash basin taps with low flow rates of 4 litres or less.
- Water butts for external use in properties with gardens.

To further encourage developers to act sustainably Severn Trent currently offer a 100% discount on the clean water infrastructure charge if properties are built so consumption per person is 110 litres per person per day or less. More details can be found on our website

<https://www.stwater.co.uk/building-and-developing/regulations-and-forms/application-forms-and-guidance/infrastructure-charges/>

We would encourage you to impose the expectation on developers that properties are built to the optional requirement in Building Regulations of 110 litres of water per person per day.

We hope this information has been useful to you and we look forward in hearing from you in the near future.

Yours sincerely

Rebecca McLean

Strategic Catchment Planner

growth.development@severntrent.co.uk

2 St Johns Street, Coventry, CV1 2LZ

Appendix 2.

Natural England

Date: 16 February 2019
Our ref: 272142
Your ref: Willoughby Neighbourhood Plan



Maggie Beech
Chair of the NDP Steering Group,
The Leys, Woolscott Road
Willoughby
Rugby, CV23 8DA

BY EMAIL ONLY
mywndp@gmail.com

Hornbeam House
Crewe Business Park
Electra Way
Crewe
Cheshire
CW1 6GJ

T 0300 060 3900

Dear Ms Beech,

Willoughby Neighbourhood Development Plan - Formal Consultation (Regulation 14)

Thank you for your consultation on the above dated 18 January 2019

Natural England is a non-departmental public body. Our statutory purpose is to ensure that the natural environment is conserved, enhanced, and managed for the benefit of present and future generations, thereby contributing to sustainable development.

Natural England is a statutory consultee in neighbourhood planning and must be consulted on draft neighbourhood development plans by the Parish/Town Councils or Neighbourhood Forums where they consider our interests would be affected by the proposals made..

Natural England does not have any specific comments on this draft neighbourhood plan.

However, we refer you to the attached annex which covers the issues and opportunities that should be considered when preparing a Neighbourhood Plan.

For any further consultations on your plan, please contact: consultations@naturalengland.org.uk.

Yours sincerely

Victoria Kirkham
Consultations Team

Annex 1 - Neighbourhood planning and the natural environment: information, issues and opportunities

Natural environment information sources

The [Magic¹](#) website will provide you with much of the nationally held natural environment data for your plan area. The most relevant layers for you to consider are: **Agricultural Land Classification**, **Ancient Woodland**, **Areas of Outstanding Natural Beauty**, **Local Nature Reserves**, **National Parks (England)**, **National Trails**, **Priority Habitat Inventory**, **public rights of way (on the Ordnance Survey base map)** and **Sites of Special Scientific Interest (including their impact risk zones)**. Local environmental record centres may hold a range of additional information on the natural environment. A list of local record centres is available [here²](#).

Priority habitats are those habitats of particular importance for nature conservation, and the list of them can be found [here³](#). Most of these will be mapped either as **Sites of Special Scientific Interest**, on the Magic website or as **Local Wildlife Sites**. Your local planning authority should be able to supply you with the locations of Local Wildlife Sites.

National Character Areas (NCAs) divide England into 159 distinct natural areas. Each character area is defined by a unique combination of landscape, biodiversity, geodiversity and cultural and economic activity. NCA profiles contain descriptions of the area and statements of environmental opportunity, which may be useful to inform proposals in your plan. NCA information can be found [here⁴](#).

There may also be a local **landscape character assessment** covering your area. This is a tool to help understand the character and local distinctiveness of the landscape and identify the features that give it a sense of place. It can help to inform, plan and manage change in the area. Your local planning authority should be able to help you access these if you can't find them online.

If your neighbourhood planning area is within or adjacent to a **National Park** or **Area of Outstanding Natural Beauty (AONB)**, the relevant National Park/AONB Management Plan for the area will set out useful information about the protected landscape. You can access the plans on from the relevant National Park Authority or Area of Outstanding Natural Beauty website.

General mapped information on **soil types** and **Agricultural Land Classification** is available (under 'landscape') on the [Magic⁵](#) website and also from the [LandIS website⁶](#), which contains more information about obtaining soil data.

Natural environment issues to consider

The [National Planning Policy Framework⁷](#) sets out national planning policy on protecting and enhancing the natural environment. [Planning Practice Guidance⁸](#) sets out supporting guidance.

Your local planning authority should be able to provide you with further advice on the potential impacts of your plan or order on the natural environment and the need for any environmental assessments.

Landscape

¹ <http://magic.defra.gov.uk/>

² <http://www.nbn-nbr.org.uk/nbr.php>

³ <http://webarchive.nationalarchives.gov.uk/2014071113551/http://www.naturalengland.org.uk/ourwork/conservation/biodiversity/protectionandmanage/hubsandspecies/importance.aspx>

⁴ <https://www.gov.uk/government/publications/national-character-area-profiles-data-for-local-decision-making>

⁵ <http://magic.defra.gov.uk/>

⁶ <http://www.landis.org.uk/index.cfm>

⁷ <https://www.gov.uk/government/publications/national-planning-policy-framework-2>

⁸ <http://planningguidance.planningportal.gov.uk/blog/guidance/natural-environment/>

Your plans or orders may present opportunities to protect and enhance locally valued landscapes. You may want to consider identifying distinctive local landscape features or characteristics such as ponds, woodland or dry stone walls and think about how any new development proposals can respect and enhance local landscape character and distinctiveness.

If you are proposing development within or close to a protected landscape (National Park or Area of Outstanding Natural Beauty) or other sensitive location, we recommend that you carry out a landscape assessment of the proposal. Landscape assessments can help you to choose the most appropriate sites for development and help to avoid or minimise impacts of development on the landscape through careful siting, design and landscaping.

Wildlife habitats

Some proposals can have adverse impacts on designated wildlife sites or other priority habitats (listed [here](#)⁹), such as Sites of Special Scientific Interest or [Ancient woodland](#)¹⁰. If there are likely to be any adverse impacts you'll need to think about how such impacts can be avoided, mitigated or, as a last resort, compensated for.

Priority and protected species

You'll also want to consider whether any proposals might affect priority species (listed [here](#)¹¹) or protected species. To help you do this, Natural England has produced advice [here](#)¹² to help understand the impact of particular developments on protected species.

Best and Most Versatile Agricultural Land

Soil is a finite resource that fulfils many important functions and services for society. It is a growing medium for food, timber and other crops, a store for carbon and water, a reservoir of biodiversity and a buffer against pollution. If you are proposing development, you should seek to use areas of poorer quality agricultural land in preference to that of a higher quality in line with National Planning Policy Framework para 112. For more information, see our publication [Agricultural Land Classification: protecting the best and most versatile agricultural land](#)¹³.

Improving your natural environment

Your plan or order can offer exciting opportunities to enhance your local environment. If you are setting out policies on new development or proposing sites for development, you may wish to consider identifying what environmental features you want to be retained or enhanced or new features you would like to see created as part of any new development. Examples might include:

- Providing a new footpath through the new development to link into existing rights of way.
- Restoring a neglected hedgerow.
- Creating a new pond as an attractive feature on the site.
- Planting trees characteristic to the local area to make a positive contribution to the local landscape.
- Using native plants in landscaping schemes for better nectar and seed sources for bees and birds.
- Incorporating swift boxes or bat boxes into the design of new buildings.
- Think about how lighting can be best managed to encourage wildlife.
- Adding a green roof to new buildings.

You may also want to consider enhancing your local area in other ways, for example by:

⁹<http://webarchive.nationalarchives.gov.uk/20140711133551/http://www.naturalengland.org.uk/ourwork/conservation/biodiversity/protectandmanage/habsandspeciesimportance.aspx>

¹⁰ <https://www.gov.uk/guidance/ancient-woodland-and-veteran-trees-protection-surveys-licences>

¹¹ <http://webarchive.nationalarchives.gov.uk/20140711133551/http://www.naturalengland.org.uk/ourwork/conservation/biodiversity/protectandmanage/habsandspeciesimportance.aspx>

¹² <https://www.gov.uk/protected-species-and-sites-how-to-review-planning-proposals>

¹³ <http://publications.naturalengland.org.uk/publication/35012>

- Setting out in your plan how you would like to implement elements of a wider Green Infrastructure Strategy (if one exists) in your community.
- Assessing needs for accessible greenspace and setting out proposals to address any deficiencies or enhance provision.
- Identifying green areas of particular importance for special protection through Local Green Space designation (see [Planning Practice Guidance on this](#)¹⁴).
- Managing existing (and new) public spaces to be more wildlife friendly (e.g. by sowing wild flower strips in less used parts of parks, changing hedge cutting timings and frequency).
- Planting additional street trees.
- Identifying any improvements to the existing public right of way network, e.g. cutting back hedges, improving the surface, clearing litter or installing kissing gates) or extending the network to create missing links.
- Restoring neglected environmental features (e.g. coppicing a prominent hedge that is in poor condition, or clearing away an eyesore).

¹⁴ <http://planningguidance.planningportal.gov.uk/blog/guidance/open-space-sports-and-recreation-facilities-public-rights-of-way-and-local-green-space/local-green-space-designation>

Willoughby Draft Neighbourhood Development Plan - Consultation Responses - 21 January to 10 March 2019

Table 2 - Parish Councils and Neighbouring Local Planning Authorities

Ref. No. Consultee Name	Page No.	Para. No.	Vision/ Objective/ Policy No.	Support/ Object/ Comment	Comments Received	Parish Council's Consideration	Amendments to NP
Wolston Parish Council 54.	All			Support	Wolston Parish Council wish to thank you for inviting us to comment on your Neighbourhood Development Plan. Councillors found the NDP interesting to read and comprehensive, and have no comments to make. Thank you again and congratulations on the Neighbourhood Plan.	Noted.	No change.
Ansty Parish Council 16.	All			No comment	On behalf of Ansty Parish Council I can advise that they made no comment on the Plan.	Noted.	No change.
Newton and Biggin Parish Council 40.	All			Support No comment	Thank you for giving our Parish opportunity to comment on your plan. However after consideration the Parish Council of Newton and Biggin do not wish to comment on specifics but do	Noted.	No change.

					congratulate you on producing a comprehensive and robust plan.		
Grandborough Parish Council 33.	All			Support	Grandborough Parish Council considered the above plan at their meeting held 5th March. They all felt it was a very good document and wish to fully support it, as it goes forward to Rugby Borough Council for further consultation.	Noted.	No change.
Harborough District Council 10.	All			Support	Thank you for contacting Harborough District Council (HDC) regarding the above consultation. HDC congratulates Willoughby PC and the Neighbourhood Plan Group for preparation of the plan to this stage, but has no specific comments to make on policies. Good luck with the future submission.	Noted.	No change.
Cubbington Parish Council 57.	All			No comment	Thank you for your email regarding Willoughby Neighbourhood Plan. As Cubbington Parish Council is some distance from Willoughby and in a different Council area, I do not intend to forward this to Cubbington's Parish Councillors for their consideration.	Noted.	No change.

Braunston Parish Council 77.	All 31	4.3.7	W4	Support Comment	Support for the policy, in particular the potential Willoughby to Rugby cycleway which at some stage could also link with the proposed Daventry to Braunston cycleway as suggested in the Braunston Neighbourhood Plan.	Noted.	No change.
Barby & Onley Parish Council 76.	All			Support	Barby & Onley Parish Council as the neighbouring parish to Willoughby, welcome this NDP and in particular endorsed the importance of the Ridge and Furrow landscape and open aspect of the Leam valley.	Noted.	No change.
Daventry District Council 9.	All			No comment	<p>Many thanks for the opportunity to comment on the Willoughby Neighbourhood Development Plan.</p> <p>I am emailing to advise that we have no comments to make at this stage on the draft Willoughby NDP.</p> <p>Please can we be kept updated for future stages of the neighbourhood development plan.</p>	Noted.	No change.

Willoughby Draft Neighbourhood Development Plan - Consultation Responses - 21 January to 10 March 2019

Table 3 - Residents

Ref. No. Consultee Name	Page No.	Para. No.	Vision/ Objective / Policy No.	Support/ Object/ Comment	Comments Received	Parish Council's Consideration	Amendments to NP
Richard Jackson 176.1	31	4.3.7	W4 B	Support Comment	It would, I think, be desirable to emphasise that networks must be maintained during as well as after the development. It could be argued that it would be sufficient to reconnect after development is completed.	Accepted. Amend Policy as suggested.	Amend NDP. <u>Amend Policy W4 B to:</u> "B. Proposals should demonstrate how existing networks within the site will be maintained <u>during development</u> and thereafter in perpetuity."
176.2	54	4.8.7		Support Comment	The references to the idea of a car park at the rear of the village hall are a digression not least because no such proposal exists and would undoubtedly attract opposition and objection.	Not accepted. The NDP has a long timescale and this proposal, although currently not a priority, may come forward as a possible project in the future.	No change.
176.3	54	4.8.8/9	W10	Support Comment	It is disappointing that no mention is made of www.willoughbyweb.net the Village web site and repository of online archive/local history material including back editions of the Willoughby	Accepted. Insert reference to village website in supporting text.	Amend NDP. <u>Insert further supporting text to 4.8.8:</u> "The online resource www.willoughbyweb.net is a

					Monthly.		parish web site and repository of online archive/local history material including back editions of the Willoughby Monthly." Delete footnote 16.
Ken Miles 177.	All			Support Comment	I support all aspects of the plan.	Noted.	No change.
Alan Belgrove 178.	All			Support	Having read and considered the contents of the Willoughby Draft Neighbourhood Development Plan, I would like to put on record my agreement to its contents. I am aware that the Plan, in its present form, is based on the views of local residents following the consultation process. I hereby give my consent for my personal details to be provided to Rugby Borough Council.	Noted.	No change.
Linda Belgrove 179.	All			Support	Dear and the whole WNHP Group This is my formal acceptance of the plan as complete and truly representative of the needs of Willoughby.	Noted.	No change.

					<p>Consequently, I consider the plan as ready for submission to RBC. I am happy for my personal details to be used in conjunction with this plan.</p> <p>I would like to personally take this opportunity to thank you all for the time and effort spent on our behalf to develop this crucial plan to be used as a useful tool to help protect our beautiful village.</p>		
Rachel and Tim Settle 180.	All				We want to show our support for the Willoughby Neighbourhood Development Plan and say how happy we are with the final draft document and all the work that has gone into it.	Noted.	No change.
Jim Rowley 181.	All			Support	I write to express my personal support for this plan. I am a member of the steering group involved in the preparation of the plan, and know that we have been at great lengths to find out the views of the people in the parish as to the contents of the plan. I consider that the plan fairly represents their wishes, and it certainly expresses my wishes for the future of Willoughby.	Noted.	No change.

Jim Hesketh 182.	All			Support	I now fully support the revised plan & you can share this info with RBC.	Noted.	No change.
Steve Palmer 183.	All			Support	I confirm my support for the draft neighbourhood development plan.	Noted.	No change.
Paula Palmer 184.	All			Support	A very well put together and precise document. I confirm my support for the draft NDP.	Noted.	No change.
Ed Beech 185.	All			Support	<p>I should like to confirm that I fully support the Draft Neighbourhood Plan.</p> <p>I would like to thank the Steering Group for producing such a comprehensive and fine document on Willoughby parish. The Steering Group are also to be congratulated on all the work that has been put into the supporting exhibitions, leaflets, and communications with villagers, landowners, and statutory organisations. In addition, subject matter experts who contributed to the plan should receive our thanks.</p>	Noted.	No change.

Ian, Terry, Kristine and Ava Hewlett 186.	All			Support	Just a quick thank you for producing the NDP and that we fully support it's content helping Willoughby grow in a sustainable way in the future.	Noted.	No change.
Craig McMullen 187.	All			Support	I support the whole plan	Noted.	No change.
Becky Boden Wilks 188.	All			Support	I support the whole plan	Noted.	No change.
Robert and Margaret O'Donnell 189.	All			Support		Noted.	No change.
Mr + Mrs Berta 190.	All			Support		Noted.	No change.
Jackie and Kim Gibbard 191.	All			Support		Noted.	No change.

Alan Hughes 192.	44	4.6.12	CS20	Support	CS20 identifies Willoughby as a Local Needs Settlement and as such the local survey produced a requirement of a small number of houses such as bungalows for older people and also limited need for smaller houses. Willoughby has sufficient stock of 3/4 and 5 bedroom houses.	Noted. The submission version of the Plan is being prepared to be in general conformity with the new Local Plan and this also supports development within existing boundaries. Policy H1 supports a mix of market housing house types and sizes consistent with the latest Strategic Housing Market Assessment.	No change.
Dave Waddington 193.	All			Support		Noted.	No change.
Mrs B L Hawkins 194.	All			Support		Noted.	No change.
Audrey M Mitchell 195.1		App 5		Comment	Two points already made via Brian Hall. Age of Vicarage has to be at least 30 years old!	Accepted. The Vicarage was built in 1978.	Amend NDP <u>Amend Appendix 5:</u> “The new Vicarage - built in 1978” and move higher in the list to fifth after Moor Lane/Main Street (Lower)

195.2		4.8.6		Comment	Although perhaps not relevant to NDP - Willoughby Charity & Willoughby Educational Foundation give grants & therefore an amenity to the village.	Accepted. Add information about the charities in a new paragraph after 4.8.7	Amend NDP. <u>Insert new paragraph after 4.8.7</u> “Two local charities give grants for various purposes. The Willoughby Education Foundation awards grants to village residents under the age of 25 for extra curriculum educational activities and to schools attended by village students. This includes textbooks for further education, educational school trips, sports clubs, computers and music studies. Under the Willoughby Charity a limited number of funds are available for discretionary grants for help with personal expenditure such as spectacles, dentures and other specialist items.” Insert additional item at the end of Appendix 9. “Willoughby Charity and Willoughby Educational Foundation”
Roger and Pat Atkins 196.	All			Support		Noted.	No change.

Adrian Sutton 197.			W1 to W10	Support	Agree.	Noted.	No change.
Maggie Beech 198.	All			Support	<p>As Chair of the Neighbourhood Plan Steering Group, I fully support this version of the NDP and look forward to any amendments and additions that may improve it further during the consultation process.</p> <p>In the NDP, the Steering Group has thanked many people locally for their interest in and contributions to the plan.</p> <p>I would like to take this opportunity to express my deep appreciation for the unswerving commitment and hard work of my colleagues on the Steering Group - Brian Hall, Ken Miles, Steve Palmer, Jim Rowley and Mike Thomas. Their knowledge and their varied skills have been invaluable in engaging local people and in developing the Neighbourhood Plan to this stage.</p> <p>I give consent for my details to be sent to Rugby Borough Council.</p>	Noted.	No change.

Lorraine Geddes 199.	All			Support		Noted.	No change.
Graham Geddes 200.	All			Support		Noted.	No change.
R. Busby 201.	All			Support		Noted.	No change.
L. Busby 202.	All			Support		Noted.	No change.
Jackie Hesketh 203.	All			Support / Comment	<p>Although I cannot say that I have read all 98 pages IN DETAIL, I can say that I support the plan as it now stands.</p> <p>I am disappointed that I could not find anything about IMPROVING public transport and Internet connection to the village, to make it more sustainable - have I missed it?</p>	<p>Noted.</p> <p>The NDP is a planning policy document and sets out local planning policies which relate to the development and use of land. Public transport provision is not a matter the NDP can address, although NDP planning policies do require development to promote walking and cycling to reduce reliance on the car. The PC will continue to work to support</p>	No change.

						<p>improvements in public transport where possible. Similarly provision of improved communication technologies in the village is dependent upon providers and government interventions and support. Rugby new Local Plan policy SDC 9: Broadband and mobile internet requires developers to facilitate and contribute towards the provision of broadband infrastructure. However in Willoughby the scale of new development is likely to be very limited and this may constrain any future provision through the development management process.</p>	
Rowland Smith 204.	All			Support		Noted.	No change.
Oliver Nichols 205.	61	Map 10		Comment	Inaccuracies over Ridge and Furrow.	Accepted. Amend Maps 9, 10 and 11 to improve accuracy and/or clarity.	Amend NDP Insert new Maps 9, 10 and 11
Rev Anne Hinks 206.	All			Support	I have read through the wndp, and found it to be fascinating, with a huge amount of detail. I	Noted.	No change.

				<p>just want to say what an amazing document it is, and congratulate the writers on all the hard work that has gone into it.</p> <p>I was worried at first that it might exclude any further planning, but I can see that you are allowing a reasoned amount, and preferably of lower cost dwellings, and I'm glad of that. It's good to have a village growing organically, and not in large estates.</p> <p>My home until recently has been in a small hamlet in Dickens Heath, Solihull; the council decided to build several hundred houses a few years ago, and this escalated rapidly as the years went by; now two more estates have been built, and a new proposal for other larger estates has been announced. Goodbye to green land, alas. The traffic is now heavy and the flood risk increasing.</p> <p>So it is lovely to come and live in this village where there is a careful planning for the future. Thank you.</p>		
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Elizabeth Woolf 207.	All			Support	I support the Willoughby Draft Neighbourhood Development Plan in its entirety.	Noted.	No change.
Clive Woolf 208.	All			Support	I support the Willoughby Draft Neighbourhood Plan in its entirety.	Noted.	No change.
Leonie Tromans 209.	All			Support	Great plan, well written + well presented.	Noted.	No change.
Eric Palmer 210.	All			Support Comment	Willoughby is a place of natural beauty to live. We don't require people coming to the village to upset existing villagers. Escape to the country is OK if you understand country life.	Noted.	No change.
E M Carley-Read 211.	All			Support		Noted.	No change.
Laurence Tony Gibbons 212.	All			Support		Noted.	No change.
R Hodges 213.	All			Support		Noted.	No change.

David and Margaret Williams 214.	All			Support	<p>Congratulations to all concerned for producing an excellent NDP document following the consultation process.</p> <p>Thank you and well done to everyone for the sustained hard work.</p>	Noted.	No change.
Wendy Cox 215.	All			Support	I support the development plan in total.	Noted.	No change.
Bert Ogle 216.	All			Support		Noted.	No change.
David Shaw 217.	All			Support	<p>After attending the Neighbourhood Plan Day on 17/10/18 and submitting my responses to the Draft Plan, I have further perused, in depth, the 98-page NDP. An incredible amount of work has gone into producing this and after also taking into account the Action Plan of the Parish Council, I am in full support.</p> <p>I will continue to follow the process with interest.</p>	Noted.	No change.

Valerie Hall 218.	All			Support	Chair, Willoughby Village Hall The document provides really comprehensive detail of our village. The plan is representative of my idea of the future for Willoughby.	Noted.	No change.
Brian Hall 219.	All			Support Comment	Willoughby Cricket Club I am 100% supportive of the NDP produced by the steering group. The objectives of protecting our rural landscape character + the built heritage assets are things I feel very strongly about. Also our objectives that any new development should be of high quality, sustainable design and also should provide a planning framework to guide the development of new homes is very important to me. As chairman of our local cricket club founded in 1901, I am very pleased to see existing community and recreational facilities protected. The work of the steering committee and in particular the work of the chair - Maggie Beech should be congratulated in producing such an	Noted.	No change.

					impressive document on the behalf of our village.		
Cllr Emma Crane 220.1	All			Support	<p>Hi</p> <p>Hope you're well. Thanks for your letter and emails about the Willoughby neighbourhood Plan and it's great to see this progressing. Well done for all your hard work on this over the last year or so and please do pass on my thanks to the rest of the steering group - it's a long and complex endeavour and I can appreciate the time and hard work that's gone into the draft plan.</p> <p>Apologies for responding a little after the consultation end date. I've commented on previous versions and as you know I'm very supportive of neighbourhood plans generally as a tool to help Parishes to have some more say over planning in their area.</p> <p>I have the following comments on the draft plan: Generally, I think it reads very well and is well laid out with good use of maps and photos.</p>	Noted.	No change.

220.2			W1	Comment / Support	Draft Policy W1 - protecting and enhancing the rural landscape character. I'm very supportive of this policy and was pleased to see specific mention of Lodge Farm and the high level of objections to it. One point I wondered is whether we should say "valued local landscape character" in W1? I recall the planners saying at our meeting that that was a good phrase to use to demonstrate that local people were keen to preserve the existing landscape. I notice it's used in the policy about protecting views (W2) so wondered if it should also be added to W1?	Accepted. Amend wording of Policy W1 as suggested.	Amend NDP. Amend Policy W1 first sentence to: "Development proposals should be designed and sited to minimise any adverse visual impacts on <u>the valued</u> local landscape character of Willoughby parish..."
220.3			W5	Comment	Draft Policy W5 - reducing flood risk. It's good to see this in here to add to the existing provisions in the draft local plan and the mention that the parish council will work with local landowners in relation to clearing out ditches. One question, did RBC amend the blue infrastructure maps to correctly reflect the waterways? I recall from our meeting that we pointed out errors to them but don't recall	Noted. The question relates to a Policy Map that goes alongside the Local Plan not to the NDP. Refer to RBC.	No change.

					seeing any follow up to say that they had done this.		
220.4			W8	Comment	<p>Draft Policy W8 - providing suitable homes - again I'm very supportive of this policy as I often hear when talking to local people about how they would like to see more starter homes or smaller retirement properties for people who would like to downsize so it's good to see this prioritised. One point I wondered whether ought to be included (and perhaps this has already been discussed with the steering group) is that there has been a number of recent planning applications to demolish existing stable blocks/agricultural buildings and/or to then build new stable blocks (or other agricultural buildings) in the open countryside. This is then followed by a subsequent application to build housing on the site of the recently demolished building (which through our planning laws has become brownfield land). This loophole is currently being promoted by Howkins&harrison and other agents. I've raised it with</p>	<p>Accepted.</p> <p>This was referred to RBC for advice and planning officers suggested additional policy wording, taking into account national planning policy and permitted development rights.</p>	<p>Amend NDP.</p> <p>Amend Policy W8:</p> <p>Add further text to end of policy:</p> <p><u>"Dwellings in the Countryside</u></p> <p>Applications for isolated dwellings outside the village boundary in the countryside will be assessed in line with national policy which takes the approach that planning decisions should avoid the development of isolated homes in the countryside unless they fall within a set of specific criteria."</p>

					<p>Rugby planning and they are looking at doing a policy statement on it but I wonder if it might also be something to think about putting a paragraph into the Neighbourhood plan?</p> <p>I hope this is helpful.</p> <p>Many thanks, Kind regards</p>		
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