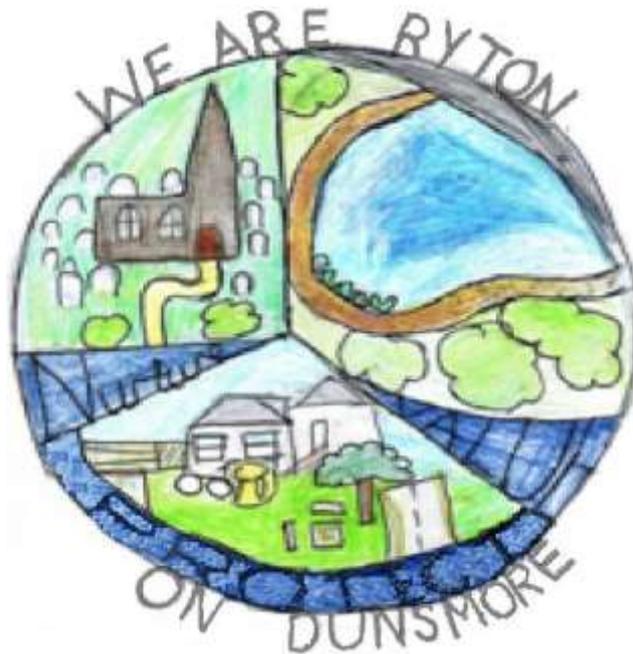


Appendix 2



Ryton on Dunsmore Neighbourhood Plan 2018-2031

Consultation Statement

Ryton-on-Dunsmore Neighbourhood Plan 2018-2031

Consultation Statement

This Consultation Statement has been prepared to comply with the requirements of Section 15(2) of Part 5 of the Neighbourhood Plan Regulations 2012

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Items referenced as being available on the Village Website can be found at: www.ryton-on-dunsmore.org.uk under 'Parish Council', 'Our Neighbourhood Plan'

Getting Started

The Parish Council resolved at its September 2016 meeting to proceed with the preparation of a Neighbourhood Plan.

This meeting also resolved to apply to Rugby Borough Council (RBC) for the designation of the Plan area to be the whole civil parish of Ryton-on-Dunsmore. This area designation was confirmed by RBC on 11th October 2016.

Initial Engagement

The decision to proceed with the Plan was communicated to the Village in the October 2016 Village Newsletter (which is distributed to every household). The article is reproduced in **Attachment 2** together with articles in subsequent editions which have been used to update the Village on progress with the Plan's development.

The April 2017 meeting of the Parish Council resolved to:

- a) appoint YourLocale to act as consultants for the preparation of the Plan
- b) launch the Plan process at the Annual Village Meeting on 17th May 2017.

Advertising this launch event was through posters on village notice boards together with a flyer which was distributed to every household. This is shown in **Attachment 3** together with the relevant Parish Council meeting minutes. At the event, attended by 25 residents and Councillors, a presentation was given describing the process of preparing the Neighbourhood Plan. Eight residents indicated that they were interested in helping with the preparation of the Plan in addition to six Councillors.

Setting Up the Steering Committee and Initial Consultation

The June 2017 Parish Council Meeting resolved to establish a Neighbourhood Plan Steering Committee as a sub-committee of the Parish Council. The introductory meeting was held on 26th June 2017 and the Steering Committee was formed with seven residents and seven councillors and Terms of Reference agreed. The Committee met 16 times up to Plan Submission. The dates of these meetings are shown in **Attachment 4**.

The agendas and minutes of all the meetings can be found on the **Village Website**.

The initial key objectives of the Committee were determined as:

- Communication with the Village
- Preparation of a Vision Statement
- Design of a Village Questionnaire

The initial communication objective was met with a professionally produced flyer (**Attachment 5 and Village Website**) delivered to all households in September 2017 with the title:

"So what's all this about a Neighbourhood Plan for Ryton?"

This flyer aimed to:

- explain the purpose and benefits of a Neighbourhood Plan
- describe the process
- answer key questions
- seek additional volunteers.

Vision Statement

The initial draft of the Vision for the Village was prepared based on the community feedback in the Parish Plan published in 2012. This draft Vision was presented at the November 2017 Open Event and included in the Village Questionnaire (see below).

Respondents were asked if they would support the use of this vision in the Neighbourhood Plan and were invited to comment/suggest changes. 98%(491) of respondents indicated support.

However, there were a number of comments made which were analysed in detail leading to some proposed amendments to the Vision. This analysis of the Vision feedback and the resulting changes approved by the Steering Committee at their 13.03.18 meeting are shown in **Attachment 6**.

Neighbourhood Plan Questionnaire

The Neighbourhood Plan Questionnaire was prepared by a sub-group of the Steering Committee. The version as delivered to every household is on the **Village Website**.

The Questionnaire sought the Villagers' views on the type, scale, location and designs of future housing and commercial development in the Village together with questions on what aspects of the Village need protecting and what amenity improvement should be prioritised as the Village grows. All residents from the age of 12 were invited to complete a questionnaire. The process ran from mid November through December 2017.

In order to maximise engagement, each household was visited by a member of the Steering Committee to deliver their copies, explain the importance of the process and answer any questions.

Villagers could respond on a paper copy (which we called to collect) or online. The process is detailed in **Attachment 7**.

We received 531 returned Questionnaires from 731 households, 114 online and 417 paper copies. Of the total target population of aged 12 and above this strictly represents a 34% return. However

we are aware that many households chose to send in a single collective response rather than one per member so the actual percentage return is arguably considerably higher.

The Questionnaire results were independently analysed by the Performance, Consultation and Insight Unit of Stratford-on-Avon District Council. A copy of their report can be found on the **Village Website**.

A booklet was also prepared showing the analysed results in full and this was distributed to every household. The covering note for this booklet is shown in **Attachment 8**.

The results of the Questionnaire were then taken forward by the three Focus Groups (see below) to determine the policies to be put in place to deliver the Vision and address the preferences expressed regarding the future development of the Village.

November 2017 Open Event

All Parishioners were invited to an initial consultation event which was held at Provost Williams School and advertised by a flyer delivered to every household:



The event was well attended by 68 villagers several of whom indicated a willingness to consider participating in future Focus Groups. The flyer and report of the event (which includes a summary of all the responses) are on the **Village Website**.

Focus Groups

All those who had expressed an interest at the Open Day were invited to a Focus Groups Launch Event on 18th January 2018 (**Attachment 9**). The event was also advertised in the Village Newsletter.

Three Focus Groups were established at this meeting:

- Housing
- Environment
- Community Sustainability

They were tasked with taking all the information obtained from the Questionnaire and Open Event and developing policies for the Plan which addressed the identified needs, ambitions and preferences.

Site Sustainability Assessment

An assessment of all potential development sites in the Parish was carried out in conjunction with local landowners. All sites with boundaries adjoining the Village Limits to Development were included together with some remote brownfield sites.

The landowners were identified by a Land Registry search and asked by letter to complete a questionnaire describing their site and indicate if they would like it to be included in the assessment. The list of landowners contacted is shown in **Attachment 10**.

Twenty-four potential sites were assessed using a standard methodology with criteria determined by the Housing Focus Group.

The full results of each assessment were fed back by letter to the relevant landowner who was invited to comment. Responses were received from two landowners which, following consideration by the Housing Focus Group, resulted in minor revision to the site scores in both cases. The results of this assessment led to the recommendation to allocate three sites in the Plan:

- The Sky Blues Training Ground site (in line with the Rugby Local Plan)
- The former British Legion site (for limited development to enable the restoration of the listed building and registered garden)
- Lamb's Field as a Safeguarded site.

Meetings have been held with the owners or representatives of these three sites all of whom have confirmed their support for our allocation proposals. Notes of the meetings are in **Attachment 11**.

Discussions have also been held with Historic England regarding the former British Legion site to ensure that the provisions of this allocation address the concerns to avoid harm to the designated heritage assets. RBC has also been consulted to ensure that the proposed housing strategy is in conformance with the Local Plan.

Engagement of Young People

At the first Steering Group meeting it was decided to involve the children at the Village primary school in a competition to design a logo for the Neighbourhood Plan. The idea was enthusiastically taken up by the Head Teacher and we received over a hundred entries depicting the children's ideas of what the Village means to them and the areas they cared about. This was judged by those attending the first Open Event and the winning entry used as our logo.

We then held two further events:

- A practical activity held over two afternoons, involving Year 5 children at the school to enable and encourage them to focus on which amenities and facilities would be most important to them as the Village grew. (See **Attachment 12a**)
- An informal discussion with a group of young people aged between 12 and 17 who live in the Village. The discussion was based around a small number of questions, starting with a conversation about features that make for an ideal community and leading on to how they felt about living in a village and considerations of the kinds and numbers of houses they felt would be appropriate for the Village in the future. (See **Attachment 12b**)

The views of the young people made a valuable contribution to the development of the policies in the Plan.

November 2018 Open Event

Once the Focus Groups had completed their work and produced a set of proposed policies, these were presented to the Village for feedback at an Open Event in November 2018. A flyer advertising this event was delivered to all households.



All the policies proposed for the plan, together with the list of Community Actions were presented at the event with a feedback form allowing participants to indicate whether they agreed or disagreed with each of them.

A total of 30 people attended this event and there was overwhelming support for the policies presented.

The session was lively and interactive and several constructive comments were received which have been incorporated in the plan.

A flyer and full report of the event are available on the [Village Website](#).

Liaison with Rugby Borough Council

General contact has been maintained with RBC throughout the process. The meetings held at key stages in the preparation of the Plan are described below:

- Presentation of the Results of the Site Sustainability Assessments (19th September 2018)

Present: For RBC: Sophie Leaning, Martin Needham

For Ryton: Victor Collinson, Geoff Marsh

Generally supportive response received to our draft housing policy proposals.

- Review of the Draft of the Pre-Submission Version of the Plan (7th November 2018)
Present: For RBC: Sophie Leaning, Martin Needham
For Ryton: Victor Collinson, Gary Kirk, Geoff Marsh
Comments received from RBC on twelve of our proposed Policies which we have endeavoured to incorporate in the revised document.
- Review of Regulation 14 Comments (28th February 2019)
Present: For RBC: Sophie Leaning, Martin Needham
For Ryton: Gary Kirk, Geoff Marsh
Historic England were also invited to this meeting to discuss the former British Legion site allocation but were unable to attend. They did however provide written advice on revised wording for the allocation to address the concerns they had expressed in their comments. This has now been incorporated.
It was agreed that all the other comments required only minor revision to the Plan. RBC also confirmed that our inclusion of a limit of 'less than five dwellings' in the Windfall Sites Policy was in conflict with the Rugby Plan. This has since been removed.

Local Listing of Heritage Assets

A total of 26 buildings/sites were identified from discussion with various residents for possible inclusion on a local listing of Heritage Assets.

The owners of all these sites were contacted by letter for their feedback (see **Attachment 13**).

We received eight responses with six owners requesting that their properties were not included in the list. These have subsequently been removed. (The owner responses are included in the Pre-Submission Consultation Responses document on the **Village Website**)

Regulation 14 Consultation

The Pre-Submission version of the Plan was completed in November 2018 and approved at the Parish Council meeting on 5th December. It was then submitted for Regulation 14 Consultation from 7th January to 18th February 2019.

All villagers were made aware of this process through posters on Village notice boards and the flyer below, delivered to all households: (Copy on **Village Website**)



Neighbourhood Plan

HAVE YOUR SAY ON THE DRAFT PLAN!

The first full draft of our Neighbourhood Plan (Pre-Submission Version) is now complete but we need your feedback before it is finalised and submitted to Rugby Borough Council. All Village residents (and other interested parties) now have six weeks to comment on the proposed Plan which we have developed with your help over the last 12 months. All the comments received will be carefully reviewed by the Steering Committee and the draft will be modified where appropriate in the light of these.

You can see the draft Plan by:

- Going online to the Parish Website (Ryton-on-Dunsmore.org.uk) and clicking the link on the Neighbourhood Plan page on the Home Page.
- Requesting a paper copy. Simply phone/leave a message for the Parish Clerk, Lindsay Foster on 02476 307336 giving your name and address and we'll get a copy delivered to you as soon as possible.

You can send your feedback on the Draft Plan to Lindsay either by:

- email to: rytonondunsmore@btconnect.com
- letter posted to: The Clerk to the Council, Ryton-on-Dunsmore Parish Council, The Village Hall, High Street, Ryton-on-Dunsmore, Coventry CV8 3EY or hand delivered to the Parish Council letterbox at the Village Hall.

PTO

Seventy pages may look a bit daunting! So here's a guide to what's in the Plan to help you find the parts that might interest you most:

Page 1 - 14: What the Plan's about and how we've prepared it.
 Page 7: The VISION for Ryton
 Page 15 - 21: GENERAL POLICIES on any new development (protecting the countryside/design principles)
 Page 22 - 33: HOUSING POLICIES (proposed sites for new housing/mix of housing/parking spaces)
 Page 34 - 58: ENVIRONMENT POLICIES (areas and views we want to protect)
 Page 57 - 69: COMMUNITY SUSTAINABILITY POLICIES (amenities, traffic and businesses)
 Page 70: COMMUNITY ACTIONS - some important issues which can't be covered by Policies, to be progressed separately.

We would particularly welcome your thoughts on:

- anything you feel we have omitted
- any sections which are not clear
- aspects which you think may be wrong
- what you like about the Plan

Comments must be received by 18th February 2019

Anonymous comments cannot be accepted so please include your name and address (which will not be made public)

Please feel free to contact any member of the Steering Committee if you need help or any more information:

Vic Collinson	07791 646545	viccollinson@gmail.com
Ian Grime	07901 190190	ian.grime@yahoo.com
Colin Harrow	02476 639646	paulco21@talktalk.net
Jayne Lloyd	02476 304625	jayne@jayne.org.uk
Ila & Geoff Marsh	07785 243293	geoffandila@gmail.com
Jake Overton		jake_Overton_50@hotmail.com
Ian Spiers	07737 721998	ian.spiers@gmail.com
Stuart Tetlow	07779 556120	stuart.tetlow@gmail.com

The Flyer described the various sections of the Plan and explained how residents could access a copy either online or by requesting a hard copy to be delivered to their homes. It also detailed how to comment on the Plan and asked particularly for residents' thoughts on:

- anything you feel we have omitted
- any sections which are not clear
- aspects which you think may be wrong
- what you like about the Plan

Other stakeholders were informed by letter (copy available on **Village Website**). A list of those contacted is given in **Attachment 14**.

We received 17 comments. These are recorded in full in the Pre-Submission Consultation Responses document together with our responses and any required amendments to the Plan. This document is available on the **Village Website**.

All respondents were sent a letter explaining how they could view our responses to their comments and comment further if they wished.

Conclusion

We believe that the focus on broad consultation has resulted in a Plan which has identified and addressed the key needs and preferences of the Village and other stakeholders during the Plan period.

The Neighbourhood Plan Steering Committee would like to thank all those residents who helped with the preparation of this Plan through participation in meetings and open events, responding to the questionnaire, commenting on the pre-submission draft and general informal discussion.

Attachment 1

Neighbourhood Plan Documents available on the Village Website

www.ryton-on-dunsmore.org.uk

under 'Parish Council', 'Our Neighbourhood Plan'

Submission Version of our Neighbourhood Plan:

- Plan Document
- Appendix 1 Statement of Basic Conditions
- Appendix 2 Consultation Statement
- Appendix 4 Housing Needs Report
- Appendix 3 Ryton Census 2011 Profile
Ryton Land Registry Data 1995-2016
- Appendix 4 Housing Needs Report
- Appendix 5 Site Sustainability Assessments
- Appendix 6 Environmental Inventory
- Appendix 7 Non-Designated Heritage Assets

Supporting Documents and Information:

- Parish Council minutes confirming acceptance of the Submission Version
- Designated Neighbourhood Plan Area - Map and Decision notice
- Other Maps and Figures

Pre-Submission Version of our Neighbourhood Plan:

- Plan Document
- Regulation 14 Letter to Stakeholders
- Pre-Submission Flyer
- Pre-Submission Responses

Key Documents from Plan Preparation:

- Neighbourhood Plan Progress Report December 2018
- Drop-in Event November 2018 Report
- Drop-in event held at the Village Hall November 2018 to present the policies (Flyer)
- Focus Group Event at Village Hall (Focus Groups invite)
- Young People Consultation Report
- Neighbourhood Plan Questionnaire Results Report
- Neighbourhood Plan Questionnaire distributed to the Village November 2017
- Open Event November 2017 Report
- Open event held at Provost Williams School November 2017 (Flyer)
- Neighbourhood Plan Steering Committee Minutes and Agendas
- Introductory Village Flyer September 2017
- Launch Event Flyer May 2017

Attachment 2

Village Newsletter Articles about the Neighbourhood Plan

(1) October 2016

Neighbourhood Plan

Also on the planning theme, all parishes are being encouraged to develop their own Neighbourhood Plans. A Neighbourhood Plan is a statement of policies intended to determine the quality, quantity and location of new development in our community. It will be developed by the Parish Council but based on extensive community consultation.

It is different from the Parish Plan we prepared four years ago in that:

- It is more narrowly focussed, dealing specifically with land use (i.e. housing and commercial development)
- Will be put to the Village for approval in a referendum.
- Has legal status once approved and MUST be taken into account in any future planning decisions.

It is clear that the Neighbourhood Plan process is part of the Government's push for more 'localism' to ensure that local communities have a significantly greater say in development decisions in future. If we don't participate we will miss this chance.

Based on other parishes' experiences, simply put, the process requires a group of about 15 villagers, 18 months and some funding (grants available). We have to work through a structured process, engaging with the Village and involving the local Planning Authority with a village referendum to approve the Plan as a final step.

We have taken the first step of applying to Rugby with our proposal of the scope that our NP should cover. We need now to get together the team which is going to take this forward.

If you think you might be interested in taking part or just want to find out more before committing please contact Geoff Marsh (07785243293, geoffandba@gmail.com or 99, High Street) or any other Parish Councillor or the Clerk.

This is a one-off opportunity to help shape the future of our Village. Please give some serious thought to playing a part and joining the Team.

(2) July 2017

Neighbourhood Plan

Things are happening! A Steering Committee has been set up to start preparing the Neighbourhood Plan for Ryton. To find out more and see how you might become involved, look out for the flyer which will be appearing through your letterbox shortly!

(3) November 2017

Neighbourhood Plan

By the time you read this you should have had a copy of the Neighbourhood Plan Questionnaire delivered. As it says this is your opportunity to express your views on the future of Ryton so please complete it if you can. All residents from the age of 12 are welcome to either:

- Complete a paper copy which will be collected from your door. If you need extra copies these can be downloaded from the village website (www.rytonondunsmore.org.uk). Or ask any of the Neighbourhood Plan team listed on the back of the questionnaire for extra copies.
- Or you can complete it on-line on the village website.

(4) January 2018

Ryton Neighbourhood Plan

Update

Many thanks to everyone who completed the Neighbourhood Plan Questionnaire. The total number of returns was 543 which is a terrific result. These are currently being analysed and the results will form an important part of the Plan.

Thank you also to those who attended the Open Event at School in November. Again we got a lot of very useful information and feedback to help with the preparation of the Plan.

Focus Groups Launch Event

The next step is to set up three Focus Groups to look at the key aspects of:

- Housing
- Environment
- Community Facilities

These Groups will meet over a 3 to 4 month period. Their aim will be to establish the key objectives (arising from the analysis of the feedback you have given us) and then work on policies to enable them to be achieved.

A number of villagers have already indicated that they would be interested in joining a Focus Group but **we are looking for more volunteers**.

We have planned a **Focus Groups Launch Event on Thursday 18th January** in the Village Hall at 7.00pm. At this meeting we will summarise what has happened so far and discuss how the Focus Groups are going to work.

The Neighbourhood Plan is a one-off opportunity for us to have a much greater say in how our village develops. The Focus group activity is at the heart of the Neighbourhood Planning process and the work they do will really bring the plan together. We are not looking for a huge time commitment

- each Focus Group is likely to meet 4 to 6 times over the 3 or 4 months - so please do give some serious thought to getting involved.

Coming along to the meeting does not in any way commit you to joining a group - but it does give you the chance to hear about the plans and decide if you would like to take part.

If you would like to find out more before the meeting please contact Geoff Marsh (07785243293, geoffandba@gmail.com, 99 High Street).

Hope to see you at the meeting.

(5) July 2018

Progress with the Ryton Neighbourhood Plan

In the early part of this year we've had three 'Focus Groups' looking into the key parts of the Neighbourhood Plan:

- Housing
- Environment
- Community Sustainability

They have been using the information collected at the Open Event last year and through the recent Neighbourhood Plan Questionnaire to develop policies for the Plan which will help us achieve our vision for the future of Ryton. This is the vision which was set out in the Questionnaire and which the responses indicated was strongly supported.

There will be another Open Event in the autumn when we will have the draft Neighbourhood Plan policies available for everyone to see and comment on before they are finalised. Details of the event will be available in the next newsletter.

Meanwhile if you have any questions about the Plan please contact the Clerk to the Council, Lindsay Foster, at rytonondunsmore@btconnect.com or 02476307336

(6) December 2018

Neighbourhood Plan Open Event

Many thanks to everyone who came to the recent Neighbourhood Plan Open Event in the Village Hall. We presented the policies we are proposing to put in the Plan to shape the way the village develops in the future. We received a lot of very useful feedback which was almost totally in support of these proposals. But if you missed it, don't worry, you'll have another chance to see the draft Plan and comment on it when it goes out for a six week public consultation period which will probably be either side of Christmas.

(7) January 2019

Consultation on Neighbourhood Plan - Have Your Say!

Neighbourhood Plan



As you will have seen from other publicity, you currently have the opportunity to comment on Ryton's draft Neighbourhood Plan during the six week consultation period.

If you haven't already done so you can see the draft Plan by either:

- Going online to the Parish Website (Ryton-on-Dunsmore.org.uk) and clicking the link on the Neighbourhood Plan post on the Home Page.
- Requesting a paper copy. Simply phone/leave a message for the Parish Clerk, Lindsay Foster on **02476 307336 giving your name and address** and we'll get a copy delivered to you as soon as possible

You can send your feedback on the Draft Plan to Lindsay either by:

- email to: rytonondunsmore@btconnect.com
- letter posted to: **The Clerk to the Council, Ryton-on-Dunsmore Parish Council, The Village Hall, High Street, Ryton-on Dunsmore, Coventry CV8 3EY** or hand delivered to the Parish Council letterbox at the Village Hall.

We would particularly welcome your thoughts on:

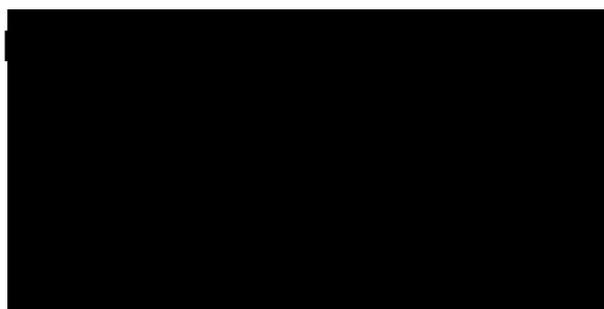
- anything you feel we have omitted
- any sections which are not clear
- aspects which you think may be wrong
- what you like about the Plan

Comments must be received by 18th February 2019

Anonymous comments cannot be accepted so please include your name and address (which will not be made public)

Please feel free to contact any member of the Steering Committee if you need help or any more information:

Vic Collinson
Ian Grime
Colin Harrow
Jayne Lloyd
Ba & Geoff Marsh
Jake Overton
Ian Spiers
Stuart Tetlow



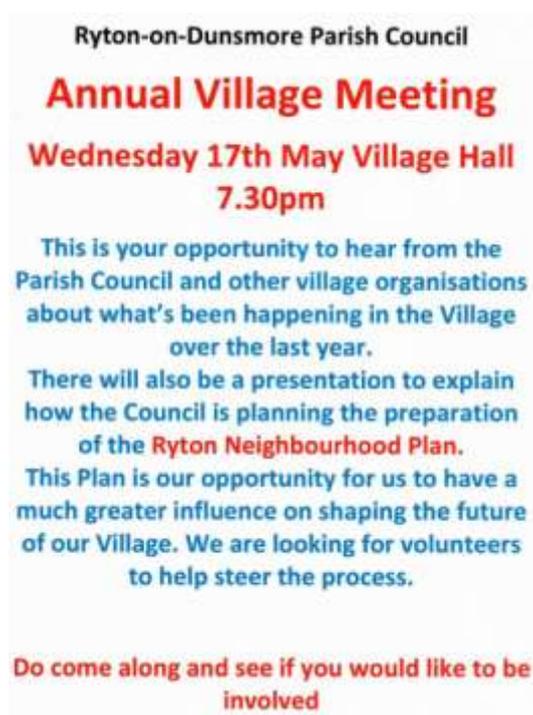
Attachment 3

Getting Started and Launch Event Flyer

April 2017 Meeting of Parish Council

Minute 374 16/17 Ryton Neighbourhood Plan: Following the presentation by Yourlocal, minute 354 16/17, the Members discussed how they felt about Mr Gary Kirk and their service that he is offering. Resolution proposed Cllr Spiers, seconded Cllr Marsh. This Council resolves that Yourlocal acts as consultant agents for Ryton on Dunsmore Parish Council giving professional support in producing the Ryton neighbourhood Plan. Unanimous The next step is to set up the advisory committee, Councillors B Clarke, R Clarke, Harrow, Lloyd, Tetlow, and Witter, expressed an interest. See also minute 384 16/17

Minute 384 16/17 Date of the Annual Village Meeting: The meeting resolved that the next Annual Village Meeting will be held on Wednesday 17th May 2017 in the Village Hall at 7.30pm. It is hoped that there can be a presentation by Yourlocal on the Ryton Neighbourhood Plan. A flyer will be delivered to the households in the Parish to publicise the event.



June 2017 Meeting of Parish Council

Minute 58 17/18 Ryton Neighbourhood Plan: Cllr Marsh reported that eight residents had signed up to be part of the Ryton Neighbourhood Plan team, and that the first meeting will be 26th June 2017 at 7pm in the Village Hall. There is a booklet on how to undertake a Plan at £3 each, Cllr Marsh requested 15 and Cllr Spiers stated that it can be funded from his Honorarium. The Planning Group is recommended to be a sub-committee of the Parish Council. Resolution proposed Cllr Marsh, seconded Cllr Lloyd. This Council resolves that the Ryton Neighbourhood Plan Advisory Group is a Sub-Committee of the Parish Council. Unanimous

Attachment 4

Neighbourhood Plan Steering Committee Meeting Dates

Introductory meeting held on 26.06.17. Full meetings thereafter:

10.07.17	29.05.18
21.08.17	27.06.18
21.09.17	01.08.18
02.11.17	04.09.18
12.12.17	04.10.18
13.02.18	26.11.18
13.03.18	27.02.19
24.04.18	25.03.19

Agendas and Minutes for these meetings can be found on the **Village Website**.

Attachment 5 - Introductory Village Flyer



So what's all this about a Neighbourhood Plan for Ryton

Please read on...

Our village, our future,
our chance to have our say!

For more information contact the Parish Office: e: ryton@dunsmore.btconnect.com
t: 024 7630 7336

Published by
Ryton On Dunsmore Parish Council

What is a Neighbourhood Plan?

A Neighbourhood Plan is a detailed document produced by a community in which they state how they would like to see their village develop in the future. Neighbourhood Planning is a National Government initiative introduced in the Localism Act 2011 and all parishes are being encouraged to produce one.

It is an opportunity for us to influence future housing development in our village; to have a say on where we want new homes, shops and offices to be built and what these buildings should look like.

It will also give us the chance to protect locally important open spaces, identify and safeguard historic buildings and sites and specify what improvements and additional facilities will be necessary alongside any new development to meet community needs.

Is this any different from the Parish Plan we did five years ago?

Yes, it is significantly different.

- It is more narrowly focused, dealing specifically with land development and use.
- It will be put to the Village for approval in a referendum.
- It has legal status once approved and MUST be taken into account in any future planning decisions on planning applications.

Does having a Neighbourhood Plan give us complete control over what development takes place in the village?

No. Local and Central Government will still have their input. For example, we can't reduce the targets laid down in the Rugby Borough Local Plan for the number of new houses to be built in Ryton but we can have much more influence over the type of homes and where they are built.

How will the Plan be prepared?

Preparing the Plan is the responsibility of the Parish Council, but very much in close consultation with the whole village. A steering committee has been formed with 7 residents and 7 Parish Councillors. We also have the support of a professional organisation 'Your Locale' which has experience of helping many Parishes produce Neighbourhood Plans.

How can the village get involved?

Residents' views are very important. Everyone will have the opportunity to express their views on the future of the village through a questionnaire which will go to every household, a series of open events and invitations to join working groups to look at different areas of the plan in greater detail.

How long will it take and who pays for it?

We expect the whole process to take about 18 months. Grants are available from the Government and Awards for All and we have already had our first application approved. We expect these grants to cover all the costs associated with preparing the Plan. The cost of holding a village referendum which is the final step in making this a legal document is covered by Rugby Borough Council.

This sounds like a lot of work - is it worth all the bother?

We believe so. Many people in Ryton have experienced the frustration of feeling that they have had little or no say in how the village has developed. The Neighbourhood Plan is an opportunity which gives us a much greater say in the future.

Preparing the Plan will be hard work, but the result will be a document which clearly defines our vision for the future of our village.

Neighbourhood Plan Steering Committee: Brenda Clarke, Rod Clarke, Vic Collinson, Paul Froggett, Ian Grime, Colin Harrow, Pete Lamb, Jayne Lloyd, Ba Marsh, Geoff Marsh, Jake Overton, Ian Spiers, Stuart Tetlow, Doug Waugh

Attachment 6

Neighbourhood Plan Vision Post-Survey Changes March 2018

Proposed changes to NP Vision in response to Questionnaire Feedback

Given that 98% of respondents to the Survey indicated that they would support the use of the draft vision in the Neighbourhood Plan, there is a very strong argument for not making any major changes. There were, however, a large number of comments received & any significantly recurring issues clearly deserve consideration for prompting amendments. The broad issues amongst the comments were:

11 'No' comments

Against any further development	5
Survey a waste of time	2
Agree but focus on large detached housing	1
Traffic increase	1
Support affordable social housing	1
Not meaningful	1

91 'Yes' comments (with 5 of those comments each raising 2 issues) = 96

Supportive statement or issue already covered	26
Need to sustain &/or improve amenities & services	23
Existing traffic/parking	14
Support for affordable housing	6
Need for Ryton House development	4
More eco emphasis	2
More emphasis on greenfield/greenbelt protection	4
More emphasis on wildlife/woodland	2
No more/only restricted commercial development	5
Improve pavements/cite healthy living aspect	2
Not meaningful/impractical	8

Whilst the 'No' comments don't reveal any widely held relevant themes, the 'Yes' comments indicate a consistent breadth of opinion in relation to:

- improving amenities/services. Whilst the Vision does refer to the "other assets" of Ryton being preserved it might be that residents views would be better reflected by: (1) referring to "community assets" which can be very broadly defined as anything within a community that is or could be used for the benefit of its residents & (2) including a commitment to seeking to "enhance" as well as preserve those assets.
- existing, rather than future, traffic issues were widely commented on & some may deserve further attention through community action points sitting alongside the NP. Similar traffic issues were also raised in the previous Parish Plan & these shaped the draft Vision which accordingly has references to ensuring Ryton remains a safe place in general which will shape our policies on all future developments. Furthermore, the potential negative traffic impact of possible commercial developments also get specific mention.

- the need for single/younger/local persons to be able to access affordable housing was raised a significant number of times in the “Yes” comments & once in the “No” comments. It is arguably appropriate therefore that our existing reference to the local need for ‘starter homes’ should be more clearly targeted towards being “affordable”

The remaining themes reflect only relatively modest numbers of comments & also relate to matters that are in essence covered in the draft Vision so therefore do not justify further change.

- We might, however, usefully pick up on the 2 comments on wildlife/woodland which, on reflection, were arguably significant omissions from the draft Vision. The creation of a separate sentence beginning “Its countryside setting.....” would conveniently permit the insertion of “flora & fauna”.

The proposed revised version of the Vision is therefore:

The policies in this Plan aim to ensure that Ryton-on-Dunsmore will retain its distinct ‘village’ feel and identity as it grows and evolves over the next 15 years. It will be a thriving, attractive and safe place to live, work, visit and move around. Its countryside setting, green spaces, **flora & fauna** and other **community** assets will have been preserved **and enhanced** as far as possible. The redevelopment of disused commercial sites and other sites with buildings that are derelict will be local priorities as will improvements to the communications infrastructure.

New housing developments will be sustainable with a balanced mix in the sizes of homes reflecting the local need for **affordable** starter homes, small to medium family homes and housing for older people. The number of dwellings on any development will be appropriate to a rural village.

Any new building in the Parish will be high quality, environmentally friendly, have exterior building styles that are sympathetic to the village character and have thoughtful and imaginative approaches to street scenes, parking, landscaping and boundary structures.

Appropriate new business developments and land use which encourage local employment will be supported subject to due consideration of any potential negative impacts of increased commercial activity on neighbouring residents in general and existing traffic issues in particular.

Attachment 7

Neighbourhood Plan Questionnaire Distribution Process

Dear

Please could you deliver to:

Our aim is to deliver the questionnaire personally to every household in the village.

It would be best to have all the questionnaires delivered before the Open Event on 18th November. The target is to then have them all returned by the end of the month.

When delivering, we probably can't take for granted that the recipient will have read or understood the publicity we have put out so far. So be prepared to give a short introduction explaining what this is all about and why it's important (*see bullet points below**)

Also please explain the following options for completing the questionnaire - pointing out that all household members aged 12 and above are invited to do this:

- Complete the hard copy. The copy you give them should have your name and the date you intend to return to collect it in the space provided on the front.
- Get extra hard copies, if required, either from you (you have enough to leave two at every house, and we have plenty of spares) or by downloading them from the village website link.
- Complete on-line via the village website. (On-line completion will save us processing costs!)

Finally please give them a copy of the Open Event flyer - with a plug to attend!

The attached sheets should help you keep track of deliveries and collections for the houses in your patch. Please return all completed questionnaires with the log to 99 High Street.

** Suggested introductory points:*

- *Neighbourhood Planning is a Central Government initiative and all parishes are being encouraged to produce one.*
- *It is an opportunity for us to have a much greater say in how the village develops - what gets built where.*
- *It also gives us the chance to protect those things we value in the village.*
- *Our Neighbourhood Plan will define a vision for how we want the village to develop and will set out the policies to achieve this.*
- *This questionnaire gives you an opportunity to have your say on what goes in the Plan. Please complete it if you can.*
-

Best of luck

Geoff

Attachment 8

Covering Note for Neighbourhood Plan Questionnaire Report

Ryton on Dunsmore



Neighbourhood Plan Questionnaire Report

Dear Resident

Many thanks to everybody who filled in the questionnaire which was distributed around the village before Christmas. We had a tremendous response with over 500 completed!

This is your household's copy of the analysed results which we hope you will find interesting. The Neighbourhood Plan Focus Groups are now using these results together with the information which we received at the Open Event in November to help prepare the policies regarding housing, environment and community facilities which will form our Neighbourhood Plan. The village will have future opportunities to see and comment on the Plan as it is being prepared.

There were also many useful comments made in the completed questionnaires. These have all been collected into one document and can be viewed on the Village website (www.ryton-on-dunsmore.org.uk/parish-council) . Alternatively a copy is available in the Parish Office.

The Plan will be aiming to address the key concerns raised in these comments particularly in the areas of traffic congestion, parking, development of village amenities and protection of green spaces. We have already analysed the comments on the Vision and agreed some changes as a result. There is a new commitment to enhancing what are now called "community" assets, not just preserving them, and flora/fauna now get specific mention in this context. We have also added the need for starter homes to be affordable.

If you have any comments about the report or any other aspect of the Neighbourhood Plan or would like to get involved in its preparation please contact any member of the NP team:

Vic Collinson
Ian Grime
Colin Harrow
Jane Lloyd
Ba & Geoff Marsh
Jake Overton
Ian Spiers
Stuart Tetlow



Attachment 9

Letter of Invitation to Focus Groups Launch Event

Dear

Ryton Neighbourhood Plan

Many thanks for coming to the Open Event at School last month and for indicating that you might be interested in helping with the development of the Plan.

We collected a lot of useful views and feedback at the Open Event and we will also have the results from the Village Questionnaire early in the New Year. The response to the Questionnaire has been excellent with over 500 returned.

Using the Open Event and Questionnaire feedback as a starting point, the next step is to form some Focus Groups to look into the key areas (housing, environment, community facilities) in more detail. These groups will meet over a 3/4 month period to brainstorm the issues and propose community objectives and the policies required to achieve them.

This Focus Group activity is at the heart of the Neighbourhood Planning process and we very much hope that you will be able to be part of it.

We have planned a **Focus Group Launch Event on Thursday 18th January** in the Village Hall at 7.00pm. At this meeting we will summarise what has happened so far and how the Focus Groups are going to work.

Coming along does not in any way commit you to joining a group - but it does give you the chance to hear about the plans and decide if you would like to take part.

We very much hope you will be able to come on 18th and look forward to seeing you then.

Many thanks again for your interest in the Neighbourhood Plan.

Very best wishes

The Steering Committee

Attachment 10

List of Landowners Contacted Regarding Site Sustainability Assessment

Landowner	Site Designation and Name
Tarmac Ltd Portland House Bickenhill Lane Solihull Birmingham B37 7BQ	A: Tarmac Expansion Site
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	B: Land including Manor Farm House
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	C: Church Road Extension Site H: Oxford Road Expansion Site I: Land Adjacent to Police Training College J: Meadowlands Expansion
The Occupier 22 Church Road Ryton on Dunsmore Coventry CV8 3ET	D: Land to the Rear of 22 Church Road
Warwickshire County Council Physical Assets Business Unit Shire Hall Warwick CV34 4RR	E: Land Adjacent to Church S: Manor Farm W: Oxford Road West
Deeley Homes Limited George House Herald Avenue Coventry Business Park Coventry CV1 2EZ	F: Old Coal Yard
Otium Entertainment Limited 4th Floor, 1 Red Place London W1K 6PL Mr Michael Jones (agent) Brandon Planning and Development Ltd Hill Farm House Main street Brandon Coventry CV8 3HW	G: Sports Connection P: Coventry City Training ground

<p>[REDACTED]</p>	<p>K: Lamb's Field</p>
<p>[REDACTED]</p>	<p>L: Lakeview Farm</p>
<p>[REDACTED]</p>	<p>M: Land to the Rear of Leamington Road</p>
<p>[REDACTED]</p>	<p>N: Land Including Former Kitchen Garden</p>
<p>Whites of Coventry Limited 5 the Quadrant Coventry CV1 2EL</p>	<p>O: Ex British Legion</p>
<p>[REDACTED]</p>	<p>Q: Jarret Farm</p>
<p>Matrix Computer Recruitment Ltd 1 Satchwell Walk Leamington Spa Warwickshire CV32 4QE</p>	<p>R: Bull and Butcher</p>
<p>[REDACTED]</p>	<p>T: The Old Vicarage</p>

<p>Brinklow Quarry Limited 4 Bank Court Weldon Road Loughborough LE11 5RF</p>	<p>U: Grange Farm</p>
<p>[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p>	<p>V: Leamington Road Car Sales</p>
<p>Henry Doubleday Research Association Ryton Organic Gardens Ryton on Dunsmore Coventry CV8 3LG</p>	<p>X: Ryton Gardens</p>
<p>The following were also contacted but either did not respond or asked for their sites not to be included in the assessment:</p>	
<p>Ryton on Dunsmore Parish Council Village Hall High street Ryton on Dunsmore Coventry CV8 3EY</p>	<p>Parish Burial Ground</p>
<p>[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p>	<p>Wolston Field Farm</p>
<p>[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p>	<p>Land to the South of Leamington Road</p>
<p>[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p>	<p>Land attached to 68 Leamington Road</p>

Attachment 11

Notes from Meetings with Landowners of Sites Proposed for Allocation

1. Whites of Coventry (Owners of The Former Legion Site) 20th November 2018

Vic Collinson
Geoff Marsh

Mr White's ambition for the site almost exactly mirrors the allocation we are proposing:

'An enabling development of a "small number" of houses which is sufficient to support the restoration of Ryton House and the Gardens.'

Additional details:

- "Small number" of houses: mentioned around 10 'quality' dwellings.
- Would propose to open the lake area for public access.
- Seeking to move the site access 50 metres towards London Road.

It was also explained that one of the current obstacles to development is an overage entitlement which Myton Hospice has. This expires in eight years and Whites are currently seeking to negotiate an earlier exit.

2. Michael Jones, Brandon Planning and Development Ltd, acting for CCFC (Sky Blues Training Ground) 20th November 2018

Vic Collinson
Geoff Marsh

The previously identified site for CCFC's relocated Training Ground/Academy which was presented to the Inspector at the Rugby Plan examination as enabling the allocation of the site has since fallen through. There was no suggestion that this might compromise the allocation. The determination to find an alternative site and move remains but although dates of early next year were stated for planning application submission there is plenty of scope for further slippage. This move has now been 'imminent' for nearly three years!

Michael Jones welcomes our allocation of the site but spent some time trying to persuade us to dilute our Policy requirements to give the project a better chance of success. We have given him a draft copy of the relevant Policies and invited him to give us a considered response.

We also discussed the ownership of the adjacent Connexion site which we understood was also owned by CCFC (apparently confirmed by title information we have obtained). Michael was under the impression that it had transferred to separate ownership but he agreed to try to clarify this.

3. Mr and Mrs Lamb 26th November 2018

Geoff Marsh met with Peter and Sylvia Lamb on 21/11/18 to explain the proposed Lamb's Field Reserve Site allocation.

4. Mr and Mrs Lamb 19th April 2019

Geoff Marsh met with Peter and Sylvia Lamb on 19/4/19 to explain the change of allocation of Lamb's field in the Submission Version of the Plan from Reserve Site to Safeguarded Site.

Attachment 12(a)

Report on Consultation with Primary School Children

The work with children at the local school involved two afternoon sessions with the full year-five class. There was an initial discussion about beauty and the elements that make a place good to be in. The class then divided into five groups of five or six children.

In the first session, the children created a map of Ryton, centered on the 3 main roads in the Parish, which form a triangle. They then drew and cut out houses to live in, shops, the church, the pubs and other existing features of the Parish, placing them on the map.

Following this, each table was invited to imagine and create additional features and facilities that they wished to see in their Parish – for example they chose a cinema, a cafe, additional shops, fun house/amusement arcade and an equestrian centre.

For the second session each element was given a cost value – for example a house was £5, a shop £10 and a cinema £40. The children were given a budget of £150 and so set about selecting the elements that they would like to remain or add to Ryton, whilst remaining within budget.

Part way through the session an announcement was made that there had been budgetary cuts and each group now had a budget of only £120. This caused general consternation but the children quickly set about negotiating reduction in facilities. Those who had favorite elements, such as a funhouse and a café, were particularly aggrieved when discussion led to the loss of these facilities.

Further concern followed a second announcement that the budget was now reduced to £100. But, once again the children successfully negotiated a revised set of facilities based on the new budget.

Towards the end of the session the children were invited to glue down their remaining elements onto the map and to present them to the class. They were featured at a subsequent community consultation.

The children showed a remarkable aptitude for successful negotiation and their selection of facilities and features for Ryton were overwhelmingly based on sound logic - for example the parish has two pubs so some children decided that just one was required; another group proposed an amusement arcade merged into a room within the pub; it was decided that a block of flats was too large and inappropriate for the village setting; it was also decided that certain specialist shops were not necessary for such a small community which is within short distance of larger shopping centres.

Year five activity comments:

- 'We need more nature!'
- 'Beauty..... pleasing trees birdsong'
- There were strong feelings about the importance of countryside – 'pleasing surroundings'
- Decided against the stadium 'because of noise pollution'
- 'Very difficult to please everyone'
- 'You can't have everything you want'
- 'Need to discuss and compromise'
- 'Older people who can't drive need to have shops'
- 'Looking for places for having fun – gym, swimming pool, cinema'
- Some found final discussions easier than others – others worked out solutions to help keep everyone happy
- One group sacrificed the post office! Another sacrificed one pub!
- Happy to have more houses as long as they 'don't eat up the green spaces'
- Don't mind the village growing as long as it doesn't 'spoil the surrounding countryside.'

Attachment 12(b)

Report on Consultation with Young People

A Focus Group of young people aged between 12 and 17 was held at a house within the Parish. Pizza was provided and a welcoming relaxed atmosphere created. The discussion was facilitated and structured by a small number of questions starting with a conversation about features that make for an ideal community.

As with the children's group, the young people's group was asked to explore the concept of beauty and it's place within the assessment and creation of the physical environment.

Group members demonstrated an extremely detailed knowledge of the Parish and were able to select and evaluate elements that are important to them.

Crossing the A445 is a significant problem of the young people who feel that a pedestrian crossing is essential. They were able to identify precisely where the ideal spot for this crossing would be.

Subway: this is considered to be very important for community cohesion and movement within the Parish. Very positive memories exist of the time that the subway was painted by members of the community.

The primary school is fondly remembered and the group felt that it gave an excellent social grounding to them in preparation for moving on to the secondary school. But, they did feel that such a small school did not provide them with the range of learning experiences received by children from larger communities. However, there was no sense that their secondary education was impaired in anyway by their primary education within Ryton.

The young people felt strongly that they are "rural people "and differ in their environmental preferences from those brought up in urban areas. They predict that this will be a feature of their adult life and anticipate either being drawn back to Ryton following their further education or to another rural community.

A number of key historical features are valued such as the church and other old buildings. However, there was some support for modern housing with its energy efficiency and greater suitability for the needs of modern living.

The young people felt that the co-op is "a lifesaver" as it provides a ready source of produce to meet daily and indeed emergency needs. It also provides a social hub for the village where people informally meet and chat to other residents.

The young people felt that, growing up, they knew most of the people within Ryton and that to a small extent this is changing as the community grows and new housing is built. This in turn brings in people for whom village life is not necessarily so important and so perhaps remain resident within the Parish for shorter periods of time.

What features make for good place to live?

- A good community, places to go and be with friends, parks, fields - big basket swing as at Ryton Pools
- Park for little kids
- Shop "without the shop we'd have died!"
- Pubs
- Walking
- Routes for bike riding

This raised concerns about road safety:

- Hate crossing Oxford Road and A445 especially
- Main roads – need clear site lines
- Big lorries are dangerous

Village School

- Advantage of small village school - taught us social skills
- Disadvantage: limited range of staff specialist subjects e.g. science

Living in a village

- Ryton feels safe and small - like it - knowing people/everyone
- "I probably would like to live here to bring up my children"
- All very clear they would choose to live in a village when they have their own homes
- "We are well positioned near to towns"

New houses

- Smaller houses – affordable housing
- Houses to fit in with current bricks etc. Range of houses
- Need to control how Ryton develops – small developments
- Space out increase in housing – Not one large development - a few a year – yes, good idea
- Maybe in Lamb's Field or British Legion?
- Don't cram too tight
- Need Footpaths through to link
- Space between

Climate change

- Need solar panels
- Wind turbines - for each house perhaps

What constitutes 'Beauty'

- Freshly cut grass: tidy, good impression
- Jubilee Pools – scenery – gorgeous – nature – nothing man made – overgrown
- Rec'
- Green open space
- Old houses give character - new houses too clean
- Dan prefers straight lines

Population - will it rise?

- Would rather it didn't but overall think it will

Have young people got a voice?

- Think they have but you have to be more actively involved

Division of village by A45?

- Feel it works - subway - we helped paint it - we go to see friends in Church Rd

Would like:

- More park equipment - e.g. outdoor gym
- More spaces to go – to meet as groups
- Village hall – move onto rec?
- More bins
- Youth club - would like it to start again

What is the future for Ryton?

- Positive outlook - looking good

Attachment 13

Letter to Prospective Heritage Site Owners

Parish Letter Head

Dear

Over the past 18 months, the Neighbourhood Plan Working Group has sought opinions of Ryton on Dunsmore residents through open days and questionnaires and have combined this information with studies of the local environment to develop the draft Neighbourhood Plan, which is now out for public consultation. As part of the process, a number of houses and other buildings are being considered for local listing as heritage assets and _____ is one of these.

What is a local list?

"Local lists play an essential role in building and reinforcing a sense of character and distinctiveness in the historic environment. They enable the significance of any building or site on the list, to be better taken into account in planning applications affecting the building or site or its setting".

What does this mean?

"In deciding any relevant planning permission that affects a locally listed heritage asset or its setting, local planning authorities should take into account the desirability of sustaining and enhancing the significance of such heritage assets and of putting them to viable uses consistent with their conservation. They are also obliged to consider the positive contribution that conserving such heritage assets can make to sustainable communities including their economic vitality" (Historic England).

If you are content for the property referenced above to be included in the list, then all we request is any additional information you may have that we can include in the listing that is specific to the property – e.g. Original name; Age; Rarity; Architectural/Aesthetic Value; Archaeological Significance; Historical Associations; Village Landmark; and Community Value.

What if I don't want my property to be included in the local list?

You can contact us and to ask for your property to be removed from the list. You will receive confirmation when completed.

When do I need to send the requested information or ask to be removed from the list?

All responses must be received by 18th February 2019 and please use the following contact details:

Email address: Clerk

Postal address: Clerk

Many thanks,

Attachment 14

List of Stakeholders informed of the Regulation 14 Consultation

<u>Statutory Bodies</u>	<u>Local Businesses and Organisations</u>
Councils:	Provost Williams Primary School
Warwickshire County Council	Sports Connexion
Rugby Borough Council	Citrus Hotel
Wolston Parish Council	Village Hall
Stretton Parish Council	Heart of England Co-operative Society
Bubbenhall Parish Council	Malt Shovel
Baginton Parish Council	Blacksmith's Arms
Branson and Bretford Parish Council	Prologis
Coventry County Council	Jaguar Land Rover
	Pantos Logistics
Other Bodies:	Stonemarket
Coal Authority	Millboard
Homes and Communities Agency	Network Rail
Natural England	DHL
The Environment Agency	Freeman
Network Rail Infrastructure	Keller Foundations
Historic England	College of Policing
Highways Agency	St Leonard's Church
British Telecom	
NHS Coventry and Warwick	<u>Land Owners</u>
National Grid	
British Gas	All Landowners listed in Attachment 10
Severn Trent	
Voluntary Action Rugby	
Federation of Gypsy Liaison Groups	
Age UK	
Campaign to Protect Rural England	
Equality and Inclusion Partnership	
Coventry Interfaith Forum	
Coventry and Warwick Chamber of Commerce	
Warwickshire Integrated Disability Service	
Warwickshire Fire and Rescue	
Warwickshire Police	
English Heritage	