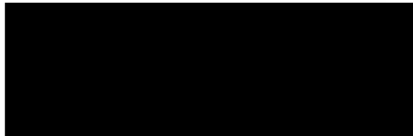


## DECISION UNDER DELEGATED POWERS

Subject	Contract variation with Integrity Connect, the provider of our Tenants Survey, in order that they can provide a “hard copy” Tenants Newsletter, to be posted out to all of our tenants.
Officer Requesting Decision	Communities & Projects Manager
Officer Making the Decision	Chief Officer Communities & Homes
Authority for Decision	Delegated authority under paragraph 2.5 (i) of Part 2B of Rugby Borough Council’s Constitution – Each Chief Officer is authorised to invite and accept tenders or quotation for contracts, subject to contract standing orders, financial standing orders, financial regulations and financial instructions,
Recommendation	<p>To instruct Integrity Connect to produce and post, to our specification and requiring our approval, a hard copy tenants newsletter.</p> <p>Also to undertake an annual census Tenants Survey, in line with the requirements of the RSH and enter into a contract for the same.</p>
Alternatives considered and rejected	<ol style="list-style-type: none"> <li>1. To appoint an alternative contractor to undertake a Tenants Newsletter.</li> <li>2. To undertake the Tenants Newsletter using our own internal resource.</li> <li>3. To not undertake a Tenants Newsletter and to to risk a breach of the Transparency, Accountability and Influence Consumer Standard of the RSH.</li> </ol>
Decision	Approve
Reason	Integrity Connect are a well-regarded organisation with a good track record of delivering Tenants Newsletters and other communications for housing providers.

	<p>They can deliver the project from start to finish.</p> <p>They can deliver the project within the timescales required.</p>
Date	21 July 2024
Background Papers	<p>Transparency, Accountability and Influence Standard</p> <p>PfH RBC/Integrity Print Ltd/Integrity Connect. Call off Contract for Lot1A, Print, Mailing, and Digital Communications.</p>
Decision record kept until	21 July 2030
Background papers kept until	21 July 2028

Signed



Dated: 21 July 2024