

## DECISION UNDER DELEGATED POWERS

Subject	Provision of Electoral Services software
Officer Requesting Decision	Electoral Services Manager
Officer Making the Decision	Chief Officer – Legal & Governance
Authority for Decision	Part 2B of Rugby Borough Council's (RBC) Constitution 2.5 (i) Invite and accept tenders or quotations for contracts, subject to contract standing orders, financial standing orders, financial regulations and instructions.
Recommendation	That the contract for electoral services software be direct awarded to Civica Xpress via BOS framework.
Alternatives considered and rejected	<ol style="list-style-type: none"> <li>1. Run and open tender procurement process</li> <li>2. Do not award and have no access to</li> <li>3. Award via a different framework</li> </ol>
Decision	That the contract for electoral services software be direct awarded to Civica Xpress via BOS framework.
Reason	The supplier has provided electoral services software over a number of years under a call off framework and this is a continuation of the arrangement for a further 3 years
Date	22.03.2024
Background Papers	Quotation documents are 'confidential information' for the purposes of Regulation 9 of the Openness of Local Government Bodies Regulations 2014
Decision record kept until	22.03.2030
Background papers kept until	N/A



Signed.....

Dated.....22/03/24.....